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**TO:** Mayor Chuck Barney  
Members of the City Council

**FROM:** Chief Jason Olson

**DATE:** May 24, 2018

**SUBJECT:** ENERGY INFRASTRUCTURE AND IMPACT GRANT (PD0151)

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**I. RECOMMENDED ACTION**

- A. Recommend approval for the Minot Police Department to apply for the 2018 Energy Infrastructure and Impact Grant; and
- B. Authorize the Mayor to sign the grant agreement, if awarded; and
- C. Authorize the Mayor to sign the budget amendment, if awarded

**II. DEPARTMENT CONTACT PERSONS**

Jason Olson, Chief of Police	857-4715
John Klug, Captain, Grants Administrator	857-9800

**III. DESCRIPTION**

A. Background

The Police Department has filed an application for up to \$194,000 in grant funding through this program for replacement of our in-car video system and system upgrade and replacement of our body worn cameras used by patrol officers of the police department. There is no local match requirement for this grant.

The current in-car camera systems have been in use since 2012 and are wearing out. The software system is out of date and the cameras themselves are frequently experiencing functionality issues. The replacement system will enhance and improve operational capabilities through better management software and providing new cameras. The video management system will be the same for in-car and body worn cameras which will simplify and streamline the management of stored video.

The body-worn cameras in use have been deployed for two years. It is anticipated that some of the batteries will begin to fail causing expensive replacement costs. If funded the grant will purchase a maintenance and replacement plan for the next five years for the body worn cameras. The video storage contract would expand from the current limited contract to an unlimited contract which would provide defined costs for cloud based video storage for the next five years for both in-car and body worn video. Another advantage to the new systems

is that due to the fact that the software and storage are web based and cloud based they do not require any support from our IT staff to maintain.

B. Proposed Project

Purchase replacement in-car and body worn camera systems.

C. Consultant Selection

If the grant is awarded the standard acquisition process will be followed to acquire the system.

**IV. IMPACT:**

A. Strategic Impact:

The use of in-car video in law enforcement patrol vehicles has been standard of the industry for over 25 years. The video has usefulness for enhancing officer safety, documentation of police behavior which is useful for both transparency and the investigation of complaints as well as potential civil liability, training opportunities, and use by both the prosecution and defense attorneys in criminal cases.

Body worn camera systems have been an emerging technology for about the past 10 years that provide video for the same purposes as in-car video listed above. Many agencies across the country have implemented body worn cameras for their patrol officers. The Minot Police Department has had this technology in use since June of 2018.

New equipment which will be covered by maintenance contracts and contracts with fixed costs for cloud based storage of video requiring no support from City of Minot IT staff for a period of five years.

B. Service/Delivery Impact:

The current in-car video systems have been failing due to wearing out. A new system would provide reliable, cost controlled solution for both body worn and in-car video with improved capabilities and ease of use for both field and office personnel. The new video management system would also improve the processing of open records requests and discovery requests by both the prosecution and defense attorneys.

C. Fiscal Impact:

Project Costs

Body Worn Camera System	\$95,000
<u>In-car Camera System</u>	<u>\$99,000</u>
Total	\$194,000

Estimated contract of \$80,000 annually for the subsequent four years to maintain both systems including unlimited storage and equipment upgrades.

Project Funding

ND Energy Infrastructure and Impact Officer Grant –

**V. ALTERNATIVES**

- A. Funding replacement camera systems through the normal budget process at an estimated first year cost of \$135,000 for in-car system and \$47,000 body worn camera video storage contract and camera replacements for 2019.
- B. Continue using the current systems until they completely wear out.
- C. Cease having in-car and body worn camera systems.

**V. TIME CONSTRAINTS**

- A. The grant was released and had a deadline with a short turnaround so the application has already been filed.

**VI. LIST OF ATTACHMENTS**

- A. Budget Amendment