



TO: Mayor Chuck Barney
Members of the City Council

FROM: Mitch Flanagan

DATE: June 14, 2018

SUBJECT: Building relocation request to 7100 28th Ave SE (Outlot 18)

I. RECOMMENDED ACTION

It is recommended the Committee and Council approve the relocation of the single family residence, from 2708 14th Ave SW, Minot ND, 58701 also known as Outlots Sec 27-155-83 Outlot 1 W336.7' of E512.7' SWNW, to 7100 28th Ave SE, Minot, ND 58701, also known as Outlot 18 Pending approval and recording of Plat, subject to the following conditions:

1. A ten-thousand dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. An approved approach permit assigned to 7100 28th Ave SE issued by Sundre Township.
3. Application and approval of building permits for all proposed construction.
4. An approved foundation design in compliance with City of Minot building codes.
5. If required: plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
6. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
7. Provide reinforcement/blocking for attachment of railing around stairs and balcony.
8. Applicant must obtain all necessary permits, and coordinate all relocation activities with public utilities and traffic authorities.
9. The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.

II. DEPARTMENT CONTACT PERSONS

Mitch Flanagan, Building Official	857-4102
Mike Murphy, Residential Inspector	857-4102
Damon Druse, Assistant City Assessor	857-4160

III. DESCRIPTION

A. Background:

The structure to be moved is a 2 story single family home built in 2012.

IV. IMPACT:

A. Strategic Impact:

No impact.

B. Service/Delivery Impact:

No impact.

C. Fiscal Impact:

No fiscal impact.

V. ALTERNATIVES

No alternatives are applicable

VI. TIME CONSTRAINTS

All work must begin within 30 days of issuance of moving and building permits and completed within ten months of start date and generally in accordance with the following schedule:

1. Foundation complete within two months.
2. Structure relocated within four months
3. Work required for code compliance completed within six months.
4. All proposed construction and final clean up completed within ten months.
5. City of Minot Zoning Ordinance, Section 23-1 states:

“All off-street parking spaces and all driveways on private property leading to such parking areas shall be all-weather hard surface material. Acceptable surfacing materials include asphalt, concrete, brick, cement pavers or similar materials installed and maintained according to industry standards.”

VII. LIST OF ATTACHMENTS

- A. Application for Moving a Residential Building, pictures, and site plan.
- B. Letter to homeowners within 150 feet.
- C. Letter to applicant.
- D. Map showing properties affected
- E. Inspectors report
- F. Assessors report

Approved for Council Agenda: _____

Date: _____