

City of Minot



Regular City Council Meeting
Tuesday, July 5, 2022 at 5:30 PM

City Council Chambers, City Hall (515 2nd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MAYOR'S REPORT
4. CITY MANAGER REPORT

Documents:

[070522 CITY MANAGER REPORT.PDF](#)
[FUNDING STATEMENT FOR MINOT COMMISSION ON AGING JUNE 1 2022.PDF](#)
[MINOT COMMISSION ON AGING BOARD OF DIRECTORS MEEITN MAY 20,2022.PDF](#)

5. CITY ATTORNEY REPORT

Documents:

[2022-06.PDF](#)

6. CONSENT ITEMS

- 6.1. CITY COUNCIL MINUTES

It is recommended the City Council approve the minutes of the June 20, 2022 Regular City Council meeting and the June 28, 2022 City Council Reorganization meeting.

Documents:

[06202022 COUNCIL MEETING MINUTES.PDF](#)
[06282022 COUNCIL MEETING MINUTES.PDF](#)

- 6.2. ORDINANCES

The following ordinances should be considered for second reading:

1. Ordinance No 5732 - RZ - Minot HS 2 Addition Lot 1
2. Ordinance No 5753 - Zoning Map Amendment - South 110ft of Lot 2 Block 1 Ramstads Third Addition
3. Ordinance No 5754 - 2022 BA - Gen to Capital FD SHSG

Documents:

[ORDINANCE NO 5732 - RZ -MINOT HS 2 ADDITION LOT 1.PDF](#)
[ORDINANCE NO 5753 - ZONING MAP AMENDMENT - SOUTH 110FT OF
LOT 2 BLOCK 1 RAMSTADS THIRD ADDITION.PDF](#)
[ORDINANCE NO 5754 - 2022 BA - GEN TO CAPITAL FD SHSG.PDF](#)

6.3. ADMINISTRATIVE APPROVALS

It is recommended the City Council approve the Administrative Approvals.

Documents:

[ADMIN APPROVALS 07052022.PDF](#)

6.4. BILLS, TRANSFERS, AND PAYROLL

It is recommended the City Council approve payroll for the period of May 22, 2022 through June 18, 2022 in the amount of \$2,165,153.73 and bills and transfers for June in the amount of \$6,961,263.31.

Documents:

[PAYROLL.PDF](#)
[JUNE 2022 P CARDS.PDF](#)
[JUNE CITY COUNCIL BILLS PAID.PDF](#)
[JUNE ELECTRONIC TRANSFERS.PDF](#)

6.5. MINOT HS 2 ADDITION (NEW HIGH SCHOOL) DEVELOPMENT AGREEMENT

Presented by John Van Dyke

RECOMMENDED ACTION

It is recommended that the City Council approve the development agreement as shown in Attachment A.

Documents:

[CC MEMO - MINOT HS 2 ADDITION DEVELOPMENT AGREEMENT.PDF](#)
[ATTACHMENT A - DEVELOPMENT AGREEMENT - MPS NORTH -
FINAL.PDF](#)

6.6. MAJOR SUBDIVISION FINAL PLAT: MINOT HS 2 ADDITION

Presented by John Van Dyke

RECOMMENDED ACTION:

It is recommended City Council approve a major subdivision final plat as provided in Attachment A to create Minot HS 2 Addition.

Documents:

[CC MEMO -MINOT HS 2 ADDITION - FINAL PLAT.PDF](#)

- 6.7. RESOLUTIONS FOR FIRST WESTERN BANK AND TRUST
Presented by David Lakefield and Melody Shelkey

RECOMMENDED ACTION

- 1. It is recommended the City Council approve the resolutions to update the authorized signatories on the City's accounts with First Western Bank and Trust for the removal of the previous Mayor and addition of the newly elected Mayor; and**
- 2. Authorize the Mayor, Finance Director, and City Treasurer to sign all documents.**

Documents:

[7-5-22 UPDATE BANK AUTHORIZED SIGNORS.PDF](#)
[7-5-22 FW RESOLUTION NEW MAYOR.PDF](#)

- 6.8. 2021 - SIDEWALK, CURB & GUTTER REPLACEMENT - FINAL PAYMENT (4554)
Presented by Lance Meyer, City Engineer

RECOMMENDED ACTION

It is recommended the City Council approve the final payment of \$7,563.79 to be paid to Keller Paving & Landscaping, Inc.

Documents:

[2021 SIDEWALK, CURB AND GUTTER FINAL PAYMENT MEMO.PDF](#)
[4554 - APP FOR PAYMENT 4 - FINAL-SIGNED.PDF](#)

- 6.9. 2019 STATE HOMELAND SECURITY GRANT (SHSG) FUNDS (2020200008 / PD0187)
Presented by Chief John Klug

RECOMMENDED ACTION:

It is recommended the City Council amend the 2022 Annual Budget to increase the police department general fund revenue & expenditures for department materials and supplies, for unused FY 2019 State Homeland Security Grant funds.

Documents:

[2019 STATE HOMELAND SECURITY GRAND FUNDS MEMO.PDF](#)
[48. 2022 BA - FY19 PD SHSG \(2020200008\).PDF](#)

7. ACTION ITEMS

- 7.1. COMMUNITY CONTRIBUTION REQUESTS FOR THE 2023 ANNUAL BUDGET

Presented by Harold Stewart, City Manager

RECOMMENDED ACTION

It is recommended the City Council direct staff on the level of funding for the community contribution requests for the 2023 annual budget.

Documents:

[COUNCIL MEMO - COMMUNITY CONTRIBUTIONS.PDF](#)

7.2. LETTER OF SUPPORT TO ND DEPARTMENT OF COMMERCE FOR RWIP WORKFORCE PROGRAMS GRANT REQUEST FROM MACEDC

Presented by Jonathan Rosenthal

RECOMMENDED ACTION

1. **It is recommended the City Council approve a resolution supporting a grant application for the Regional Workforce Impact Program (RWIP) from the Minot Area Chamber EDC applying to the North Dakota Department of Commerce for American Rescue Plan Act funding; and**
2. **Authorize the Mayor to sign the letter of support.**

Documents:

[RWIP MACEDC SUPPORT MEMO TO CC. JULY 5 2022DOCX.PDF](#)

[RWIP RESOLUTION OF SUPPORT JUNE 2022.PDF](#)

[LETTER OF SUPPORT FOR RWIP MACEDC GRANT FROM ARPA JULY 2022.PDF](#)

[STATE RWIP GUIDANCE DOCUMENT.PDF](#)

[ND RWIP_LETTER_OUTLINE OF PROJECTS_060622.PDF](#)

8. PERSONAL APPEARANCES

Documents:

[MINOT CITY COUNCIL SUGGESTIONS 7-5.PDF](#)

9. MISCELLANEOUS AND DISCUSSION ITEMS

10. ADJOURNMENT