

City of Minot



City Council Reorganizational Meeting

Tuesday, June 28, 2022 at 5:30 PM

City Council Chambers, City Hall (515 2nd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC HEARING
 - 3.1. PUBLIC HEARING: TAX INCREMENT FINANCING DISTRICT #2022-1 (BIG M BUILDING)
Presented by: Brian Billingsley and David Lakefield

RECOMMENDED ACTION:

1. **Conduct a public hearing on (1) the proposed TIF District 2022-1 development or renewal plan and (2) the proposed 2022-1 Development Agreement;**
2. **Approve TIF District 2022-1 and authorize the Mayor to execute the related Resolution;**
3. **Approve the Development Agreement and the Minimum Assessment Agreement; and**
4. **Authorize the Mayor and necessary City staff to execute the Development Agreement, Minimum Assessment Agreement, and any related documents.**

Documents:

[TIF MEMO.PDF](#)
[RESOLUTION-FINAL DRAFT.PDF](#)
[TIF AGREEMENT \(MIDWEST BUILDING\) FINAL.PDF](#)
[MINIMUM ASSESSMENT AGREEMENT FINAL.PDF](#)
[EPIC M BUILDING TIF APP PACKET 220302 \(REVISED\).PDF](#)
[BIG M TIF MODEL 220525.PDF](#)
[MINOT_CITY_OF_TIF_REPORT_MIDWEST_BUILDING_05-09-22_FINAL.PDF](#)
[OFFICIAL URBAN RENEWAL PLAN AND GENERAL DEVELOPMENT PLAN.PDF](#)

4. ORDINANCES

The following ordinance should be considered for second reading:

1. Ordinance No 5752 - 2022 BA - Library Digitization Project (2021670003)

Documents:

[ORDINANCE NO 5752 - 2022 BA - LIBRARY DIGITIZATION PROJECT \(2021670003\).PDF](#)

5. PRESENTATION OF AWARD TO OUTGOING MAYOR
6. ADJOURNMENT
7. SWEARING IN OF NEWLY ELECTED OFFICIALS & SIGNING OF THE OATH OF OFFICE
8. ROLL CALL
9. CITY COUNCIL VACANT ALDERMAN POSITION
Presented by Kelly Hendershot

Alderman Ross was elected Mayor at the June 14, 2022 city election. With that, at the June 28, 2022 reorganization meeting, the City Council should determine how to move forward in filling the vacancy for the alderman position.

Section 2-18 of the City of Minot Code of Ordinances establishes procedures for vacant council positions:

If a vacancy occurs in the office of alderman by death, resignation, or otherwise, the city may call a special election to fill such vacancy for the unexpired term or may after fifteen (15) days of the date of such vacancy appoint a person to fill such vacancy until the next city election, at which election the unexpired term shall be filled.

RECOMMENDED ACTION

The City Council should approve a motion to:

- A. Declare a vacancy of the alderman position; and**
- B. Either:**
 - 1. Direct staff to prepare a resolution to call for a special election;**
 - 2. Direct staff to call a special meeting (or add an agenda item at a regular meeting) to occur at least 15 days after June 28, 2022 so the City Council can appoint an individual to fill the vacancy; or**
 - 3. Direct staff to do both (1) and (2) with the appointment of an individual to expire after the special election.**

Documents:

VACANCY_MEMO_2022.PDF

10. ELECTION OF CITY COUNCIL PRESIDENT
11. ELECTION OF CITY COUNCIL VICE PRESIDENT
12. APPOINTMENT OF COUNCIL COMMITTEES
13. ADJOURNMENT