



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Lance Meyer, City Engineer

DATE: September 12, 2018

SUBJECT: CITIES OF SERVICE BUDGET AMENDMENT (LIB032)

I. RECOMMENDED ACTION

1. Authorize the Mayor to sign the budget amendment

II. DEPARTMENT CONTACT PERSONS

Lance Meyer, City Engineer 857-4101

III. DESCRIPTION

A. Background

Tools were purchased to be rented out to the public as part of the new library program. They were budgeted in the library's general fund. Because these items are rented out, they need to be capitalized.

B. Proposed Project

N/A

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

N/A

B. Service/Delivery Impact:

N/A

C. Fiscal Impact:

There will be no additional fiscal impact. This is only moving the expenses and revenue from one fund to another.

Project Funding

001-3100-422.06-50	(\$5,399.30)
429-7400-422.07-93	\$5,399.30

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

The grant has already been awarded and funds requested.

VII. LIST OF ATTACHMENTS

- A. Budget Amendment