

February 16, 2021 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – FEBRUARY 16, 2021 AT 5:33 P.M.

ROLL CALL

Members Present:

Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance.

The Mayor took a moment to recognize Vickie Phippins as the recipient of the 2020 Citizen of the year award. He provided her with a City of Minot and a Mayor's coins and said First International Bank & Trust contributed \$1,000 to the nonprofit of her choice. He also said, Farmer's Union Insurance was donating \$100 to her family for submitting the nomination.

Alderwoman Evans introduced Girl Scout Troop 13631 who were in attendance at the meeting earning their Democracy for Ambassadors Badge.

COVID UPDATE

Lisa Clute, Director of First District Health Unit, said vaccinations are going well. The number of cases are improving but everyone should continue to practice mitigation strategies. As of February 14th, there have been 10,427 doses of the vaccine distributed and 11.3% of the population has received one dose. She then explained that due to security reasons, the numbers don't include those vaccinated by Minot Air Force Base or by the VA. She continued by saying, healthcare providers meet each week to coordinate their efforts and should be moving onto the next category for vaccines which is the 65 and older group. She said, they are not specifying that recipients must have underlying conditions so they can save time asking questions. Once available, those eligible should call First District Health Unit to schedule an appointment. Medical providers are also contacting eligible recipients for the vaccine. They will continue their process for vaccinations and have increased capacity to handle 3,000 per week. They alternate by doing first doses one week and second doses the next week. She mentioned that any leftover allocations from pharmacies are being turned over to First District for distribution.

Mayor Sipma reminded, COVID testing is still being done at Fire Station 1. The testing dates and times vary but those interested should check the City website and pre-register for quick processing.

CITY MANAGER REPORT

The City Manager provided a written update describing events and activities for various departments.

SUBDIVISION - WOODSIDE 20TH ADDITION – APPROVED

Alderman Jantzer moved the City Council approve a subdivision plat to create a new subdivision from Lots 7 & 8, Block 1, Woodside 7th Addition to be known as Lot 1, Block 1, Woodside 20th Addition.

Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PUBLIC HEARING: OUTLOT 31, NE ¼, SW ¼, SECTION 21, TOWNSHIP 155 NORTH, RANGE 83 WEST

The City Council held a public hearing to consider a request from Gravel Products Inc., to plat an outlot from an unplatted portion of the NE ¼ SW ¼, Section 21, Township 155 North, Range 83 West, to be known as Outlot 31 of the NE ¼ SW ¼, Section 21, Township 155 North, Range 83 West and to change the zone from "AG" Agricultural District to "P" Public Zone.

No one appeared on behalf of the request.

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Alderman Evans moved the City Council close the public hearing and approve the recommendations. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PLAT OUTLOT 31, NE ¼, SW ¼, SECTION 21, TOWNSHIP 155 NORTH, RANGE 83 WEST – APPROVED

Alderman Evans moved the City Council approve an outlot plat from an unplatted portion of the NE ¼ SW ¼ Section 21, Township 155 North, Range 83 West to be known as Outlot 31 of the NE ¼ SW ¼ Section 21, Township 155 North, Range 83 West.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5573 – REZONE OUTLOT 31, NE ¼, SW ¼, SECTION 21, TOWNSHIP 155 NORTH, RANGE 83 WEST – FIRST READING – APPROVED

Alderman Evans moved the City Council place ordinance no. 5573 on first reading to change the zone from “AG” Agricultural District to “P” Public Zone on Outlot 31 of the NE ¼ SW ¼ Section 21, Township 155 North, Range 83 West. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Evans moved the City Council pass ordinance no. 5573 on first reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

RESOLUTION NO. 3688 - OUTLOT 31, NE ¼, SW ¼, SECTION 21, TOWNSHIP 155 NORTH, RANGE 83 WEST – APPROVED

Alderman Evans moved the City Council adopt resolution no. 3688 to amend the Future Land Use Map of the Comprehensive Plan from Low Density Residential with a Conceptual Greenway Connection overlay to Public/Semi-Public with no change to the Conceptual Greenway Connection overlay boundaries on Outlot 31 of the NE ¼ SW ¼ Section 21, Township 155 North, Range 83 West.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PUBLIC HEARING: LOT 2, BLOCK 20, PRAIRIE GREEN SECOND ADDITION, LOT A, LESS A PORTION TO LOT 1, HIGHLAND PLAZA ADDITION

The City Council held a Public Hearing to consider a request from Willy Fielhaber, for a zoning district change for Subdivision of Lot 2, Block 20, Prairie Green Second Addition, Lot A, less a portion to Lot 1, Highland Plaza Addition from “C4” Planned Commercial District to “C2” General Commercial District for the purposes of building design alterations. The property is located at 1515 24th Ave. SW.

No one appeared on behalf of the request.

Alderman Olson moved the City Council close the public hearing and approve the recommendation. Motion seconded by Alderman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5574 – REZONE SUBDIVISION OF LOT 2 BLOCK 20 PRAIRIE GREEN SECOND ADDITION LOT A LESS PORTION TO LOT 1 HIGHLAND PLAZA ADDITION – FIRST READING – APPROVED

Alderman Olson moved the City Council place ordinance no. 5574 on first reading for a zoning district change from “C4” Planned Commercial District to “C2” on Subdivision of Lot 2 Block 20 Prairie Green Second Addition Lot A Less Portion to Lot 1 Highland Plaza Addition. Motion seconded by Alderman Evans and carried unanimously.

Alderman Olson moved the City Council pass ordinance no. 5574 on first reading. Motion seconded by Alderman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

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RESOLUTION NO. 3689 – CONDITIONAL USE PERMIT - LOTS 4 & 5, ENERGY PARK ADDITION – APPROVED

Alderman Jantzer moved the City Council approve resolution no. 3689 for a Conditional Use Permit for hazardous material storage on Lots 4 & 5, Energy Park First Addition.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PUBLIC HEARING: LOTS 4 & 5 OF THOMPSONS SIXTH PLAT

The City Council held a public hearing to consider a request from Evette Melby, for a zoning district change from “R3” Multiple Residence District to “RM” Medium Density Residential District for Lots 4 & 5, Thompsons Sixth Plat for the purposes of constructing a convalescent home. These properties are located at 4 39th Ave. SW.

No one appeared on behalf of the request.

Alderwoman Olson moved the City Council close the public hearing and approve the request. Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5575 – REZONE LOTS 4 & 5 THOMPSONS SIXTH PLAT – FIRST READING – APPROVED

Alderwoman Olson moved the City Council place ordinance no. 5575 on first reading for a zoning district change from “R3” Multiple Residence District to “RM” Medium Density Residential District for Lots 4 & 5, Thompsons Sixth Plat. Motion seconded by Alderman Ross and carried unanimously.

Alderwoman Olson moved the City Council pass ordinance no. 5575 on first reading. Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

SUBDIVISION OF LIVINGSTON’S 9TH ADDITION – APPROVED

Alderwoman Olson moved the City Council approve a subdivision from Block 4, Livingston’s 7th Addition to result in a new subdivision to be known as Livingston’s 9th Addition. The property is located across the street to the south of 801 & 905 21st Ave. SE.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

MAYORAL APPOINTMENTS – APPROVED

Alderman Ross moved the City Council appoint Pat Bailey to the Zoning Ordinance Steering Committee.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

CITY COUNCIL MINUTES – APPROVED

Alderman Ross moved the City Council approve the minutes of the February 1, 2021 regular City Council meeting and the February 8, 2021 special City Council meeting.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5569 - 2020 ORDINANCE FOR LINE ITEMS OVER BUDGET – SECOND READING – APPROVED

Alderman Ross moved the City Council place ordinance no. 5569 on second reading to amend the 2020 annual budget to adjust department budgets for funds approved by the City Council for Various Grants, Donations and Interest Distribution.

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This budget amendment also allocates budgeted dollars to the new accounts that were created for the ERP system. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Ross moved the City Council pass ordinance no. 5569 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5570 – AMEND THE 2021 ANNUAL BUDGET- COVID 19 RAPID TESTING EXPENSES FUNDING – SECOND READING – APPROVED

Alderman Ross moved the City Council place ordinance no. 5570 on second reading to amend the 2021 budget to increase multiple department's salary and benefit expenditures, the fire department's salary, benefit and supplies expenditures, and the federal grant revenues for the 2021 expenses expected to be incurred for COVID rapid testing to be reimbursed at 75% of eligible expenses from FEMA. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Ross moved the City Council pass ordinance no. 5570 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5571 - TRENCH TRAINING PROP BUDGET AMENDMENT REQUEST – SECOND READING – APPROVED

Alderman Ross moved the City Council place ordinance no. 5571 on second reading amending the 2021 annual budget to increase the Fire department Capital Equipment purchases expenditure for the purchase of a trench prop to be built for training. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Ross moved the City Council pass ordinance no. 5571 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5572 – AMEND THE 2021 ANNUAL BUDGET- ELECTRONIC VISUAL INFORMATION DISPLAY SYSTEM – SECOND READING – APPROVED

Alderman Ross moved the City Council place ordinance no. 5572 on second reading amending the 2021 annual budget to increase the Airport's IT maintenance and repair agreements for Infax Inc. which supports the EVID system at the Airport, using Airport cash reserves. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Ross moved the City Council pass ordinance no. 5572 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ADMINISTRATIVE APPROVALS – APPROVED

Alderman Ross moved the City Council ratify the following administratively approved requests:

1. North Dakota Chapters of Delta Waterfowl to conduct a raffle February 26, 2021 at The Grand Hotel (1505 North Broadway)
2. Minot High School Dance Team to conduct a raffle January 15, 2021 at Minot Municipal Auditorium (420 3rd Ave SW)
3. Ice Cold Ryders to conduct a raffle April 1, 2021 at ICR Clubhouse (109 W Central Ave)
4. Minot High Basketball Parents to conduct raffles January 20, 2021 through March 13, 2021 at Magic City Campus (1100 11th Ave SW)
5. Northern Plains Children's Advocacy Center to conduct a raffle February 27, 2021 at Northern Plains Children's Advocacy Center (20 1st Street SW, Ste 18)
6. Magic City Figure Skating Club to conduct a raffle March 28, 2021 at MAYSA Arena (2501 Burdick Expy West)
7. Dakota Cruisers to conduct a raffle June 2, 2021 at Uhaul parking lot (20th Ave SW)
8. Bel Air PTA to conduct raffles through June 30, 2021 at Bel Air Elementary (501 25th St NW)

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5576 – AMEND THE 2021 ANNUAL BUDGET GPS RECEIVER (4586) – FIRST READING – APPROVED

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Alderman Ross moved the City Council place ordinance no. on first reading to amend the 2021 annual budget to increase the Engineering Capital Equipment purchases expenditures for the purchase of a GPS receiver with funds that were allocated in 2019 and 2020. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Ross moved the City Council pass ordinance no. on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5577 – AMEND THE 2021 ANNUAL BUDGET- NDDDES FY 2020 STATE HOMELAND SECURITY GRANT PROGRAM – FIRST READING – APPROVED

Alderman Ross moved the City Council place ordinance no. 5577 on first reading amending the 2021 annual budget to increase equipment and training expenditures and revenues for the award of the FY2020 State Homeland Security Grant.

Alderman Ross moved the City Council pass ordinance no. 5577 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5578 – AMEND THE 2021 ANNUAL BUDGET- CHANGE MANAGEMENT TEAM BUDGET – FIRST READING – APPROVED

Alderman Ross moved the City Council place ordinance no. 5578 on first reading amending the 2021 annual budget to increase General Fund and Water Sewer travel expenses for Change Management Team supplies and approve the transfer of General Fund cash reserves.

Alderman Ross moved the City Council pass ordinance no. 5578 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

VOLKSWAGEN SETTLEMENT GRANT AWARD CONTRACT – APPROVED

Alderman Ross moved City Council approve the contract with the State of North Dakota for the 2020 Volkswagen Settlement Fund for a 50% cost share towards a new fire engine with the other 50% match from the City of Minot, authorize the Mayor to sign the contract and authorize the fire chief to move forward with the bid process of the engine.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5579 – AMEND THE 2021 ANNUAL BUDGET- VOLKSWAGEN SETTLEMENT GRANT AWARD – FIRST READING – APPROVED

Alderman Ross moved the City Council place ordinance no. 5579 on first reading to amend the 2021 annual budget to increase the Fire Department Capital Equipment purchases expenditures and State Capital revenue for the purchase of a new fire truck to be funded 50% by the state Volkswagen Settlement Funding grant. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Ross moved the City Council pass ordinance no. 5579 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PLEGGED ASSETS AS OF 12/31/2020 – APPROVED

Alderman Ross moved the City Council approve the December 31, 2020 list of pledged securities.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ALCOHOLIC BEVERAGE LICENSE RENEWALS – APPROVED

Alderman Ross moved the City Council approve the alcoholic beverage license renewals for the period of January 1, 2021 through December 31, 2021 for Premier Food Service, Inc. dba Pizza Ranch and Captain's Cove, Inc dba Captain's Cove Seafood Restaurant.

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Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

APPROVAL OF JOB DESCRIPTION FOR SENIOR PROJECT MANAGER PUBLIC WORKS – APPROVED

Alderman Ross moved the City Council approve the job description for Senior Project Manager Public Works as proposed.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

RESOLUTION NO. 3690 - MREFPP PHASE BU-1C – BURLINGTON LEVEE PROJECT (3529.3B) – APPROVED

Alderman Ross moved the City Council approve plans and specifications and recommend approval to SRJB for bidding of the levee project in Burlington, Phase BU-1C of the MREFPP. Also, adopt reimbursement resolution no. 3690 to preserve the option of the City to finance the costs of the Projects with tax-exempt obligations.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

WIRELESS TELECOMMUNICATION FACILITIES ON NDDOT RIGHT OF WAY AGREEMENT – APPROVED

Alderman Ross moved the City Council approve the agreement with the NDDOT to allow the placement of wireless facilities on state or federal highways and authorize the Mayor to sign the agreement.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5580- BUDGET AMENDMENT TO COVER TAX LEVY SHORTFALL – FIRST READING – APPROVED

Finance Director, David Lakefield explained that in January they learned there was a change in the process on how the Homestead Tax Credit and Veterans Credits property valuations are used in the calculation of the City tax levy. The effect of this change raised the City's valuation, which in turn lowered the levy that appeared to be needed to generate the tax dollars requested by the City. As a result, the City will receive \$477,160 less than anticipated from tax collections. This was an unexpected change this year, however, to avoid this issue in the future, they will include the state payment in the overall amount of the tax levy rather than separating it out. He also said, the tax credits are estimated based on previous years' calculations but can be submitted at any time so the information is fluid and sometimes difficult to predict.

Upon questioning by Alderwoman Evans, Mr. Lakefield explained that the City is expecting to fall short in what they are requesting in the tax levy. By including the value of the Homestead Tax Credit and Veterans Credits in the total valuation, it slightly reduced the mill calculation. When the slightly lower mill rate is applied to all the properties, it generates less dollars. The shortfall is spread across all of the funds that ask for money from the tax levy including the airport, library, cemetery, debt and equipment funds, which don't have the budgets to absorb this type of reduction.

Alderwoman Evans asked if they need to transfer the entire \$477,000 now or if it could be done in smaller increments throughout the year.

Mr. Lakefield responded by saying, the transfer is from the General Fund to the other funds outside the General Fund. The bulk of the shortfall was in the General Fund. They considered transferring at monthly intervals but the difficulty in that method is the amount of debt service payments due throughout the year. It is more efficient to get approval from the Council for the transfer up front. He said, some departments don't have adequate reserves so rather than spread it out, it seemed more efficient to do the transfer now. He also said, staff will make every effort to reduce spending to accommodate this going forward.

Alderman Pitner moved the City Council place ordinance no. 5580 on first reading to amend the 2021 annual budget to transfer General Fund cash reserves to fund the property tax levy deficit in the General, Airport, Library, Cemetery, Debt, Equipment and Public Transportation Funds. Motion seconded by Alderwoman Olson and carried unanimously.

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Alderman Pitner moved the City Council pass ordinance no. 5580 on first reading. Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5581- AMEND THE 2021 ANNUAL BUDGET- MUNIS AND CITYWORKS INTEGRATION (4423) – FIRST READING – APPROVED

City Engineer, Lance Meyer, explained there are three major software projects that all need to work together; Munis, the financial software, CityWorks, to manage infrastructure assets, and AssetWorks, to govern fleet management. The project was scoped one and a half years ago and at the time, they couldn't predict what needed to be programmed. Now they have a scope and are adding modules that were not anticipated.

The City Manager stated, this is not an uncommon issue so he didn't want it to be perceived as if mistakes were made. There is not much competition among software companies and they often promise more than what they can deliver. Councils and communities make significant financial commitments and once they get into implementation, they find out there are significant cost adjustments to make it work. City Managers across the country are making an effort toward more meaningful conversations to bring the issue to light.

Alderman Jantzer said it is not uncommon in IT and integration often takes more effort than originally anticipated.

Alderman Podrygula, who sat on the committee to select a vendor, said he doesn't feel like they were deceived in any way. It was clearly an ambitious project and once they dove in, found it was even more complex. He said, if the estimate was only off by \$27,000, it was done pretty well.

Alderman Ross asked if the total line item was estimated at \$50,000, to which Mr. Meyer explained, it was their best guess at the time but they didn't have a scope developed yet.

After discussion, Alderman Pitner moved the City Council place ordinance no. 5581 on first reading to amend the 2021 annual budget to increase the Engineering Department's data processing expenditures for the purchase of integration services to be use with the citywide asset management software with the use of General Fund cash reserves. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5581 on first reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

MINOT INTERNATIONAL AIRPORT CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRSA) GRANT ACCEPTANCE

Alderman Pitner moved the City Council approve acceptance of CRRSA grant for Federal Assistance SF-424's and authorize the Airport Director to sign any applicable documentation.

Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PERSONAL APPEARANCES

None

LIAISON REPORTS

Alderman Pitner said the next Renaissance Zone meeting was canceled, however, the guidelines were reviewed at the last meeting and productive conversation took place. He said the program is working and there is an improved effort by staff to promote it. He continued his report by saying, the CVB announced that the ACHA Women's Division 1 National Championship Hockey Tournament will be held in Minot in April and he will provide more details as they become available.

Alderman Jantzer said they had the first Liaison meeting of the year where new members were introduced and a new Chair was elected. They also discussed the COVID response and change in risk level that was announced that day.

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Alderman Ross said the Zoning Ordinance Steering Committee update can be found in the City Manager's report. The All-Season's Arena Board had a reorganization meeting. They discussed optimism for the future and are hopeful for normal operations.

Mayor Sipma said the Chamber EDC met in their first regular meeting where they discussed financials and potential economic activities. Task Force 21 discussed the change in Administration in Washington and the affect it will have on new projects at Minot Air Force Base.

Alderwoman Evans said the Library is getting back to normal and has programming and activities returning. She also attended the Ward County Planning meeting where they are making progress rewriting the Zoning Code. She brought up the Family Homeless Shelter project, as the Council Liaison, and said although Lutheran Social Services is no longer in existence, staff is committed to keeping the project on track.

Alderwoman Olson met with Souris Basin Planning Council via Zoom. She also said there is proposed legislation to financially support the CTE. The purchase of the building is under review and will hopefully be brought to Council for approval soon. The City Hall RFQ Committee is meeting to select a firm to rehabilitate the building for relocation of City Hall.

Alderman Podrygula met with the Commission on Aging. He also met with the Emergency Resource Council Steering Committee which adopted the Emergency Disaster Plan across all organizations.

Mayor Sipma thanked Alderwoman Olson for taking the lead on Giving Hearts Day to help make it a success.

ADJOURNMENT

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderwoman Olson and carried unanimously. Meeting adjourned at 6:34 pm.

ATTEST: _____
Kelly Matalka, City Clerk

APPROVED: _____
Shaun Sipma, Mayor