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November 20, 2018

City of Minot  
Attn: John Zakian, DR Grant Manager & Chief Resiliency Officer  
515 2<sup>nd</sup> Avenue SW  
P.O. Box 5006  
Minot, North Dakota 58702

Subject: 430 4<sup>th</sup> Ave NE Structure Demolition and Site Restoration – Project No. 3755.7  
Bid Evaluation & Award Recommendation

Dear Mr. Zakian:

On November 19, 2018, bids were received for the 430 4<sup>th</sup> Ave NE Structure Demolition and Site Restoration Project. At the bid opening, five (5) bids were received from the following companies:

- Veit & Company, Inc., Rogers, MN
- Dig It Up Backhoe Service Inc., Minot, ND
- Strata Corporation, Grand Forks, ND
- Berger Enterprises, LLC., Emerado, ND
- Excavating Inc., Minot, ND

All bids were reviewed by CDM Smith after the opening to confirm that the required attachments and documentation had been included. The base bids varied from a high of \$245,700.00 to a low of \$115,800.00. The apparent low bid was submitted by Dig It Up Backhoe Service Inc. A detailed review, which included bid tabulations, was conducted and it confirmed that Dig It Up Backhoe Service Inc. was the lowest eligible bidder. It is noted that the submitted bid package from Dig It Up Backhoe Service Inc. included their contractor's license in the envelope with their bid versus in a separate envelope with their bid bond. This error was not considered critical and thus Dig It Up Backhoe Service Inc. submitted an eligible bid.

CDM Smith then checked the System for Award Management website and it was confirmed that Dig It Up Backhoe Service Inc. is registered with no active exclusions or debarment status. In addition, a background investigation was conducted and there were no findings of concern.





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Based on the above information, CDM Smith recommends that the contract be awarded to Dig It Up Backhoe Service Inc.

Please call me if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Justin Redding". The signature is written in a cursive, flowing style.

Justin Redding  
CDM Smith Inc.