



TO: Mayor Chuck Barney
Members of the City Council

FROM: Jason Sorenson

DATE: October 23, 2017

SUBJECT: LANDFILL EXPANSION – CONTRACT AMENDMENT
(PROJECT NUMBER 4306)

I. RECOMMENDED ACTION

1. Recommend council approve the contract amendment with CPS Engineering in the amount, up to and not to exceed, of \$129,326.00 for the landfill siting and cost analysis and authorize the Mayor to sign the agreement.

II. DEPARTMENT CONTACT PERSONS

Dan Jonasson, Director of Public Works	857-4140
Jason Sorenson, Assistant Director of Public Works	857-4140

III. DESCRIPTION

A. Background

In light of recent opposition to rezoning two quarters of land the City purchased for the expansion of the landfill, staff has decided it would be prudent to take a step back. Some rough estimates were used to justify the proposed expansion, but there were many requests for a more detailed cost analysis of moving to a different location. Instead of just picking locations on a map that may or may not be acceptable to site a landfill, an actual siting analysis should be performed to pick some potential locations. Once a couple sites are located that appease the State siting requirements, a cost analysis can be performed for that particular site. This will in the end provide a more detailed and accurate estimate of costs for a new site versus expansion of the existing site.

B. Proposed Project

N/A

C. Consultant Selection

The City has an existing task order agreement with CPS for general landfill consulting. CPS assisted the City with the pre-application and previous expansion analysis. Due to CPS's extensive knowledge of the Minot Landfill they were selected to continue working on this project.

IV. IMPACT:

A. Strategic Impact:

The Landfill is already dealing with capacity issues. This analysis keeps the process moving so permitting can once again become the primary focus whether it is for a new site or our existing facility.

B. Service/Delivery Impact:

NA

C. Fiscal Impact:

Project Costs

Current Contract	\$273,367.00
Amendment No. 1	\$130,000.00

Project Funding

Funding for permitting has been allocated in the amount of \$273,367.00. It is recommended to fund the siting analysis from this amount. Another contract amendment would be brought in at a later date once a location is finalized for permitting.

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

It is important to get underway soon with the permit modification. The permitting process is time consuming and slow and we are already experiencing space constraints that are resulting in inefficient operations.

VII. LIST OF ATTACHMENTS

N/A