

City of Minot

Public Works & Safety Committee

Wednesday, May 31, 2017 -- 4:15 p.m.
City Council Chambers

1. AWARD OF BID- STORM SEWER DISTRICT 122 (4197)

Storm Sewer District 122 is a project to alleviate street flooding on 18th Ave SW from Broadway to 6th St SW. Council selected Alternative 2 for the storm sewer improvements which installs storm sewer from Broadway to 6th St on 18th Ave SW.

Along with the project, two blocks of watermain replacement will occur. One block on 4th St and the other on 18th Ave. 18th Ave SW will receive a mill & overlay from 9th St to Broadway.

1. **Recommend award of bid to Tom's Backhoe Service, Inc. of Brainerd, MN, in the amount of \$967,242.30 for Storm Sewer District 122**

Documents:

[4197 STORM SEWER DISTRICT 122 AWARD OF BID.PDF](#)
[BID TAB COVER SHEET.PDF](#)

2. AWARD OF BID SUNDRE WATERLINE RESERVOIR AND BOOSTER STATION (4195.1)

Bids for this portion of the Sundre Raw waterline and reservoir/booster station were rejected by Council at the May City Council meeting and the project was advertised for re-bid. Bids were opened on May 26, 2017.

1. It is recommended the Committee and Council award the bid to PKG, Inc. in the amount of \$6,506,050.00; and
2. Authorize the Mayor to sign contract documents on behalf of the City

Documents:

[MEMO APPROVE BID AWARD 4195.1 - REBID.PDF](#)
[AWARD RECOMMENDATION 5-30-17.PDF](#)
[SUNDRE RESERVOIR AND PS AWARD RECOMMENDATION LETTER.PDF](#)

3. AWARD OF BID- LANDFILL CELL 6 CONSTRUCTION (4241-LF0007)

Bids were opened on Tuesday May 23, 2017 for the construction of cell 6 at the Minot Landfill. A tabulation of the bids is attached.

1. **Recommend award to Farden Construction Inc. in the amount of \$1,137,362.05.**
2. **Authorize the Mayor to sign the documents on behalf of the city.**

Documents:

[4241 - LANDFILL CELL 6 - AWARD MEMO.PDF](#)

4. WATER/SEWER BUILDINGS (4060 & WS0023)

Since 2015, the Public Works Department has been working to add a heated 40 x 76' shop addition to the water sewer office for meter work/storage as well as heated storage for vehicles that need to be kept inside during the winter months for emergency water repairs and sewer calls. A total of \$610,000 has been budgeted for this addition. The City has acquired two 40' x 80' buildings through the flood buyout process. Staff has looked into moving these buildings to the public works site in lieu of building the Water and Sewer addition.

1. **Recommend approving \$225,000 from existing funds allocated to a new building addition for relocation and setup of two flood buyout shops to Public Works site.**

Documents:

[MEMO WATER SEWER BUILDING P.PDF](#)

5. SEWER REHAB CONTRACT AMENDMENT (4010)

Public Works has been working with Apex Engineering to rehab some older lift stations in the City like Perkett, 16th St, and Muus lift stations. Like the other lifts that have been rehabbed, Burdick and Carney lifts have older pumps from the 1970s and parts are expensive and difficult to find. Apex will survey the lift stations and provide design and construction engineering to replace the existing pumps with new more efficient pumps and replace valves and piping.

1. **Recommend Council approve the request to amend the current contract with Apex by \$29,700 to include design and construction engineering for Burdick and Carney lift stations.**
2. **Authorize the Mayor to sign the amendment on the City's behalf.**

Documents:

[MEMO - CONTRACT AMENDMENT.PDF](#)

6. GARBAGE AND TRASH ORDINANCE CHANGES

In mid-July the Minot Sanitation Department will be rolling out the new automated trash collection service. With the changes occurring with the service, many existing ordinances will no longer apply. Many of the changes are in reference to miscellaneous sanitation and landfill charges, waste cart placement, and how and where to place waste carts.

Recommend the City Council pass an ordinance on first reading amending Chapter 14 (Garbage and Trash) of the City of Minot Code of Ordinances.

Documents:

[MEMO - TRASH ORDINANCE CHANGES.PDF](#)
[GARBAGE ORDINANCES_CH 14.PDF](#)

7. US 2-42ND ST SE PROJECT COST PARTICIPATION AND MAINENANCE (CPM) AGREEMENT CITY PROJECT (4181)

The intersection at US Highway 2 and 42nd St in east Minot is slated for major

improvements in 2018. The City entered into an agreement with the NDDOT to design improvements in 2016. The project stems from a need identified in the City's 2035 Transportation Plan. The intersection currently warrants a traffic signal, has poor lines of sight, and has a poor level of service especially as traffic levels have increased with continued development in the area. The City and NDDOT have programmed local, State and Federal funds to pay for the improvements.

- 1. Recommend approval of the Cost Participation and Maintenance Agreement with the NDDOT and authorize the Mayor and staff to execute the agreement**
- 2. Recommend Council pass a resolution authorizing the use of general obligation bonds to fund the city's share of the improvement cost.**

Documents:

[REIMBURSEMENT RESOLUTION - US 2-42ND ST SE \(4181\).PDF](#)
[NHU-4-002\(116\)149 REVISED CPM AGREEMENT MEMO.PDF](#)
[CPM AGREEMENT - NHU-4-002\(116\)149 REVISED.PDF](#)
[APPENDIX A - MINOT US 2 AND 42ND.PDF](#)
[NHU-4-002\(116\)149_MAP.PDF](#)

8. REQUEST FOR PERMANENT ENCROACHMENT WITHIN CITY RIGHT-OF-WAY FOR 1025 5TH STREET SW-CONCRETE IN THE BOULEVARD

A request has been received for an encroachment permit to allow concrete pavers to be placed in the narrow boulevard for a length of 55 feet on the east side of 5th Street SW and encroach approximately 111 square feet into the City right-of-way.

In general, for residential properties, the City requires grass in boulevard areas. There are several properties in this part of town that have concrete boulevards due to the reduced width of right-of-way.

It is recommended the City Council deny the encroachment permit. However, if Council wishes to approve, City Staff recommends that concrete pavers be placed in the boulevard with the following conditions:

- 1. The Owner, Michael Huff, signing the permit agrees that the costs of maintenance and replacement be his responsibility.**
- 2. The City Attorney prepare the encroachment permit agreement, including language to protect the City from liability.**
- 3. The City Council retains the right to revoke the encroachment permit if it becomes necessary for any reason.**
- 4. The property owner pays a \$100 processing fee.**

Documents:

[1025 5TH STREET SW ENCROACHMENT MEMO.PDF](#)

9. ORDINANCES ON SECOND READING

The following ordinances need to be considered on second reading:

Ordinance no. 5188 - Amending the Zoning Code of Ordinances
Ordinance no. 5189 - Amend the 2017 Annual Budget

Documents:

[5188- ZONING ORDINANCE CHANGES.PDF](#)
[5189- 2017 BA - FUND 422 TO SHOW 2017 PROJECTS AND REVENUE.PDF](#)

10. BUILDING RELOCATION- 2500 56TH ST NW

The City of Minot received a request from Joseph Folk to move a 1988 year built, 1,496 square foot single family residence from 610 Forest Road also known as Westwood R/A Vallie Addition Lot 31 to 2500 56th St NW also known as Whitetail Ridge Addition Lot 3 Block 3.

It is recommended the Committee and Council approve the request subject to the attached conditions.

Documents:

[MEMO TO COUNCIL - FOLK MOVE.PDF](#)
[2500 56TH ST NW -JOSEPH FOLK.PDF](#)
[INSPECTORS REPORT 610 FOREST ROAD.PDF](#)
[JOSEPH FOLK MOVE.PDF](#)
[HOMEOWNERS LTR - FOLK MOVE.PDF](#)
[NOTICE OWNER -FOLK MOVE.PDF](#)