



TO: Mayor Shawn Sipma
Members of the City Council

FROM: Kelli Kronschnabel, Fire Chief

DATE: August 21, 2018

SUBJECT: AMEND CONTRACT FOR FIRE DEPARTMENT STATION 3 REMODEL

I. RECOMMENDED ACTION

Recommend council to approve the amended contract that reflects the adjusted remodel construction cost. Recommend authorizing the Mayor to sign the amended contract.

II. DEPARTMENT CONTACT PERSONS

Place name, titles, and phone numbers of the persons involved in hierarchical order:

Kelli Kronschnabel, Fire Chief	857-4740
Lonnie Sather, Assistant Fire Chief	857-4740

III. DESCRIPTION

A. Background

The original scope of work for the airport fire station was to remodel with larger budget. There was a reduction in both scope and budget, which required contract amendment to reflect the correct project budget, fee breakdown and reimbursable. This will allow for the Minot Fire Department to have complete paperwork for finance and for compliance with the FAA grant requirements.

B. Proposed Project

N/A

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

N/A

B. Service/Delivery Impact:

N/A

C. Fiscal Impact:

See attached fee schedule

V. ALTERNATIVES

VI. TIME CONSTRAINTS

N/A

VII. LIST OF ATTACHMENTS

A. Contract Amendment No 1.