

City of Minot

Regular City Council Meeting
Monday, January 4, 2021 at 5:30 PM
City Council Chambers, City Hall

This meeting will be conducted with social distancing modifications consistent with the recommendations of the CDC. Members of the public may attend but are encouraged to view the live airing of the City Council meeting on Channel 19 or streamed through the City's [YouTube](#) channel.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. COVID UPDATE
4. MAYOR'S REPORT
5. CITY MANAGER REPORT
6. CITY ATTORNEY REPORT

Documents:

[2020-12.PDF](#)

7. CONSENT ITEMS

7.1. APPROVAL OF THE MINUTES

It is recommended the City Council approve the minutes of the December 21, 2020 regular City Council meeting.

Documents:

[201221.PDF](#)

7.2. APPROVAL OF BILLS, TRANSFERS & PAYROLL

It is recommended the City Council approve the bills and transfers in the amount of \$5,217,474.45 and payroll for the period of November 22, 2020 through December 19, 2020 in the amount of \$2,104,736.17.

Documents:

[BILLS DECEMBER.PDF](#)
[PAYROLL DECEMBER.PDF](#)

7.3. THE FOLLOWING ORDINANCES SHOULD BE CONSIDERED ON SECOND READING

1. **Ordinance No. 5558 - Amend the 2020 Annual Budget- Storm Sewer District 123 10th Street SW**
2. **Ordinance No. 5559 - Amend the 2020 Annual Budget- Donations for Equipment Fire Department**

3. **Ordinance No. 5560 - Amend the 2021 Annual Budget- Tourism Recovery and Resilience Project**

Documents:

[ORDINANCE NO. 5560.PDF](#)
[ORDINANCE NO. 5558.PDF](#)
[ORDINANCE NO. 5559.PDF](#)

7.4. NETWORK SWITCH UPGRADE

A budget amendment is required to use cash reserves for the purchase and to move a portion of the network switch upgrade from the General fund into the Capital Equipment fund as it exceeds the City policy's threshold for a capital purchase.

1. **Recommend approval for the first reading of the budget amendment to use General fund cash reserves for the purchase of a switch upgrade.**
2. **Authorize the Mayor to sign the budget amendment.**

Documents:

[4. IT SWITCH BA MEMO.PDF](#)
[4. 2021 BA - NETWORK SWITCH UPGRADE.PDF](#)
[QUOTE.PDF](#)

7.5. GAMING SITE AUTHORIZATION- PRAIRIE GRIT ADAPTIVE SPORTS

Site approval by the City Council is required as a precondition to obtain a state games of chance license. Each organization submits documentation annually in order to conduct games of chance at locations throughout the city of Minot.

It is recommended the City Council approve the gaming site authorization for Prairie Grit Adaptive Sports to install electronic pull tabs at Applebee's (2302 15th Street SW).

Documents:

[MEMO- GAMING SITE AUTHORIZATION- PRAIRIE GRIT ADAPTIVE SPORTS.PDF](#)
[PRAIRIE GRIT ADAPTIVE SPORTS.PDF](#)

7.6. ADDITIONAL ALCOHOLIC BEVERAGE LICENSE RENEWALS 2021

In order to renew an alcoholic beverage license, an application must be submitted for review by the Police Department and inspections are done by the Building Official and Fire Marshal. Not all license holders had their documentation submitted for approval at the December 21, 2020 City Council meeting. There are two additional licenses who have since submitted application materials and have been approved by the necessary departments.

It is recommended the City Council approve the alcoholic beverage license renewals for the period of January 1, 2021 through December 31, 2021 for the applicants identified below, who have submitted all application materials and passed background checks and inspections.

- **Sergio's of Minot, Inc. dba Paradiso's Mexican Restaurant for a Retail Liquor and Beer License operating at 1445 South Broadway**
- **FX8, Inc. dba Quality Inn & Suites for a Retail Beer and Wine License operating at 3916 North Broadway**

Documents:

[MEMO- ALCOHOLIC BEVERAGE LICENSE RENEWALS.PDF](#)

7.7. RETAIL BEER & WINE LICENSE- MINOT HOSPITALITY PARTNERS, LLC DBA MAINSTAY SUITES

The City received a request for a Retail Beer and Wine license from Minot Hospitality Partners, LLC dba Mainstay Suites operating at 1212 31st Avenue SW. All documentation and inspections relating to the proposed premises have been approved by the Police Chief, Building Official and Fire Marshal.

It is recommended the City Council approve the Retail Beer and Wine License for Minot Hospitality Partners, LLC dba Mainstay Suites operating at 1212 31st Avenue SW.

Documents:

[MEMO- RETAIL BEER AND WINE- MAINSTAY.PDF](#)

7.8. ACCEPT REVISED CDBG-NDR TIMELINE FOR 1-YEAR EXTENSION

January, 2020 with the statutory deadline for the CDBG-NDR grant set at September 30, 2022 requiring that all grant funds be spent, the City established a timeline with performance and action deadline benchmarks to be followed to assure that all the CDBG-NDR funds were spent by the deadline. During the recent closing session of the Congress a statutory amendment was approved extending the deadline to September 30, 2023.

It is recommended the City Council accept the revised CDBG-NDR Grant timeline with benchmarks based on 1-year extension of spend deadline to September 30, 2023.

Documents:

[REVISED CDBGNDR TIMELINE CITY COUNCIL MEMO6-11-23-2020.PDF](#)
[AMENDED TIMELINE FOR CDBG-NDR EXPENDITURE OF ALL FUNDS 9-30-23.PDF](#)
[TIMELINE FOR CDBG-NDR EXPENDITURE OF ALL FUNDS.PDF](#)

8. ACTION ITEMS

8.1. PUBLIC HEARING: RENAISSANCE ZONE CASE NO. M-96, CONDITIONAL APPROVAL, DAKOTA APPLE PARTNERSHIP

At its meeting of December 17, 2020, the Renaissance Zone Review Board reviewed an application for Project M-96, filed by Chad Thompson of Dakota Apple Partnership for a new construction project on a multi-tenant retail store. Dakota Apple Partnership is requesting a five-year property tax exemption, including improvements on property located at 304 4th Avenue NW.

The Renaissance Zone Review Board recommends conditional approval of Renaissance Zone application M-96 for a five-year property tax exemption, including improvements on the property located at 304 4th Avenue NW.

Documents:

[CC REN ZONE 12-17-20 APPROVAL.PDF](#)
[M-96 APPLICATION.PDF](#)
[M-96 DRAWINGS.PDF](#)

8.2. NO PARKING ON 10TH STREET NE AT 9TH AVENUE NE

The Engineering Department was contacted by the Minot Public Schools Transportation Services about school buses having difficulty navigating an eastbound 9th Avenue NE right-turn movement to head southbound on 10th Street NE.

Both 10th Street NE and 9th Avenue NE in this vicinity are 24-foot wide roadways that currently have one side of the road designated as 'no-parking.' It is the Engineering Department's, as well as Minot Public Schools Transportation Services, feeling that if a short no-parking zone was created on east side of 10th Street NE immediately south of 9th Avenue NE that school buses, along with city maintenance and emergency services vehicles, would be better able to navigate this intersection.

It is recommended that Council pass a resolution to add a parking restriction to the following location:

1. East side of 10th Street NE, south 50-feet from the center of the 9th Avenue NE intersection.

Documents:

MEMO-10TH ST NE NO PARKING.PDF
NO PARKING RES - 10TH ST NE.DOCX
10TH ST NW AT 9TH AVE NE NO PARKING.PDF

9. PERSONAL APPEARANCES

10. MISCELLANEOUS AND DISCUSSION ITEMS

11. ADJOURNMENT