



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Dan Jonasson, Director of Public Works

DATE: June 21, 2018

SUBJECT: P4291 CARNEGIE CENTER STRUCTURAL REPAIRS – PLAN APPROVAL

I. RECOMMENDED ACTION

1. Recommend approval of plans and specifications for P 4291 Carnegie Center Structural Repairs and authorize advertisement for bids.

II. DEPARTMENT CONTACT PERSONS

Dan Jonasson, Director of Public Works	857-4140
Jason Sorenson, Asst. Director of Public Works	857-4140

III. DESCRIPTION

A. Background

EAPC completed a preliminary report outlining the proposed work that needs to be completed to repair structural and other repairs on the Carnegie Center.

Public Works prepared a Request for Qualifications for Architectural and Engineering services and advertise in accordance with State law. EAPC was the only firm that responded to the RFQ and their qualifications show they are qualified to perform the design and construction management work.

EAPC has completed the plans and specification for these improvements and we recommend that the plans and specs be approved and authorization be given to advertise for bids.

B. Proposed Project

The project will consist repairs of structural issues for the Carnegie center. All work has been designed in accordance with the State Historical Requirements.

C. Consultant Selection

EAPC was the only consultant that responded to the RFQ and was qualified to perform the services outlined in the RFQ. City Council approved the selection of EAPC to complete this work.

IV. IMPACT:

A. Strategic Impact:

Carnegie Center is a historic building, owned by the city of Minot, in need of Structural repairs. Funding was approved from the community facilities fund in the amount of \$550,000 for this project.

B. Service/Delivery Impact:

This project is needed to restore the structural integrity of the building and repair settlement occurring to the structure.

C. Fiscal Impact:

Project Funding

Community facilities funds \$550,000.00

The engineers estimate of cost is attached. The preliminary estimate is \$539,013.82, which contains a 20% contingency.

V. ALTERNATIVES

VI. TIME CONSTRAINTS

Council's approval of the recommendation will allow the project to move forth to obtain bids for needed repairs. The bids will be brought back to the City Council for approval prior to award.

VII. LIST OF ATTACHMENTS

A. Engineers estimate.