



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Kelly Hendershot

DATE: November 19, 2018

SUBJECT: AMENDMENTS TO MEETING ORDINANCES

I. RECOMMENDED ACTION

A. The City Council approve, on first reading, the attached ordinance amendments.

II. DEPARTMENT CONTACT PERSONS

Kelly Hendershot – (701) 857-4755

III. DESCRIPTION

Currently, the City Council meets, in a regular meeting, at 6:30 p.m. once per month. The Committee of the Whole meets, in two meetings, the week prior to the regular City Council meeting. The City Council previously discussed amending the City ordinances to provide for two regular City Council meetings per month, both of which would occur at 5:30 p.m. With this change, the City Council also contemplated eliminating the Committee of the Whole meetings.

The attached proposed ordinance amendments relating to regular and special meetings essentially overhaul the current ordinances relating to meetings. As such, attached you will also find the current ordinances, sections 2-26 through 2-31 (although only 2-26, 2-27, 2-28, and 2-30 are proposed to be amended and 2-28.1 is proposed to be added).

In addition to the changes to the frequency and time of regular meetings, the proposed ordinance amendments also outline a procedure for meeting rescheduling in the event of inclement weather or a public safety concern.

The other changes relate to the elimination of the Committee of the Whole and those amendments are redlined throughout the attached document.

IV. IMPACT:

N/A

V. ALTERNATIVES

- A. The City Council could amend the attached proposed ordinance amendments.
- B. The City Council could not adopt the proposed ordinance amendments and could continue operating as is.

VI. TIME CONSTRAINTS

The City Council needs to adopt a resolution establishing its regular meeting dates prior to 2019, so if the City Council wants to make this change, it should do so at this time.

VII. LIST OF ATTACHMENTS

- A. Proposed Ordinance Amendments
- B. Current Ordinance, Section 2-26 through 2-31