



**TO:** Mayor Shaun Sipma  
Members of the City Council

**FROM:** Kelly Hendershot

**DATE:** August 22, 2018

**SUBJECT: MINOT PARK DISTRICT/CHILDREN'S MUSEUM ORDINANCE**

**I. RECOMMENDED ACTION**

1. Approve the proposed ordinance, on first reading.

**II. DEPARTMENT CONTACT PERSONS**

Kelly Hendershot – (701) 857-4755

**III. DESCRIPTION**

In August 2017, the City Council tentatively approved contributing Community Facility sales tax monies to the Minot Park District in relation to the Magic City Discovery Center. City staff recently received an agreement and lease outlining and establishing the Park District's relationship with the Magic City Discovery Center. After receipt of that documentation, this office drafted the proposed ordinance and a proposed joint powers agreement between the City and Park District. City staff and Park District staff are working through the joint powers agreement. If the attached proposed ordinance is approved, on first reading, at the September City Council meeting, this office anticipates submitting the joint powers agreement to the City Council at the September Committee of the Whole meetings, for final approval at the October City Council meeting.

**IV. IMPACT:**

The City Council previously gave tentative approval to contributing \$1,000,000 of sales tax monies (in the community facility allocation) to the Minot Park District/Children's Museum project relating to the Magic City Discovery Center.

**V. ALTERNATIVES**

The City Council could not pass the ordinance, however, then the parties would not be eligible for funding.

**VI. TIME CONSTRAINTS**

The proposed ordinance must be approved prior to the disbursement of any monies to the Minot Park District.

**VII. LIST OF ATTACHMENTS**

1. Proposed Ordinance – "Enterprise to Provide Funding to the Children's Museum of Minot, Inc. d/b/a/ the Magic City Discovery Center"