

# Project Change Request - revised

<b>Change Request Number</b> 1	<b>Requested By</b> Lyndsay Ulrickson	<b>Date Requested</b> 10/08/2016
<b>Change Description</b> We respectfully request an amendment to our administrative contract as follows: Direct Contract (EDA Eligible): Decrease from \$60,000 to \$58,512.05 Indirect Contract (EDA Ineligible): Increase from \$15,000 to \$16,723.03		
<b>Justification for Change Request</b> Since the project has been phased, additional time has been required to accommodate three sets of bids and contracts. Additionally, the grant project end date was extended one year, from May 29, 2017 to May 29, 2018.		
<b>Impact on Project Requirements</b> <input checked="" type="checkbox"/> In Scope <input type="checkbox"/> Out of Scope		
<b>Impact on Project Schedule</b> Administrative duties will extend from May 29, 2017 to May 29, 2018.		
<b>Impact on Project Budget</b> Decrease the Direct Contract (EDA Eligible reimb.) by \$1,487.95. Increase the Indirect Contract (Not EDA eligible reimb.) by \$1,723.03.		
<b>Change Request Resolution</b> <input type="checkbox"/> Approved <input type="checkbox"/> Rejected <input type="checkbox"/> Revisions Needed		
<b>Comments</b>		

## Acceptance

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Shaun Sipma  
City of Minot

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Date