

FFY 2019 Contract Proposal
Law Enforcement
Due: June 15, 2018

Agency: Minot Police Department
Program Administrator: John Klug Rank: Captain
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Criteria to participate in the law enforcement traffic safety programs requires the agency to have an administrator oversee the program. The administrator is responsible for the completeness, accuracy and timely submission of all documentation. All regular work schedules must be kept on file. Hours worked in the programs must be more than, or in addition to, the officers regularly scheduled hours. Proof of payroll payment must be maintained or accessible by the agency program administrator.


A short narrative is required to address the challenges the community is having in the specific program area and must include an enforcement plan indicating the priority locations, times, officers or other strategies utilized to generate the desired performance or results. Supporting data should be used to address the area that needs improvement. Examples of data to be used are the most recent year available for crash data, arrest data, citations or behavior surveys, etc.

Verification of enforcement action taken will be conducted by the Safety Division through the TRaCs e-citation module. If an agency is generating electronic citations in a program other than TRaCs the administrator may be required to submit copies to the Safety Division as requested. Agencies utilizing paper citations will be required to provide a copy of the citations issued while working the federally funded programs.

Officers are required to enter their individual enforcement logs in the LEWR system. Information will not be entered by anyone other than the actual individual that worked the program. Supervisors or program administrators are responsible for verifying the information entered is accurate.

Date of Application: 06/12/2018 Number of Agency Sworn Personnel: 83
Patrol Vehicles: 19 # Radar Units: 19 # Video Cameras 19

As the Chief/Sheriff, I support our department's efforts to reduce the tragedies on the roadways and to enforce all restraint, alcohol, drug and distracted driving laws on a regular basis and have community support through the local council/commission leadership.

Chief/Sheriff Signature:  Date 6/12/18

Equipment Requests: If available, the maximum amount to be granted for a radar unit is \$1,500.00 after the 25% match required by the agency.
The maximum amount allowed on a video camera is \$4,000.00 with any costs exceeding \$4,000 to be paid by the agency.

Radar units requested: N/A # Video cameras requested: N/A

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Occupant Protection: Purpose is to increase seat belt and child restraint use in an effort to decrease the number of fatalities and the severity of injuries in motor vehicle crashes. The 2019 Click It or Ticket enforcement period will run from May 20 – June 2, 2019. Two additional enforcement campaigns will be held Nov. 1 – Dec. 15 and July 1 – mid August. Only specified dates can be worked in this program.

Briefly state your community problem, enforcement plan and desired results below. Cite or attach the data used.

Salary funding amount requested: \$8,000 Mileage funding requested: \$N/A

Estimated # hours to be worked: 200 Average hourly overtime wage earned: \$40.00

Total number Agency Occupant Protection citations issued Jan.1 – Dec. 31, 2017: 239

Problem: Studies have shown that the failure to wear seatbelts or properly restrain children can contribute to the increased chance of injury or death when involved in a motor vehicle crash.

Supporting Data: N/A

Enforcement Plan: Increase the use of seatbelts and child restraints by increasing enforcement through use of off-duty officers working overtime. This effort will increase the focus on the enforcement effort targeting drivers and occupants who aren't wearing seatbelts or restraining their children. Increase visibility also reminds people to put on a seatbelt if they forgot or chose not to wear it. The department also has a great relationship with local media and will push additional local stories promoting awareness.

Desired Results: Through increased enforcement and higher visibility, we hope to increase the use of seatbelts and child restraints; thereby, decreasing the number of injury and fatality crashes in and around the Minot community.

Impaired Driving: Purpose is to decrease the number of fatalities and injuries due to crashes involving driver alcohol and drug use. The 2019 Drive Sober or Get Pulled Over enforcement campaign will run from August 16 – September 2, 2019. The DSOGPO time frame requires a minimum of four 4-hour shifts to be worked. Two additional enforcement campaigns will be held from Dec. 16 – Jan. 31 and the month of March. Both of these time periods require a minimum of two 4-hour shifts per campaign. With adequate funding the agency may work outside the required enforcement time frames with prior notification to the Safety Division. A minimum of 32 hours must be requested to fulfill all three projected contract enforcement periods.

Briefly state your community problem, enforcement plan and desired results below. Cite or attach the data used.

Salary funding amount requested: \$19,000 Mileage funding requested: \$N/A

Estimated # hours to be worked: 475 Average hourly overtime wage earned: \$40.00

Total number Agency Alcohol and Drug arrests issued Jan. 1 – Dec. 31, 2017: 263

Problem: Drunk driving continues to be a problem for many communities across the nation. The decision to drive while impaired can result in an increased likelihood of motor vehicle crashes, which can lead to injury and death.

Supporting Data: N/A

Enforcement Plan: The Minot Police Department will participate in the statewide effort to reduce the number of impaired drivers on the roadway. Minot is a hub for events and activities, which draws drivers from surrounding communities and rural settings. The department will focus on key times, holidays, and events that are associated with celebration and increased alcohol use. We hope to

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increase our visibility and enforcement through the use of off-duty officers conducting the enforcement to target impaired drivers. Our working relationship with local media will be used to promote awareness of our efforts to combat the problem in hope that it will reduce the number of drivers who choose to drive while intoxicated.

Desired Results: Reduce the number of impaired drivers on the roadways in the Minot area, thereby, reducing the number of property, injury, and fatality crashes. This effort will help supply a safe environment for the citizens and visitors to our community.

Underage Drinking: Purpose is to prohibit the sale and consumption of alcoholic beverage to those under 21 years of age. It is anticipated the contract will include the months of October, April and May. This program may be worked outside of the required enforcement time periods with prior notification to the Safety Division and adequate funding in the agency account.

Briefly state your community problem, enforcement plan and desired results below. Cite or attach the data used.

Salary funding amount requested: \$5,400 Mileage funding requested: \$N/A
Estimated # hours to be worked: 135 Average hourly overtime wage earned: \$40.00
Total number Agency Alcohol arrests under age 21 issued Jan. 1 – Dec. 31, 2017: 27

Problem: Minot has nearly 100 licensed liquor establishments. During the last compliance check about 10% of those establishments served a minor sent in to purchase an alcoholic beverage. The community also continues to see a problem with teenagers drinking and it is difficult to fully enforce either violation.

Supporting Data: N/A

Enforcement Plan: The first priority is to continue the compliance checks to bring licensed establishments into compliance and reduce the service to minors. The compliance checks will also bring awareness to the establishments through recognizing those businesses that passed. The second phase will use the funding to add “party patrols” to help target underage drinking at parties or to target problem areas. Both projects will use grant funding to pay off-duty officers to enforce the violations.

Desired Results: Through enforcement and awareness, we hope to have a positive impact with bar owners, thereby reducing the number of sales to minors. The additional officers targeting a specific problem will also bring the opportunity to use local media to promote the projects and remind the community that the problem still exists in Minot.

Distracted Driving: Purpose is to decrease the number of crashes as a result of driver distraction or inattention. The contract will include two separate enforcement campaigns during the months of April and September. This program may be worked outside of the required enforcement time periods with prior notification to the Safety Division and adequate funding in the agency account. This program is currently designed to be worked with spotters and chase vehicles.

Briefly state your community problem, enforcement plan and desired results below. Cite or attach the data used.

Salary funding amount requested: \$6,000 Mileage funding requested: \$N/A
Estimated # hours to be worked: 150 Average hourly overtime wage earned: \$40.00
Total number Agency Distracted Driving citations issued Jan. 1 – Dec. 31, 2017: 108

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Problem: Distracted driving has been on the rise as more technology gets placed at the fingertips of drivers. Drivers who are distracted are more likely to be involved in a traffic crash, which often times result in injuries. It can be difficult to enforce find the violations during the course of a normal patrol shift.

Supporting Data: N/A

Enforcement Plan: Through the use of grant funding connected to the distracted driving campaigns, off-duty officers can be utilized to work a variety of enforcement efforts. We have used spotters and "chase" cars as one method to catch violators. We will be trying a variety of other options to enforce these violations such as bike patrol and discretely marked patrol vehicles to enhance and increase the number of citations issued. The increased enforcement methods paired with utilizing local media to cover our efforts, should bring more awareness to the problem and our efforts and hopefully reduce the number of people texting and partaking in other distracting activities in the Minot area.

Desired Results: Reduce distracted driving violations and crashes related to distracted driving in the Minot community and surrounding area through enhanced enforcement and general awareness.