

**AMENDMENT NO: 9  
TO AGREEMENT  
BETWEEN  
CITY OF MINOT AND PROGRAM ADMINISTRATOR**

This Amendment No: 9 is made and entered into this 4th day of June, 2018 to the Agreement between CDM Smith Inc. (CDM Smith) ("Program Administrator") and City of Minot ("OWNER") dated May 6, 2013, ("the Agreement").

WHEREAS, PROGRAM ADMINISTRATOR and OWNER entered into the Agreement for Community Development Block Grant Disaster Recovery Management Services for Minot CDBG-DR Allocation #2, and

WHEREAS, the parties desire to amend the Agreement so as to amend the scope of work, time periods of performance and payment, and/or responsibilities of OWNER; and

WHEREAS, the Agreement provides that any amendments shall be valid only when expressed in writing and signed by the parties.

NOW THEREFORE, in consideration of the mutual understandings and Agreements contained herein, the parties agree to amend the Agreement as follows:

1. The Basic Services of PROGRAM ADMINISTRATOR as described in the Agreement are amended and supplemented as follows:

Continued Acquisition/Relocation, and Demolition Management services per the scope in Attachment #1.

2. The responsibilities of OWNER as described in the Agreement are amended and supplemented as follows:

N/A

3. The time periods for the performance of PROGRAM ADMINISTRATOR's services as set forth in the Agreement are amended and supplemented as follows:

The contract end date is extended from June 30, 2018 to May 31, 2019.

4. The payment for services rendered by PROGRAM ADMINISTRATOR shall be as set forth below:

The contract amount is increased by \$65,000 per the estimate in Attachment #1, to a new NTE upper limit of \$9,046,705.

5. Except as herein modified, all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this amendment on the date indicated above for the purpose herein expressed.

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Program Administrator  
Steven L. Wolsfeld  
Vice President  
DATE: June 4, 2018

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City of Minot  
Chuck Barney  
Mayor  
DATE: June 4, 2018

**City of Minot, ND**

**Community Development Block Grant Disaster Recovery  
Management Services-Allocation #2**

**Amendment No. 9 - Attachment No.1**

**Scope of Services and Estimated Fees**

**CDM Smith**

**June 4, 2018**

**Scope of Services:**

**Task 1: Relocation Services for Acquisition Program**

CDM Smith will provide continued services to complete the relocation services for the remaining acquisition/relocation program properties. All services are to be provided in accordance with 49 CFR Part 24 Uniform Relocation Assistance and Real Property Act Acquisition for Federal and Federally-Assisted Programs Act also known as the Uniform Act.

**Task 2: Demolition Management Services**

CDM Smith will provide demolition management services including: field monitoring for data collection and recordation, data compilation and administration, environmental coordination, contractor management, project management, and file closeout for the remaining demo program properties.

**Estimated Fees:**

**Task 1:**

Relocation Services: 70 hours @ \$125/hr; \$8,750

**Task 2:**

Demolition Management: 450 hours @ \$125/hr; \$56,250

NOTE: Included in these estimates are CDM Smith's administrative services for invoicing, quarterly reporting, action plan updates and amendments, assistance with cost and obligations tracking, and remaining file closeout.

**Total: \$65,000**