



**TO:** Mayor Shaun Sipma  
Members of the City Council

**FROM:** Penny Johnson, City Treasurer

**DATE:** June 15, 2018

**SUBJECT: SPECIAL ASSESSMENT APPROVAL; SIDEWALK REPAIR (4245)**

**I. RECOMMENDED ACTION**

1. Recommend approval of the assessment roll for Sidewalk Repair project 4245.

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**II. DEPARTMENT CONTACT PERSONS**

Penny Johnson, City Treasurer	857-4771
Lance Meyer, City Engineer	857-4100

**III. DESCRIPTION**

A. Background

Sidewalk repair project #4245 was approved by City Council on August 2, 2017 and completed in November 2017.

**IV. IMPACT:**

A. Strategic Impact:

North Dakota Century Code chapter 40-29 gives the City the authority to construct, rebuild or repair sidewalks upon property owner's non-compliance and to assess the cost of doing so against the parcels benefitted.

B. Service/Delivery Impact:

Provides for consistent, safe sidewalks throughout the City of Minot.

C. Fiscal Impact:

This project was funded with cash reserves. Timely collection of the assessments will keep sidewalk cash reserves available for future use.

**ALTERNATIVES**

Alt one. The Council could deny approval of the assessment roll for Sidewalk 4245. This amount would reduce available funds for future sidewalk repair.

**V. TIME CONSTRAINTS**

Council's approval of the assessment roll will allow staff to move forward with processing the loans resulting in inclusion in the annual certification to Ward County for collection.

**VI. LIST OF ATTACHMENTS**

- A. Sidewalk Repair 2017 List