

Other Business



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BushFoundation.org

February 26, 2018

David Lakefield  
City Finance Director  
City of Minot, North Dakota  
City Hall  
515 2nd Ave SW  
Minot, ND 58702

Dear David,

I'm delighted that the Foundation has approved a grant of \$208,000 to City of Minot, North Dakota.

One administrative step remains before we can release the grant funds to you. Please sign and return the attached Grant Agreement via email to [grants@bushfoundation.org](mailto:grants@bushfoundation.org) at your earliest convenience.

All of us at the Foundation appreciate the work you do on behalf of the communities we serve.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jennifer Ford Reedy'.

Jennifer Ford Reedy  
President

Grant #17-63432

Enc.

## BUSH FOUNDATION GRANT AGREEMENT

### ATTACHMENT A Grant # 17-63432

#### Activities

- Assess key indicators to understand opioid addiction in the immediate Minot region (100 mile radius).
- Assess the availability of resources, gaps in services, and road blocks to care.
- Complete a needs analysis for needed treatment services.
- Travel to similarly populated areas to obtain information and learn about possible solutions to implement to mitigate opioid addiction (Mayor's Committee on Addiction members will travel).
- Outline short-term and long-term treatment pathways and resources for better navigation by individuals and families.
- Design a hub and spoke community response to addiction to provide for long-term case management. A hub and spoke approach is meant to provide a sustainable and inclusive approach to addiction services.
- Establish a Community Response Organization (CRO) specifically for addiction. The CRO will serve as the "hub" in the hub and spoke approach.
- Utilize the results of the problem solving process to leverage national and regional funding through grant writing.
- Work with the North Dakota Department of Health to craft a statewide policy for the disposal of over-the-counter and prescription drugs.
- Develop relationships with members of the Mandan, Hidatsa and Arikara Nation, including youth leaders, healthcare providers, and community members, to support tribal involvement in addiction problem solving.
- Use capacity building funds (\$8,000) toward activities that will develop the City of Minot's staff, board or field of expertise within the grant period, including travel to Bush Foundation events. Share information about the capacity building activities with Foundation staff throughout the grant.

#### Outcomes

- Conduct a comprehensive needs analysis to be utilized for treatment facility and service attraction.
- Generate Minot area (100 mile radius) specific data of the impacts of the opioid epidemic.
- Create map of available resources for addiction.
- Identify gaps in services and road blocks to care.
- Create comprehensive community response flowchart that will outline treatment pathways, philosophies, and resources that can be replicated in other rural areas.
- Create comprehensive hub and spoke treatment approach for individuals with opioid addiction in the Minot area that can be replicated in other rural areas.
- Create comprehensive training curriculum on the hub and spoke treatment approach specifically for area providers and law enforcement.
- Create list of tested community solutions to implement for the opioid addiction.
- Create database of potential funding sources for ongoing efforts surrounding addiction.
- Increase community awareness of treatment pathways.
- Establish Community Response Organization (CRO).
- Increase community awareness of opioid addiction - signs, symptoms, and community impacts.
- Adopt enforceable statewide policies, protocols, and guidelines for the disposal of over-the-counter and prescription drugs.

### BUSH FOUNDATION GRANT AGREEMENT

The Bush Foundation is pleased to approve a grant of \$208,000 to City of Minot, North Dakota. The undersigned hereby agrees:

1. That the purpose of this grant is the following: To identify short-term and long-term collective strategies to address the opioid epidemic and create a regional hub for treatment and family services for people addicted to opioids in the Minot North Dakota area. The grant activities and outcomes are further detailed in Attachment A.
2. That the grant period extends from: March 1, 2018 to March 31, 2020.
3. That payment(s) will be made by the date(s) listed in the following table provided the terms and conditions of the Grant Agreement are met:

<b>Payment Amount</b>	<b>Scheduled Payment Date</b>
\$208,000	March 31, 2018

4. To submit progress reports of activities carried on under the grant, evaluations of what the grant accomplished, and complete financial reports detailing use of the grant funds according to the following schedule. The Bush Foundation will send a reminder and instructions for completing required reports prior to the report due date.

<b>Report Type</b>	<b>Report Due Date</b>
interim	May 31, 2019
final	May 31, 2020

5. That if City of Minot, North Dakota has identified individuals or organizations it may use to achieve the purpose of the grant, the Bush Foundation does not direct in any way that these grant funds will be used for those individuals, and City of Minot, North Dakota has complete discretion to select individuals to achieve the purpose of the grant whom it determines are appropriate and qualified to do so. Bush Foundation's approval of this grant and this grant agreement, including without limitation the reference to particular organizations in the description of the purpose of this grant, if any, should not be construed in any way as an agreement or requirement that any particular individuals or organizations be selected to achieve the purpose of this grant.
6. That the grantee is an organization that is either (a) described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code") and Section 509(a)(1), (2) or (3)(other than a Type III supporting organization which is not functionally integrated, as defined in Code Section 4943(f)(5)(B)), and that the purposes of the grant are within the grantee's 501(c)(3) charitable purposes, or (b) a state or political subdivision or a tribal governmental entity or an integral part of such entities, and that the purposes of the grant are within the grantee's public purposes. Grantee will inform Bush Foundation of any change in or IRS proposed or actual revocation of its tax-exempt status, whether or not appealed.
7. To use the funds only for the designated purpose and not to use the funds for any purpose prohibited by law, including those purposes specified in Section 4945 of the Code. No part of this grant may be used to intervene in any campaign for public office, for a voter

registration drive, or for lobbying. For these purposes, "lobbying" is attempting to influence legislation at any level of government through attempts to influence public opinion on a legislative subject or direct communications with those who formulate legislation. Nonpartisan analysis, study, and research is permitted.

8. To repay any portion of the grant which is not used for the designated purpose.
9. That unspent or uncommitted funds at the end of the grant period must be returned to the Foundation unless other arrangements have been proposed beforehand.
10. That the Bush Foundation may use City of Minot, North Dakota's name, logo and information about the grant for purposes of publicizing the grant and the Bush Foundation's grant programs generally, including but not limited to on its website and in advertising, editorial, internal publications, and other publicity materials.
11. To maintain records of receipts and expenditures and to make its books relating to this grant available to the Bush Foundation at reasonable times during the term of the grant and for a period of four years following the end of the grant period.
12. To not incur any liabilities in reliance on the grant outside of the stated grant period unless specifically approved by the Bush Foundation.
13. That any grant payment may be discontinued, modified, or withheld at any time when, in the judgment of the Bush Foundation, such action is necessary to comply with the requirements of law or this agreement.
14. Consistent with Executive Order 13224 and the Patriot Act, no portion of the grant will be used to support terrorism, or will be diverted to other individuals or organizations which have assisted, sponsored, or provided financial, material, or technological support for terrorists or persons associated with terrorists.
15. This agreement is governed by the laws of Minnesota and the venue of any dispute regarding its terms shall be Ramsey County, Minnesota.

City of Minot, North Dakota

Name David Lakefield

Title Finance Director

Signature 

Date 3-2-18

#17-63432

Please contact the Bush Foundation before or after the Grant Agreement is signed with any questions you may have about the grant period, the schedule of grant payments, the schedule of reports required or the desired format for narrative and financial reports. Adjustments to grant periods and uses of Bush Foundation funds are possible but require approval by the Bush Foundation. **A signed copy of this Grant Agreement must be returned to the Bush Foundation before payment can be made.**