

City of Minot

TO: Mayor Chuck Barney
Members of the City Council

FROM: Dan Jonasson, Director of Public Works

DATE: March 27, 2018

**SUBJECT: DESIGN & CONSTRUCTION ENGINEERING P4291 CARNEGIE CENTER
STRUCTURAL REPAIRS**

I. RECOMMENDED ACTION

1. Recommend approval of EAPC consultants for the design and Construction engineering on the Carnegie Building
2. Authorize the Public Works Director to negotiate fees for the work and authorize the Mayor to sign the agreement on behalf of the city

II. DEPARTMENT CONTACT PERSONS

Dan Jonasson, Director of Public Works	857-4140
Jason Sorenson, Asst. Director of Public Works	857-4140

III. DESCRIPTION

A. Background

EAPC completed a preliminary report outlining the proposed work that needs to be completed to repair structural and other repairs on the Carnegie Center.

Public Works prepared a Request for Qualifications for Architectural and Engineering services and advertise in accordance with State law. EAPC was the only firm that responded to the RFQ and their qualifications show they are qualified to perform the design and construction management work

B. Proposed Project

The project will consist of design engineering, bidding, and construction engineering and project close out of repair of deficiencies found on the Carnegie center.

C. Consultant Selection

EAPC was the only consultant that responded to the RFQ and is qualified to perform the services outlined in the RFQ.

IV. IMPACT:

A. Strategic Impact:

Carnegie Center is a historic building, owned by the city of Minot, in need of Structural repairs. Funding was approved from the community facilities fund in the amount of \$550,000 for this project.

B. Service/Delivery Impact:

This project is needed to restore the structural integrity of the building and repair settlement occurring to the structure.

C. Fiscal Impact:

<u>Project Funding</u>	
Community facilities funds	\$550,000.00

V. ALTERNATIVES

VI. TIME CONSTRAINTS

Council's approval of the recommendation will allow the project to move forth to design needed repairs and start construction in 2018.

VII. LIST OF ATTACHMENTS

A. RFQ soliciting firms for work.