



TO: Mayor Chuck Barney
Members of the City Council

FROM: John R. Zakian, DR Grant Program Manager & Chief Resilience Officer

DATE: February 16, 2018

SUBJECT: **Single Family Home Buildable Lots RFP**

I. RECOMMENDED ACTION

Approve the recommendation of the Technical Review Committee to not accept either of the proposals received to the Resilience Neighborhood Affordable Single Family Housing RFP

II. DEPARTMENT CONTACT PERSONS

John R. Zakian, DR Grant Program Manager & Chief Resilience Officer, 423-4528

III. DESCRIPTION

A. Background

The city issued an RFP seeking developers and/or property owners with 35 lots available for construction of Low/Moderate Income affordable single family homes in tracts with proper zoning as well as all critical infrastructure in place. Two responses were received. A Technical Review committee comprised of representatives of the Planning Department, Engineering Department, DR Grant Program Manager, CDM Smith experts, Federal Compliance Officer met and reviewed the applications to assess responsiveness to the requirements of the RFP and the viability of the proposed projects. The findings and recommendation are attached.

B. Proposed Project

The RFP is a small part of the larger goal of deploying NDR grant funds in multiple projects to provide single family homes to those most affected and impacted by the flooding while promoting sustainable resilience measures. While the current focus on deploying some of the available funds will be on LMI Minot residents purchasing existing homes outside the FEMA 100 year flood plain, market conditions are being closely monitored to be prepared to reissue an RFP in a similar vein to blend single family new construction with purchases of existing homes.

IV. IMPACT:

A. Strategic Impact:

HUD encourages diligence in assessing responses to RFPs and has no expectation of awards having to be made as a result of the responses received. HUD is more interested and attentive to the process employed in assessing responses and the outcome of the assessment. In terms of the long term planning for deployment of the NDR funds on a timely basis, not making an award has no impact.

B. Service/Delivery Impact:

Rebooting the overall approach to the deployment of NDR funds to promote resilient housing puts us in strong position to continue to not adversely affect the private marketplace but, rather, initiate investments which support the trends in the marketplace.

C. Fiscal Impact:

None

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

NA

VII. LIST OF ATTACHMENTS

Report of the Technical Review Committee.