

January 20, 2021

MEMO TO: MINOT CIVIL SERVICE COMMISSION
Connie Stauffer
Becky Nelson
Pam Karpenko

FROM: LISA JUNDT, CLERK OF COMMISSION

RE: AGENDA FOR Friday, January 29, 2021 AT 10:00 AM –
Finance Conference Room – 2nd Floor City Hall

**THIS MEETING WILL BE CONDUCTED IN PERSON WITH TELECONFERENCE
AVAILABLE FOR COMMISSIONERS**

1. Administrative Clerk/Bus Driver– Employment List and Certification of Candidates

We have received the scores for the two qualified candidates who interviewed for the position of Administrative Clerk/Bus Driver in the Public Works Department. At this time, we are requesting Commission approval of the following employment list and certification of the top two candidates. The employment list is attached for your review.

- 1.) Janel Palmer
- 2.) Staci Tinkle

2. Airport Operations Technician I– Employment List and Certification of Candidates
(February 2020)

We have received the scores for the eight qualified candidates who interviewed for the position of Airport Operations Technician I in the Airport Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Michael Taylor*
- 2.) Cody Goldade
- 3.) David Gilman

*Veteran's Preference

3. Airport Operations Technician I– Employment List and Certification of Candidates (October 2020)

We have received the scores for the seven qualified candidates who interviewed for the position of Airport Operations Technician I in the Airport Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Wilford Oberdick
- 2.) Michael Taylor*
- 3.) Laura Hansen

*Veteran's Preference

4. Bus Driver– Employment List and Certification of Candidates- (January 2020)

We have received the scores for the five qualified candidates who interviewed for the position of Bus Driver in the Public Works Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) David New
- 2.) Daniel Zizumbo
- 3.) Michael Shekleton

5. Bus Driver– Employment List and Certification of Candidates- (May 2020)

We have received the scores for the two qualified candidates who interviewed for the position of Bus Driver in the Public Works Department. At this time, we are requesting Commission approval of the following employment list and certification of the top two candidates. The employment list is attached for your review.

- 1.) James Murray
- 2.) Brook Hermanson

6. Bus Driver– Employment List and Certification of Candidates- (October 2020)

We have received the scores for the four qualified candidates who interviewed for the position of Bus Driver in the Public Works Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Michael Shurtleff
- 2.) Deborah Price
- 3.) Terry Roe

7. Fire Captain– Employment List and Certification of Candidates

We have received the scores for the four qualified candidates who interviewed for the promotional position of Fire Captain in the Fire Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Casey Meadows
- 2.) Rob Rohrbach
- 3.) Kyle Beck

8. City Assessor– Employment List and Certification of Candidates

We have received the scores for the three qualified candidates who interviewed for the position of City Assessor in the City Assessor Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Ryan Kamrowski
- 2.) Dusty Schlecht
- 3.) Damon Druse

9. Mechanical Inspector– Employment List and Certification of Candidates

We have received the scores for the three qualified candidates who interviewed for the position of Mechanical Inspector in the Community Development Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Charles Hanson
- 2.) Owen Kilichowski
- 3.) Marcus VanGrinsven

10. Dispatcher– Employment List and Certification of Candidates (April 2020)

We have received the scores for the ten qualified candidates who interviewed for the position of Dispatcher in the Police Department. At this time, we are requesting Commission approval of the following employment list and certification of the top five candidates. The employment list is attached for your review.

- 1.) Samantha Christman
- 2.) Brittany Schneider
- 3.) Stephanie Munos
- 4.) Samantha Newman
- 5.) Jennifer Waldner

11. Dispatcher– Employment List and Certification of Candidates (August 2020)

We have received the scores for the six qualified candidates who interviewed for the position of Dispatcher in the Police Department. At this time, we are requesting Commission approval of the following employment list and certification of the top six candidates. The employment list is attached for your review.

- 1.) Britana Giroux
- 2.) Nicole Reifel
- 3.) Stephanie Bueschel
- 4.) Janessa Bonn
- 5.) Kailey Hennessy
- 6.) Geraldo Santillan*

*Veteran's Preference

12. Dispatcher– Employment List and Certification of Candidates (December 2020)

We have received the scores for the ten qualified candidates who interviewed for the position of Dispatcher in the Police Department. At this time, we are requesting Commission approval of the following employment list and certification of the top seven candidates. The employment list is attached for your review.

- 1.) Angela Barczik**
- 2.) Nicole Rivera
- 3.) Brittany Wintermute*
- 4.) Mikaela Skalicky
- 5.) Kaitlyn Johnson
- 6.) Rebecca Damato
- 7.) Abigail Marcelino

*Veteran's Preference

**Disabled Veteran's Preference

13. Dispatcher, Lead– Employment List and Certification of Candidates

We have received the scores for the three qualified candidates who interviewed for the promotional position of Dispatcher, Lead in the Police Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Jenna Hurt
- 2.) Jeanne Alves
- 3.) Lacie Bjertness

14. Light Equipment Operator– Employment List and Certification of Candidates (Feb 2020)

We have received the scores for the eight qualified candidates who interviewed for the position of Light Equipment Operator in the Public Works Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Michael Taylor*
- 2.) Derik Ness
- 3.) Darin Kendall

*Veteran's Preference

15. Light Equipment Operator– Employment List and Certification of Candidates (Oct 2020)

We have received the scores for the fifteen qualified candidates who interviewed for the position of Light Equipment Operator in the Public Works Department. At this time, we are requesting Commission approval of the following employment list and certification of the top five candidates. The employment list is attached for your review.

- 1.) Dwayne Akin*
- 2.) Robert Schroeder
- 3.) John Nostdahl
- 4.) William Obrien*
- 5.) Macey Wantz

*Veteran's Preference

16. Light Equipment Operator– Employment List and Certification of Candidates (April 2020)

We have received the scores for the five qualified candidates who interviewed for the position of Light Equipment Operator in the Public Works Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Daniel Bachmeier
- 2.) Douglas Thompson
- 3.) Dwayne Akin*

*Veteran's Preference

17. Light Equipment Operator– Employment List and Certification of Candidates (July 2020)

We have received the scores for the eleven qualified candidates who interviewed for the position of Light Equipment Operator in the Public Works Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Nicholas Edwards
- 2.) Kory Hochsprung
- 3.) Kevin Nissen

*Veteran's Preference

18. Executive Secretary– Employment List and Certification of Candidates

We have received the scores for the two qualified candidates who interviewed for the promotional position of Executive Secretary in the City Manager Department. At this time, we are requesting Commission approval of the following employment list and certification of the top two candidates. The employment list is attached for your review.

- 1.) Anna Schraeder
- 2.) Mikayla McWilliams

19. Financial Specialist– Employment List and Certification of Candidates (April 2020)

We have received the scores for the nine qualified candidates who interviewed for the position of Financial Specialist in the Finance Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Janet Kuivenhoven
- 2.) Molly Kaylor
- 3.) Randi Lacroix

20. Firefighter– Employment List and Certification of Candidates

We have received the scores for the fifteen qualified candidates who interviewed for the position of Firefighter in the Fire Department. At this time, we are requesting Commission approval of the following employment list and certification of the top ten candidates. The employment list is attached for your review.

- 1.) Zachary Bowers
- 2.) Damon Laks
- 3.) Joseph Anderson
- 4.) Caleb Harris
- 5.) Justin Nichols
- 6.) Michael Santoscoy*
- 7.) Tyler Christen
- 8.) Matthew Boechler
- 9.) Jay Borseth
- 10.) Phillip Newman

*Veteran's Preference

21. Human Resources Generalist– Employment List and Certification of Candidates

We have received the scores for the nine qualified candidates who interviewed for the position of Human Resources Generalist in the Human Resources Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Monica Porterfield
- 2.) Katie Hall
- 3.) Rachel Stevenson

22. Light Mechanic/Substitute Bus Driver– Employment List and Certification of Candidates (April 2020)

We have received the scores for the two qualified candidates who interviewed for the position of Light Mechanic/Substitute Bus Driver in the Public Works Department. At this time, we are requesting Commission approval of the following employment list and certification of the top two candidates. The employment list is attached for your review.

- 1.) Brook Hermanson
- 2.) James Murray

23. Light Mechanic/Substitute Bus Driver– Employment List and Certification of Candidates (August 2020)

We have received the scores for the five qualified candidates who interviewed for the position of Light Mechanic/Substitute Bus Driver in the Public Works Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Kory Hochsprung
- 2.) Michael Taylor*
- 3.) Zach Mehus

*Veteran's Preference

24. Police Lieutenant– Employment List and Certification of Candidates

We have received the scores for the seven qualified candidates who interviewed for the promotional position of Police Lieutenant in the Police Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Darren Dyke
- 2.) Steven Schoenrock
- 3.) Dave Chapman

25. Police Sergeant– Employment List and Certification of Candidates

We have received the scores for the eight qualified candidates who interviewed for the promotional position of Police Sergeant in the Police Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Cole Strandemo
- 2.) Erik Laudenschlager
- 3.) Aaron Moss

26. Police Officer– Employment List and Certification of Candidates (Floating List 1 2020)

We have received the scores for the sixteen qualified candidates who interviewed for the position of Police Officer in the Police Department. At this time, we are requesting Commission approval of the following employment list and certification of the entire floating employment list. The employment list is attached for your review.

- 1.) Eric Hathaway*
- 2.) Carrie Stanfield
- 3.) Robert Dooley*
- 4.) Zachary Knutson
- 5.) Kirk Pennymon*
- 6.) Dominic Gunsch
- 7.) Connor Kircher

- 8.) Amanda Somerville
- 9.) Michael Drohan
- 10.) Kolbe Bach
- 11.) Travis Shaw*
- 12.) Jessica Harper
- 13.) Michael Montgomery
- 14.) Megan Sylvester
- 15.) Gannon Miller
- 16.) Grant Eisenzimmer

*Veteran's Preference

27. Police Officer– Employment List and Certification of Candidates (Floating List 2 2020-2021)

We have received the scores for the four qualified candidates who interviewed for the position of Police Officer in the Police Department. At this time, we are requesting Commission approval of the following employment list and certification of the entire floating employment list. The employment list is attached for your review.

- 1.) Connor Kircher
- 2.) Tyler Burtch
- 3.) Nicholas Suech
- 4.) Anna Olson

28. Traffic Maintenance Worker– Employment List and Certification of Candidates

We have received the scores for the nine qualified candidates who interviewed for the position of Traffic Maintenance Worker in the Engineering Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Nathan Derr
- 2.) Derik Ness
- 3.) Robert Crowe

29. Utility Operator I– Employment List and Certification of Candidates (March 2020)

We have received the scores for the three qualified candidates who interviewed for the position of Utility Operator I in the Water/Sewer Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Ryan Brunnemeyer
- 2.) Darin Kendall
- 3.) Krystle Foster

30. Utility Operator I– Employment List and Certification of Candidates (July 2020)

We have received the scores for the five qualified candidates who interviewed for the position of Utility Operator I in the Water/Sewer Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Brook Hermanson
- 2.) Kory Hochsprung
- 3.) Sharon Moody

31. Utility Operator I– Employment List and Certification of Candidates (March 2020)

We have received the scores for the nine qualified candidates who interviewed for the position of Utility Operator I in the Water/Sewer Department. At this time, we are requesting Commission approval of the following employment list and certification of the top five candidates. The employment list is attached for your review.

- 1.) Michael Piispanen
- 2.) David Getzlaff
- 3.) Robert Nihill
- 4.) Robert Cimino*
- 5.) Cody Heizelman

*Veteran's Preference

32. Water/Wastewater Superintendent– Employment List and Certification of Candidates

We have received the scores for the seven qualified candidates who interviewed for the promotional position of Superintendent in the Water/Sewer Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Brian Randash
- 2.) Kelly Brandt
- 3.) John Reynolds

33. Water Plant Operator I– Employment List and Certification of Candidates (Feb 2020)

We have received the scores for the nine qualified candidates who interviewed for the position of Water Plant Operator I in the Water Plant Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Marcus Van Grinsven
- 2.) Taos Deane
- 3.) Cory Walston**

*Disabled Veteran's Preference

34. Water Plant Operator I– Employment List and Certification of Candidates (April 2020)

We have received the scores for the six qualified candidates who interviewed for the position of Water Plant Operator I in the Water Plant Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Ryan Lopez**
- 2.) Joshua Thompson
- 3.) Roderick Brotherton

*Disabled Veteran's Preference

35. Staff Attorney I– Employment List and Certification of Candidates

We have received the scores for the five qualified candidates who interviewed for the position of Staff Attorney I I in the City Attorney Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Stephanie Pretzer
- 2.) Thomas Burckhard
- 3.) Nicholas Schmitz

36. Administrative Clerk, Principal– Employment List and Certification of Candidates

We have received the scores for one qualified candidates who interviewed for the promotional position of Administrative Clerk, Principal in the City Attorney Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Nathaniel Henjum

37. Battalion Chief– Employment List and Certification of Candidates

We have received the scores for the six qualified candidates who interviewed for the promotional position of Battalion Chief in the Fire Department. At this time, we are requesting Commission approval of the following employment list and certification of the top three candidates. The employment list is attached for your review.

- 1.) Jason Babinchak
- 2.) Brent Weber
- 3.) Paul Laskowski