



TO: Mayor Shaun Sipma
Members of the City Council

FROM: John R. Zakian, DR Grant Program Manager & Chief Resilience Officer

DATE: October 20, 2018

SUBJECT: **Approve CDBG-NDR Non-Substantial Amendment**

I. RECOMMENDED ACTION

Approve CDBG-NDR Non-Substantial Amendment

II. DEPARTMENT CONTACT PERSONS

John R. Zakian, DR Grant Program Manager & Chief Resilience Officer, 423-4528

III. DESCRIPTION

A. Background

In the past several months, we have completed a comprehensive assessment and review of the city's HUD approved CDBG-NDR Action Plan. The primary focuses of the assessment have been to align activities and uses of funds in the Action Plan with the current and projected private sector housing and business markets as well as incorporate needs for which awareness was not complete at the time the Action Plan was developed three years ago. There are three triggers under HUD rules requiring a Substantial Amendment which are a) movement of a defined percentage of the total grant among activities, b) creating or deleting an activity, and/or c) creating, changing, or deleting beneficiaries for an existing activity. With this review complete, all necessary changes to assure that the CDBG-NDR Action Plan remains relevant and productive fit under the non-substantial (technical) amendment rules set forth by HUD.

B. Proposed Project

Among the key adjustments reflected in the non-substantial amendment

- Adding to current limitation of non-profit developers, multi-family private property owners as well as for profit developers for multi-family projects
- Adding to current limitation of non-profit developers, for profit developers for single family housing
- Adding to current focus on new single family and multi-family projects use of funds to purchase existing single family and rehabilitation of multi-family
- Adding Minot Housing Authority for multi-family rehabilitation
- Defining uses of greenway and flood storage areas to include specific types of recreation uses which have been the subject of ongoing discussions between the city and the Park District
- Add clarifying language for the single family and multi-family activities that while a priority focus will be for those property owners in the buyout program these activities will seek to assist and support any Minot resident who was affected by the flood

There are other language changes mostly for clarification to vague terminology in the original Action Plan to avoid any misunderstand and confusion.

Non-substantial amendment under HUD rules does not require public comment or public hearing. It will be posted on the city website. In terms of HUD, the rule requires that the Non-Substantial Amendment be provide to the HUD representative with the opportunity for review for 5 business days after which it will become effective.

IV. IMPACT:

A. Strategic Impact:

Positions the city to have maximum flexibility going forward in deploying the funds in support of local housing and economic trends

B. Service/Delivery Impact:

Brings clarity to language throughout the Action Plan to eliminate potential hurdles in carrying out goals and objectives.

C. Fiscal Impact:

No CDBG-NDR funds are being moved or changed.

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

N/A

VII. LIST OF ATTACHMENTS

- i. Draft Non-Substantial Amendment Details