



TO: Mayor Shaun Sipma
Members of the City Council

FROM: David Lakefield, Finance Director

DATE: November 21, 2018

SUBJECT: INSURANCE PROPOSAL

I. RECOMMENDED ACTION

1. Evaluate responses to the RFP for updates to the City's Insurance Coverage and either continue the existing coverage or update coverage with the selected respondent.

II. DEPARTMENT CONTACT PERSONS

David Lakefield, Finance Director

701-857-4784

III. DESCRIPTION

A. Background

A significant portion of the City's insurance coverage on buildings and property is through the ND Fire and Tornado Fund. There have been a number of challenges securing/continuing coverage for some of the City property such as the turf on the softball fields, downtown parking ramps and statues owned by the City. An RFP for the auto, property, liability, boiler and equipment coverage was advertised.

B. Proposed Project

Evaluate responses to the RFP and select an Agency based on that response

C. Consultant Selection

Responses are due on November 21st. A copy of the response and the evaluation will be available at the Committee of the Whole.

IV. IMPACT:

A. Strategic Impact:

The premium for the insurance would increase as well as the coverage provided.

B. Service/Delivery Impact:

The City could renew the current policy with ND Fire and Tornado. During the RFP process, we discovered several properties that were significantly underinsured.

C. Fiscal Impact:

When preparing the 2019 budget, it was anticipated that there would be an increase in the insurance premium to reflect the increased coverage.

V. ALTERNATIVES

Status Quo.

VI. TIME CONSTRAINTS

Policy would be placed in effect on January 1.

VII. LIST OF ATTACHMENTS

1. A copy of the proposal will be provided prior to the meeting.