
City of Minot



TO: Mayor Chuck Barney
Members of the City Council

FROM: *Kevin Sickler*

DATE: *April 20, 2018*

SUBJECT: **UPS BATTERY BACKUP BYPASS SWITCH (IT0015)**

I. RECOMMENDED ACTION

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1. Recommend council approve a budget amendment to the 2018 Capital Purchase budget for the purchase and install of a bypass switch and panel changes that will be used with the new UPS Battery Backup for City Hall & Dispatch; and
 2. Authorize the Mayor to sign the budget amendment.

II. DEPARTMENT CONTACT PERSONS

Kevin Sickler, Property Maintenance Superintendent 857-4142
David Lakefield, Finance Director 857-4784

III. DESCRIPTION

- A. Background
The new UPS Battery Backup for City Hall & Dispatch was originally approved in the 2018 budget. It was discovered after the bidding process that a bypass switch and panel changes were overlooked. The bypass switch will allow work and swaps to be completed on the battery without further expenses.
- B. Proposed Project
Install a bypass switch that should have been included in the original bid
- C. Consultant Selection
N/A

IV. IMPACT:

- A. Strategic Impact:
N/A
- B. Service/Delivery Impact:
NA
- C. Fiscal Impact:

Project Costs

UPS bypass switch cost	\$5,106.00
Panel change cost	2,057.00
Minot Daily News	54.02
Battery Backup	<u>18,695.00</u>
Total Costs	\$25,912.02

Original Budget - County	\$10,000.00
Original Budget – City	10,000.00
Additional – County	<u>2,956.01</u>
Remaining due from the City	\$2,956.01

Project Funding

Funding for the bypass switch and panel change would come from cost savings from both the 2018 Street Mower Budgets that had remaining funds available.

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

N/A

VII. LIST OF ATTACHMENTS

- A. Budget Amendment
- B. Main Electric Construction, Inc cost sheets