

# January 7, 2019 Regular City Council Meeting

## MINOT CITY COUNCIL – SCHEDULED MEETING – JANUARY 7, 2018 AT 5:30 P.M.

### ROLL CALL

#### Members Present:

Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky

#### Members Absent:

None

### PLEDGE OF ALLEGIANCE

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance.

### APPROVAL OF MINUTES- DECEMBER 3, 2018 AND DECEMBER 12, 2018– APPROVED

Alderman Jantzer moved the City Council approve the minutes from the December 3, 2018, Regular City Council meeting, and the December 12, 2018 Special City Council meeting.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### APPROVAL OF BILLS – DECEMBER 2018 – APPROVED

Alderman Jantzer moved the City Council approve the bills and transfers as listed for December in the amount of \$6,766,319.35 as follows:

A-1 EVANS SEPTIC TANK SERVICE	210.00	274833	BUREAU OF RECLAMATION	60000.00	274861
ACKERMAN SURVEYING & ASSOCIATES	1857.00	275123	BURLINGTON ELECTRIC	13500.00	274862
ACME TOOLS	10.26	274835	BUTLER MACHINERY CO.	379.67	274863
ACME TOOLS	766.29	275148	BUTLER MACHINERY CO.	6866.77	275175
ADVANCED BUSINESS METHODS	1482.51	275149	B2 LLP	328.70	274864
ADVENTURE DIVERS	67.50	275150	CARDINALE, FRANK	2750.00	274865
AIRSIDE SOLUTIONS	3699.52	275151	CDM SMITH	263075.00	274866
ALERT-ALL CORPORATION	3965.00	275152	CDM SMITH	217933.75	275176
ALL AMERICAN TROPHIES	1247.50	274837	CDW GOVERNMENT INC	1503.31	274867
AMAZON/CECRB	3620.32	275156	CDW GOVERNMENT INC	439.39	275177
AMERICA'S CIVIL WAR	41.00	275157	CDW GOVERNMENT INC	1373.58	275377
AMERICAN WELDING & GAS, INC.	199.90	274838	CELLEBRITE USA, CORP	3700.00	275178
AMERICAN WELDING & GAS, INC.	484.45	275158	CENGAGE LEARNING/GALE	242.26	274868
AMERIPRIDE	70.33	274839	CENGAGE LEARNING/GALE	50.23	275179
AMERIPRIDE	109.86	275159	CENTRAL CAB	41.00	274869
AMERTAS LIFE INSURANCE CORP	2780.59	274840	CHIEF SUPPLY CORPORATION	173.28	274870
ANDERSON, JANET	53.44	275160	CHRISTOPHER A. CARLSON	259.05	275124
APEX ENGINEERING GROUP	36135.50	274841	CHRISTOPHER A. CARLSON	725.10	275378
APEX ENGINEERING GROUP	25063.69	275161	CITY OF MINOT	100.00	274871
APPLE BOOKS	32.51	274842	CITY OF MINOT	119.00	275180
AQUA-PURE INC	13860.00	274843	CITY OF MINOT PENSION PLAN	549737.00	275381
ARROWHEAD ACE HARDWARE	80.53	274844	CLEMENTS, TERRY	2750.00	274872
ARROWHEAD ACE HARDWARE	52.65	275162	CLUTE OFFICE EQUIP. INC.	333.91	274873
AVIATION HISTORY	41.00	274845	COLONIAL LIFE PREMIUM PROCESSING	2598.52	274874
AXON ENTERPRISE, INC	5760.00	275163	COMPUTER STORE	149.99	274875
BAKER & TAYLOR BOOKS	17203.34	274847	COMPUTER STORE	1439.98	275181
BAKER & TAYLOR BOOKS	4545.32	275164	CORE & MAIN	1111.04	274876
BAKKE GRINOLDS WIEDERHOLT	215.80	274848	CORE & MAIN	9.00	275183
BARRY, TOM	.00	274849	COUNTRY INN & SUITES - MINOT	100.00	274878
BARRY, TOM	55.00	275146	CPS, LTD	7090.00	275184
BATTERIES PLUS BULBS #639	86.40	274850	CROKALL, JEREMY	912.34	274880
BATTERIES PLUS BULBS #639	18.45	275165	CROKALL, JEREMY	11.00	275126
BAUER, KATHERINE	32.70	274851	CTAA	775.00	274881
BERG, MONDA	282.00	274852	CUMMINS POWER, LLC	600.00	275185
BERGER ENTERPRISES, LLC	111952.32	274854	CURT'S STARTER & ALT. SERVICE	108.75	274882
BERGER ENTERPRISES, LLC	17153.66	275167	DACOTAH PAPER CO.	147.18	274883
BERGER ENTERPRISES, LLC	73645.19	275376	DACOTAH PAPER CO.	773.27	275186
BEST BUY BUSINESS ADVANTAGE ACCOUNT	44.99	274855	DAKOTA FIRE EXTINGUISHER	49.00	274884
BEST BUY BUSINESS ADVANTAGE ACCOUNT	2022.94	275168	DAKOTA OUTDOOR ADVERTISING LLC	625.00	274885
BIBLIOTHECA, LLC	1369.00	274856	DAKOTA SAFETY STRATEGIES	750.00	274886
BLUETARP FINANCIAL, INC	506.79	274857	DAKOTA SUPPLY GROUP	501.12	274887
BLUETARP FINANCIAL, INC	3316.19	275169	DAKOTA TRUCK & FARM	160.74	275187
BOLTON, EDWARD T	258.54	274858	DAVIDSON CONSTRUCTION	29475.00	274888
BOOK SYSTEMS, INC	1720.00	275170	DAVIS, BRANDON	20.00	275188
BORDER STATES ELECTRIC SUPPLY	693.73	274859	DELL MARKETING L.P.	4431.50	274890
BORDER STATES ELECTRIC SUPPLY	402.92	275171	DELL MARKETING L.P.	1402.51	275189
BOYKO, CARLI NICOL	60.00	274860	DELTA DENTAL OF MINNESOTA	13834.94	274891
BROADWAY PRINTING COMPANY	3780.54	275173	DEMCO	3191.49	274892

# January 7, 2019 Regular City Council Meeting

DEZURIK, INC	818.00	274893	JERRY'S REPAIR & ALIGNMENT	170.00	274969
DIG IT UP BACKHOE SERVICE	234261.47	274894	JOHNSON CONTROLS	195.90	274970
DISCOUNT PAPER PRODUCTS, INC	146.48	274895	JOHNSON CONTROLS	282.60	275250
DITTUS, MYLES	928.50	275127	K MART	31.47	274971
DOMESTIC VIOLENCE CRISIS CENTE	1467.65	274896	KADRMAS, LEE & JACKSON (BISMARCK)	29183.45	275251
DORSEY & WHITNEY	9738.83	274897	KALIX	32.19	275252
DORSEY & WHITNEY	1174.00	275190	KLIMPEL EXCAVATING, INC.	105.00	274972
DPC INDUSTRIES, INC.	3984.00	274898	KLUG, JOHN	150.00	274973
DR TRANSPORT, INC	6814.90	274899	KLUG, JOHN	44.00	275253
DXP ENTERPRISES, INC	473.00	275191	KNATTERUD, DENA	40.88	274974
DYKE, MIRANDA	27.09	274900	KUHN, TRENTON	6360.30	274975
EAPC ARCHITECTS	11109.08	275192	L-TRON CORPORATION	172.00	275254
ECOLAB	241.67	274901	LANDMARK STRUCTURES	114713.89	275255
ECOLAB	111.67	275193	LAUDENSCHLAGER, ERIK	44.99	274976
ELDORADO NATIONAL - CALIFORNIA	2742.82	274902	LEMAR, NEAL	50.00	274977
ELECTRIC PUMP	1040.39	274903	LHOIST NORTH AMERICA OF MISSOURI	20778.24	274978
ELLINGSON, CORY	463.00	274904	LHOIST NORTH AMERICA OF MISSOURI	10455.04	275258
ELM USA INC	176.20	274905	LIEBELT, JAY	554.69	275259
EMERGENCY APPARATUS MAINTENANCE	326.12	274906	LOWES PRINTING, INC.	349.50	275260
EMERGENCY AUTOMOTIVE TECHNOLOGIES	262.32	274907	MACA	1000.00	275261
EMERGENCY AUTOMOTIVE TECHNOLOGIES	163.20	275194	MADC	30416.67	274980
ENERBASE	35214.59	274929	MAGIC CITY GARAGE DOOR COMPANY	189.00	274981
ENERBASE	35416.12	275218	MAGIC CITY GARAGE DOOR COMPANY	79.50	275262
ESRI, INC	1150.00	275382	MAIN ELECTRIC CONSTRUCTION	18420.91	274982
ETHANOL PRODUCTS	2779.80	275219	MAIN ELECTRIC CONSTRUCTION	31825.72	275263
FACTORY MOTOR PARTS	775.09	274930	MARCO, INC	221.49	275385
FACTORY MOTOR PARTS	945.65	275220	MARKETPLACE FOODS	237.95	274983
FARGO GLASS & PAINT COMPANY	189.21	274931	MARSHALL, NICHOLAS	974.00	275132
FARSTAD OIL CO	2224.45	274932	MARTISEN, DELLA & OLIVIA CHRISTMAS	5.00	274984
FASTENAL COMPANY	577.48	275221	MARY JANES FARM	29.95	274985
FASTLANE CARWASH	40.00	274933	MATERIAL TESTING	250.00	274986
FEDERAL EXPRESS	8.15	274934	MATERIAL TESTING	1622.00	275133
FEDERAL EXPRESS	47.84	275222	MATERIAL TESTING	2715.75	275264
FERGUSON WATERWORKS #2516	406.09	274935	MDU	3975.58	275265
FERGUSON WATERWORKS #2516	2292.56	275223	MEADOWS, CASEY	612.54	274987
FIDELITY SECURITTY LIFE	2333.51	274936	MEADOWS, CASEY	11.00	275134
FINDAWAY WORLD, LLC	424.91	274937	MEI TECHNOLOGIES	100.00	275266
FIRE EQUIPMENT CO.	886.99	274938	MENARDS	1009.67	274989
FIRE EXTINGUISHING SYSTEMS	384.60	274939	MENARDS	636.43	275268
FIRE SAFETY USA, INC	223.17	275224	MICROSOFT CORPORATION	1666.00	274990
FIRST DISTRICT HEALTH UNIT	28945.00	274940	MIDCONTINENT COMMUNICATIONS	138.88	274991
FIRST DISTRICT HEALTH UNIT	5837.50	275227	MIDSTATES WIRELESS, INC	2750.00	274992
FIRST INTERNATIONAL BANK & TRUST	1070.00	275383	MIDSTATES WIRELESS, INC	999.60	275269
FLEETMIND SOLUTIONS INC	1987.50	274941	MILITARY HISTORY	41.00	274993
FLEETMIND SOLUTIONS INC	228.86	275228	MILTON YOUNG TOWERS	5.00	275270
FOLEY, JARED	66.50	274942	MINOT AUDITORIUM PETTY CASH	256.71	275271
FOLEY, JARED	154.00	275229	MINOT AUTO	1656.90	274998
FRAZIER, ERIC	52.48	275230	MINOT AUTO	731.66	275275
FRONTIER PRECISION	243.68	275231	MINOT AUTOMOTIVE CENTER	220.50	275276
G & P COMMERCIAL SALES	651.38	274943	MINOT BUILDERS SUPPLY ASSOCIATION	970.80	275135
G & P COMMERCIAL SALES	1334.65	275232	MINOT CHAMBER OF COMMERCE	1634.09	275277
GAFFANEYS	564.60	274944	MINOT CITY AUDITOR	40.00	274999
GALLS	7752.61	274945	MINOT COMMISSION ON AGING	12500.00	275000
GALLS	1447.19	275233	MINOT CONVENTION&VISITORS BUR.	25647.89	275001
GENERAL TRADING	261.97	274946	MINOT CONVENTION&VISITORS BUR.	23531.07	275278
GENERAL TRADING	2842.41	275234	MINOT DAILY NEWS	53.29	275002
GERDAU AMERISTEEL	532.12	274947	MINOT DAILY NEWS	185.42	275279
GERDAU AMERISTEEL	2220.19	275235	MINOT ELECTRIC	2425.58	275003
GILLISS, SHANE	344.80	274948	MINOT EMPLOYEE DONATIONS	1329.37	275386
GILLISS, SHANE	11.00	275128	MINOT LUMBER	23.20	275004
GOLDADER, GRANT	75.22	274949	MINOT PAVING	103813.63	275280
GOODMAN, DAVID	27.96	275236	MINOT PLUMBING&HEATING CO INC	421.70	275281
GRAINGER	376.00	274950	MINOT RURAL FIRE PROTECTION DIST	405.00	275282
GRAINGER	50.50	275237	MINOT STATE BASEBALL	1200.00	275283
GRAND FORKS FIRE EQUIPMENT	6242.20	274951	MINOT, CITY OF	96.71	275005
GRANITE SPRINGS CO.	91.00	275238	MINOT, CITY OF	5.65	275284
GRAVEL PRODUCTS, INC.	842.47	274952	MISCELLANEOUS A/R	315.00	275125
GRAVEL PRODUCTS, INC.	358.35	275239	MISCELLANEOUS A/R	330.00	275136
GRAYBAR	597.00	274953	MN CHILD SUPPORT PAYMENT CENTER	164.74	275137
GRAYBAR	469.47	275240	MN CHILD SUPPORT PAYMENT CENTER	164.74	275387
HAMPTON INN & SUITES--BISMARCK	577.00	275241	MONLEY, RANDI	6.54	275285
HANSELMAN, ANDREW	22.68	274954	MORELLI'S DISTRIBUTING INC.	452.08	275006
HARLEYS	6.99	274955	MORELLI'S DISTRIBUTING INC.	276.30	275286
HAWKINS, INC	10077.50	274956	MOREY, DEREK	1464.91	275287
HIGHT CONSTRUCTION	78480.00	274957	MOSHER, HERBERT & JOLENE	187.50	275007
HOME DEPOT CREDIT SERVICES	115.80	274958	MOSTAD, JIM	550.28	275288
HOME DEPOT CREDIT SERVICES	79.96	275245	MOTOROLA	39821.64	275008
HOME LIFE, INC	.00	274959	MUNICODE	1671.76	275009
HOME OF ECONOMY	121.83	274960	MUUS LUMBER	136.89	275010
HOME OF ECONOMY	294.98	275246	NAGEL, THOMAS	1367.00	275388
HOMESTEADERS RESTAURANT	185.00	274961	NAPA AUTO PARTS	1223.44	275013
HOUSTON ENGINEERING, INC	35852.45	275247	NAPA AUTO PARTS	1248.86	275291
IDEAL MANAGEMENT, INC	920.00	274962	NATIONAL GEOGRAPHIC HISTORY	19.00	275014
INFOGROUP/INFO-USA MARKETING	327.00	274963	NATIONAL PAYMENT CORPORATION	218.56	275015
INFORMATION TECHNOLOGY DEPARTMENT	2431.93	275131	NBS CALIBRATIONS	174.00	275016
INNOVATIVE OFFICE SOLUTIONS LLC	290.78	274964	ND BOARD OF REGISTRATION	240.00	275292
INNOVATIVE OFFICE SOLUTIONS LLC	28.59	275248	ND CHILD SUPPORT	5.00	275017
INTERNATIONAL ASSN. OF	210.00	274965	ND DEPT OF HEALTH	911.00	275018
INTERNATIONAL CODE COUNCIL, INC	409.45	274966	ND DEPT OF TRANSPORTATION	751047.52	275019
INTERSTATE BATTERY SYSTEM	975.60	275249	ND DEPT OF TRANSPORTATION	11.50	275020
ISAACS, JOHN	18400.06	274967	ND DEPT OF TRANSPORTATION	11.50	275021
JEROMES COLLISION CENTER	490.00	274968	ND DEPT OF TRANSPORTATION	33.00	275022

# January 7, 2019 Regular City Council Meeting

ND DEPT OF TRANSPORTATION	18.00	275023	SOURIS BASIN PLANNING COUNCIL	1208.37	275336
ND FIRE CHIEFS ASSN	100.00	275024	SOURIS RIVER JOINT WATER RESOURCE	1415577.62	275070
ND FIREFIGHTER'S ASSOCIATION	.00	275025	SOUTH DAKOTA CHILD SUPPORT	187.85	275140
ND FIREFIGHTER'S ASSOCIATION	50.00	275147	SOUTH DAKOTA CHILD SUPPORT	187.85	275393
ND ONE CALL, INC	226.30	275026	SOUTHEAST MUFFLER	296.60	275337
ND RURAL WATER SYSTEMS ASSN	240.00	275293	SPAULDING, PETER	212.50	275338
ND STATE BOARD OF LAW EXAMINERS	380.00	275027	SPENCER, DAVID	75.00	275339
ND STATE PLUMBING BOARD	165.00	275028	SPX CORPORATION	5875.00	275340
ND WATER USERS ASSN.	1200.00	275294	STANDING ROCK SANITATION SERVICE	41562.50	275341
NDIRF	7368.44	275029	STAPLES	850.45	275071
NDWPCC	300.00	275030	STAPLES	351.46	275342
NEOPOST USA DEPT 3689	660.00	275295	STATE WATER COMMISSION	31958.84	275072
NET TRANSCRIPTS	42.75	275031	STATE WATER COMMISSION	143923.46	275343
NET TRANSCRIPTS	294.60	275296	STEIN'S INC.	381.85	275073
NICOLAISEN, CLEO	63.06	275297	STEIN'S INC.	104.81	275344
NORTH CENTRAL RENTAL & LEASING	15810.00	275032	STEVICK BUSINESS SPECIALTIES & WEAR	584.00	275074
NORTH PRAIRIE RURAL WATER	128.86	275033	STRAIGHWAY CONSTRUCTION	275.00	275076
NORTHERN BRAKE	179.50	275298	STREICHER'S	2767.38	275077
NORTHERN PLAINS EQUIPMENT CO., INC.	2890.28	275034	SUN LIFE FINANCIAL	93.00	275345
NORTHERN TESTING	566.00	275299	SUNDHEIM, JUSTIN	44.00	275346
NORTHWEST TIRE AND RETREAD	6803.61	275036	SUNDRE SAND & GRAVEL, INC.	37140.84	275078
NORTHWEST TIRE AND RETREAD	3102.95	275300	SUNDRE SAND & GRAVEL, INC.	1433.13	275347
NYBAKKEN BODY SHOP	9231.36	275389	SUNRISE DELIVERY	212.00	275079
O'DAY EQUIP. INC.	120.42	275301	SWANSTON EQUIPMENT	3674.50	275080
O'REILLY AUTO PARTS	9.92	275302	SWANSTON EQUIPMENT	73.48	275348
OCLC	1309.30	275303	TARGET	50.00	275081
OFFICE DEPOT	486.30	275037	TASTE OF HOME - SIMPLE & DELICIOUS	13.00	275082
OFFICE DEPOT	743.17	275304	TAXI 8000	9.00	275083
OHNSTAD TWICHELL, P.C.	600.00	275038	TAXI 8000	30.55	275394
OK AUTOMOTIVE	37.01	275039	TAXI 9000	19.45	275395
OK AUTOMOTIVE	166.54	275305	TEAM ELECTRONICS INC	103.90	275084
OLSON, JACOB	154.00	275306	TEAM LAB CHEMICAL CORP	8809.00	275085
OLSON, JASON	1540.41	275040	TEAM TORQUE INC	103.77	275086
OLSON'S TOWING	2440.00	275042	TERMINAL SUPPLY CO.	45.63	275349
OLSON'S TOWING	241.80	275307	TERNES, KEVIN	119.00	275350
OPDAHL, CAROLL	283.29	275043	THE CHEESESTEAK FACTORY	300.00	275351
OVERDRIVE	3000.00	275044	THELEN APPRAISAL & CONSULTING	.00	275089
OVERHEAD DOOR CO. OF MINOT	694.00	275045	THELEN APPRAISAL & CONSULTING	25600.00	275398
OVERHEAD DOOR CO. OF MINOT	50.00	275308	THOMAS ULEBERG, DAVE & GRETTA TEETS	1983.80	275352
PEI	145.00	275309	THOMSON REUTERS-WEST PAYMENT CENTER	252.00	275353
PEPSI-COLA BOTTLING COMPANY	824.40	275046	TITAN MACHINERY	10101.65	275090
PEPSI-COLA BOTTLING COMPANY	412.20	275310	TITAN MACHINERY	190.40	275354
PITNEY BOWES INC.	1284.75	275047	TOTALFUNDS	236.26	275091
PITNEY BOWES INC.	72.67	275311	TRAFFIC CONTROL CORPORATION	2030.00	275092
PKG CONTRACTING, INC.	101798.22	275048	TRANSOURCE TRUCK & EQUIPMENT, INC	5768.36	275355
PRAIRIE SCALE SYSTEMS, INC	1179.12	275049	TRANSUNION	158.00	275093
PRAIRIE SUPPLY	477.76	275050	TRANSUNION	25.00	275094
PRAIRIE SUPPLY	192.50	275312	TRILLION AVIATION	2000.00	275095
PREFERRED CONTROLS CORP	574.75	275313	TRINITY HEALTH	303.00	275356
PRINGLE & HERIGSTAD, P.C.	2258.36	275051	TRINITY HOMES	532.00	275141
PRINGLE & HERIGSTAD, P.C.	1235.83	275314	TRINITY MEDICAL GROUP	4298.25	275096
PRINGLE & HERIGSTAD, P.C.	2534.00	275390	TX CHILD SUPPORT SDU	318.46	275142
PRO CELLULAR	69.98	275315	TX CHILD SUPPORT SDU	318.46	275399
PROCOLLECT	795.63	275316	U.S. POST OFFICE	5000.00	275357
PROFESSIONAL DISPATCH MANAGEMENT	900.00	275391	U.S. TOY COMPANY	515.96	275358
PROQUEST	154.50	275052	ULINE	2281.22	275097
PROVIDENT LIFE & ACC INS CO	622.00	275053	ULRICKSON, PAUL	30.34	275098
PROVIDENT LIFE & ACC INS CO	622.00	275392	UNIFORM CENTER	1359.98	275359
PSYCHOLOGICAL RESOURCES	810.00	275317	UNITED MAILING SERVICE	5446.46	275099
R & R INDUSTRIES, INC	1991.73	275318	UNITED MAILING SERVICE	5306.53	275360
RAIN FOR RENT	6246.47	275319	UNITED PUBLIC SCHOOL DISTRICT #7	400.00	275361
RAMKOTA HOTEL & CONFERENCE CENTER	218.00	275320	UNUM LIFE INSURANCE COMPANY OF AMER	11756.00	275100
RAPID FIRE PROTECTION INC	7650.00	275054	USA BLUE BOOK	440.00	275101
RASMUSSEN, WES	29.51	275055	UTILITY SYSTEMS OF AMERICA, INC	3111.50	275102
RDO EQUIPMENT	3081.90	275056	VACUUM & SEWING CENTER	119.98	275103
RDO EQUIPMENT	1486.49	275321	VALLELY, TIM	2589.50	275362
REALTIME TRANSLATIONS, INC	20.00	275057	VANTAGEPOINT TRANSFER - 30#####	121.16	275143
RECORDED BOOKS	118.79	275058	VANTAGEPOINT TRANSFER - 30#####	121.16	275400
REGENT BOOK COMPANY	17.00	275322	VANTAGEPOINT TRANSFER -- 10###	908.72	275144
REPORTING SYSTEMS, INC	5500.00	275323	VANTAGEPOINT TRANSFER -- 10###	908.72	275401
REPUBLIC PARKING SYSTEM	25908.40	275139	VERANDA	17.97	275104
RHI SUPPLY	76.63	275059	VERIZON	2439.30	275105
RHI SUPPLY	500.56	275324	VERIZON	260.86	275402
RODMAN, DAVID	556.27	275060	VERMONT SYSTEMS, INC	5142.00	275106
ROUTEMATCH SOFTWARE	20847.90	275061	VESSCO, INC	1792.10	275107
RYAN GMC	98.57	275325	VFW	150.00	275108
SAMMY'S	79.83	275062	WAGNER CONSTRUCTION	1231933.62	275363
SANDUSKY, CAISEE	25.00	275063	WALLIN, STACY	818.00	275145
SANDUSKY, CAISEE	50.97	275326	WANTZ, MACEY	76.30	275109
SANITATION PRODUCTS	654.73	275327	WARD COUNTY AUDITOR	13430.00	275364
SCHATZ CROSSROADS TRUCKSTOP	12.00	275328	WARD COUNTY RECORDER	20.00	275110
SCHOCKS SAFE AND LOCK SERVICE	22.95	275064	WATER ACCOUNT REFUNDS	885.77	274834
SCHOCKS SAFE AND LOCK SERVICE	558.27	275329	WATER ACCOUNT REFUNDS	44.55	274836
SECURITY PLUS	42.00	275065	WATER ACCOUNT REFUNDS	50.00	274877
SHARE CORPORATION	146.51	275330	WATER ACCOUNT REFUNDS	4.87	274879
SHERWIN WILLIAMS	22.00	275066	WATER ACCOUNT REFUNDS	11.39	274979
SHOWCASES	291.72	275067	WATER ACCOUNT REFUNDS	39.18	275075
SHOWCASES	14.58	275331	WATER ACCOUNT REFUNDS	13291.17	275138
SICKLER, KEVIN	48.98	275333	WATER ACCOUNT REFUNDS	26.23	275182
SIGNS TODAY, INC	197.50	275068	WATER ACCOUNT REFUNDS	2.81	275242
SMITH, MIKE	1722.84	275334	WATER ACCOUNT REFUNDS	4.29	275243
SMITH, NATHAN	1120.85	275335	WATER ACCOUNT REFUNDS	32.74	275244

## January 7, 2019 Regular City Council Meeting

WATER ACCOUNT REFUNDS	54.55	275256	WHITESELL, STEVE	41.94	275116
WATER ACCOUNT REFUNDS	100.36	275257	WHITESELL, STEVE	20.97	275369
WATER ACCOUNT REFUNDS	111.27	275332	WICKLANDER-ZULAWSKI & ASSOCIATES	325.00	275117
WATER ACCOUNT REFUNDS	10.00	275384	WILSON-MORRIS, XAVIER ANTWOINE	100.00	275404
WEBSOFT DEVELOPERS, INC	5000.00	275365	WORLD TRADE PRESS	347.30	275118
WEBSOFT DEVELOPERS, INC	5025.00	275403	XEROX CORPORATION	1418.14	275119
WESSLEN CONSTRUCTION INC	31480.78	275366	ZAKIAN, JOHN	1284.94	275120
WEST DAKOTA UTILITY SERVICES	2675.94	275111	ZIEGLER, KASSANDRA	35.81	275121
WEST OAKS ANIMAL HOSPITAL	149.64	275112	3D SPECIALTIES INC.	6255.81	275122
WESTERN STEEL AND PLUMBING	155.83	275113	3D SPECIALTIES INC.	3743.00	275370
WESTLIE FORD	203.27	275114	4 IMPRINT	1046.75	275371
WESTLIE FORD	1515.19	275367			
WESTLIE TRUCK CENTER	2152.02	275115			
WESTLIE TRUCK CENTER	2063.48	275368			
			TOTAL:	\$6,766,319.35	

### CHARGE THESE FUNDS:

Airport	\$ 26,131.42
Cemetery	3,539.58
Parking Authority	376.25
Garbage	
Collection	21,274.42
Landfill	30,171.00
Water/Sewer	
Storm Sewer Maintenance	11,885.75
Water Supply	61,993.67
Water Distribution	37,655.42
Sewer	23,643.58
Utility Billing	6,772.42
Replacement	9,013.75
Public Transportation	5,120.92
Library	6,693.83
Auditorium/Recreation	13,948.34
Total Transferred	\$ 258,220.35

### ELECTRONIC PAYMENTS

AFLAC	12,717.89
BCBS	173,619.13
Federal Tax Withholding	440,348.39
State Income Tax	0
Sales and Use Tax	0
ND State Disbursement	7,393.26
Deferred Comp	16,674.10
Verendrye Electric	63,870.28
Xcel	132,850.65
MDU	26,082.46
Wells Fargo Credit Cards	202,700.42
Verizon	274.09
Credit Card Payments	11,875.15
Mass Mutual	144,887.42
Credit Card Fees	149.90
Total	\$1,233,443.14

## January 7, 2019 Regular City Council Meeting

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **APPROVAL OF PAYROLL – NOVEMBER 25, 2018 THROUGH DECEMBER 22, 2018 – APPROVED**

Alderman Jantzer moved the City Council approve the payroll for the period of November 25, 2018 through December 22, 2018 in the amount of \$1,966,017.82.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **PERSONAL APPEARANCES**

None

### **PUBLIC HEARING - TAXI LICENSE DENIAL – PAUL NKETIA – UPHELD**

The City Council held a public hearing to allow Paul Nketia, an applicant for a taxi license, to appeal the decision made by the Police Chief to deny the application based on the qualifications and background examination. No one appeared on behalf of the public hearing.

Whereupon Alderman Jantzer moved the public hearing be closed and the decision by the Police Chief be upheld. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **PUBLIC HEARING - SPECIAL USE PERMIT – EXCEEDING NUMBER OF DOGS AND CATS – APPROVED**

The City Council held a public hearing to consider a special use permit to allow Kathleen Fleming and Angela Veiszer to exceed the allowed number (4) of cats and dogs at 409 12th Ave NE. No one appeared on behalf of the request.

Whereupon Alderman Straight moved to close the public hearing and approve the request. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: Jantzer.

### **MAYOR'S REPORT**

The Mayor listed the following meetings and events he attended over the past month:

December 4 – Radio interview with KHRT  
December 4 – Emcee'd Minot Association of Builders Christmas Party  
December 5 – Downtown Opportunities Committee  
December 6 – Military Affairs Committee  
December 6 – MSU Business class  
December 7 – Radio Interview with KCJB  
December 7 – NDDOT Vision Zero Meeting  
December 8 – Park/Recreation Merger meeting  
December 10 – Park/Recreation Merger Meeting  
December 12 – Meeting with BNSF Officials  
December 12 – MADC Executive Meeting  
December 15 – CP Holiday Train  
December 17 – Task Force 21 Meeting  
December 17 – MSU Holiday Party Social  
December 18 – Spoke to Roosevelt Elementary CLC  
December 18 – Mayor's Committee On Addiction  
December 19 – MADC Special Meeting  
December 19 – Downtown Opportunities Committee  
December 20 – Park/Recreation Merger Meeting  
December 21-January 7 numerous individual meetings and discussions

## January 7, 2019 Regular City Council Meeting

He then reminded the public about the State of the City Student Project Challenge. The winners will be awarded at the State of the City Address.

### CITY MANAGER'S REPORT

City Manager Barry began by listing important dates for the upcoming month. The Zoning Ordinance Steering Committee meets January 9<sup>th</sup>, MADC Board Meeting is January 10<sup>th</sup>, Mayor's Committee On Addiction meets January 10<sup>th</sup>. There is a public meeting on 31<sup>st</sup> Ave SE Improvements on January 15<sup>th</sup>, IEDC Stakeholders Group meeting January 16<sup>th</sup> and 23<sup>rd</sup>, Offices will be closed January 21<sup>st</sup> for Civil Rights Day, City Council meets January 22<sup>nd</sup>, MAGIC Fund meets January 25<sup>th</sup>, Legislatives Forums begin January 26<sup>th</sup>, Planning Commission meets January 28<sup>th</sup> and Renaissance Zone Board meets January 31<sup>st</sup>.

He then discussed the goals that were identified for 2018 and the progress that was made throughout the year. He said a performance report is being completed and should be available to the Council by the end of the month. He mentioned the annual employee evaluations that are presently taking place. There are 329 reviews to be completed and staff is about 82% finished, which is one month ahead of schedule.

Staff is in the process of completing the Legislative Position Papers to be distributed throughout the legislative session. The papers provide background information, discussion points, positions and recommendations as well as a matrix of demographics for Council members to share. He listed the eight topics that are included in the papers based on the direction from the Council. They include property tax limits, flood control funding, loan interest fund, Hub City funding, local control restrictions, workforce solutions, civil asset forfeiture, and special assessment restrictions.

Mr. Barry then provided an update on Flood Control funding. He explained that the SWC included \$100 million in the preliminary budget for the Minot Flood Control project. The Fargo-Moorhead Diversion Project estimates were revised and now need about \$600 million in additional funding. In late fall of 2018, the SWC revised their budget and reduced the amount for Minot Flood Control by \$30 million in order to add \$100 million more to the Fargo-Moorhead Diversion. Minot must now work with legislators to restore funding. There will be \$105 million needed over the next biennium to continue anticipated progress. Reductions in funding for the Municipal Water Infrastructure fund could also affect the SW Water Tower project which is expected to be located near the new Trinity building.

The City Manager provided the Council with a timeline for the Legislative session. The first month there will be a better sense of the bills being introduced. City staff and Officials need to pay close attention and be prepared to testify. February is when bills start to move to the other house from its origin. This is sometimes the best time to testify as its reaching a new audience that may have less knowledge on the background or purpose. We also get a sense of which bills may have the most support. March is when resolutions to bills have to move across the hall which will provide the last chance to state our case. April is when things are winding down and approach the 80 day limit and we see things passed as law. The session will likely not make it to day 80 as they like to retain a few days for emergencies. Once the session is complete, we'll do an assessment of what changed and how it will affect our operations.

Mr. Barry described some of the changes that are taking place regarding the City Council schedule. Moving into 2019 we have eliminated the monthly Committee of the Whole meetings and are having two Council meetings per month. This change should improve efficiency by granting more frequent approvals. He clarified however, the Council always has the option to delay, hold or table items that require more research or consideration. He then reviewed the new process for setting agendas. City staff will develop materials for the agendas 6-12 days prior to the meeting. Those materials will be due to the City Clerk 6 days prior to the meeting and will be assembled, reviewed and posted 5 days prior to the City Council meeting. This time frame should give the Council and the public enough time to review materials and meet with staff to answer questions. Since there are two meetings each month, Mr. Barry explained that reports from the Mayor, City Manager and City Attorney would be provided at the first Monday meeting and the department directors will alternate presenting reports during the second meeting of the month.

He then reviewed operational activities and the plan for 2019 goal setting. He explained that using the SMART strategy, he and the staff will develop Specific, Measurable, Attainable, Relevant, Time Based goals. During 2018, there was a focus on financial goals and Employee retention so in this next year there will be more focus on Strategy, Operations, and Customers. He told the Council that he plans on holding another City Council Retreat around April/May which will focus on strategic planning.

The City Manager described how the IEDC Report is being implemented. From July through October, 2018, a group of community stakeholders reviewed the report's findings to develop and discuss an organizational structure. They identified

## January 7, 2019 Regular City Council Meeting

Technical Teams to conduct work in specialized areas. The six Technical Teams prepared reports which are not ready to be presented during meetings taking place in January. He outlined the schedule for the meetings set for January 16<sup>th</sup> and 23<sup>rd</sup>.

Mr. Barry moved on to announce that the City has completed the second round of recruiting and interviewing for the Community Development Director position. An offer has been extended and they are waiting for acceptance. He said, if it is not accepted, the position will be re-advertised but recruiting looks optimistic in the spring.

He gave a brief update on zombie homes by saying, it has been eight years since the flood and 30 properties have been identified as blighted properties. Of those 30, there are four willing sellers and two have pulled permits for renovation.

The City Manager then congratulated Chief Jason Olson for 30 years of service for the City and presented him with a plaque. His milestone achievement was overlooked during the City Employee Recognition Ceremony.

He concluded his report by reminding the community that the State of the City Address is taking place January 31<sup>st</sup>. An Open House with City Departments will begin at 4:15, followed by the Mayor's speech at 5:00 and a social hour at 6:00.

### **CITY ATTORNEY'S REPORT**

The City Attorney submitted a written report.

### **DENIAL OF APPLICATION FOR ABATEMENT- 48 UNIT APARTMENT COMPLEX AT 3215 8TH ST NE – APPROVED**

The Mayor stated, the abatement requests for 3215 8th Street NE, 3241 8<sup>th</sup> Street NE, and 3343 8<sup>th</sup> Street NE are the same requests that were brought to Council during the previous meeting. A second company applied for abatement of the same properties that were already denied by the City Council. At this point, they have the opportunity to go before the County but the City has already denied the requests.

Alderman Wolsky moved the City Council deny the request by Stonebridge Development Co., LLC for the 2016 property tax assessment of a 48 unit apartment complex located at 3215 8th St NE. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **DENIAL OF APPLICATION FOR ABATEMENT FOR 3241 8TH ST NE - APPROVED**

Alderman Straight moved the City Council deny the request by Stonebridge Villas II, LLC, owners of a 40 unit apartment complex at 3241 8th Street NE for the 2016 tax assessment.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **DENIAL OF APPLICATION FOR ABATEMENT FOR 3343 8<sup>TH</sup> STREET NE – APPROVED**

Alderman Pitner moved the City Council deny the request by Stonebridge Villas, LLC, owners of a 68 unit apartment complex located at 3343 8th St NE for the 2016 tax assessment.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **DENIAL OF APPLICATION FOR ABATEMENT FOR 101 28<sup>TH</sup> AVENUE SE- MENARD'S (MAIN STORE) – APPROVED**

Kevin Ternes, the City Assessor, said, the applicant was unable to attend but submitted a letter in support of their request. The Menard's Company has submitted abatements across the country, not only in North Dakota. He said, the information provided by the applicant was reviewed by staff but did not present strong evidence to substantiate a change in value. They used sales from previous years, from various states to support their value but the information is not comparable to this market. He said the cost approach was used but he disagrees with the information they used as far as depreciation rate. He also described the dark store theory and said, it has been studied but was not found to be true in the opinion of assessors. He said, there is still a demand for this type of building and he recommends denial of the abatement request. He compared the

## January 7, 2019 Regular City Council Meeting

value of this property to similar big box stores in Minot and said that the valuation Menard's is requesting would value the property at \$53 per square foot, when others are valued \$80-\$121 per square foot.

Alderman Podrygula commented on the reuse potential of this type of building and gave examples like the MLT call center. He said, it appears to be a national business strategy by big box owners to attempt to save money. He said, he is comfortable with the City Assessor's opinion and believes it is verified by the national perspective.

Terpsihore Maras-Lindeman, a resident of Minot, came forward to speak on behalf of the abatements. She said, the assessment that she sees is extremely unfair and these companies provide jobs in Minot. She stated, \$121 per square foot for Home Depot is child's play compared to the national market which averages \$150-\$160 per square foot so they don't mind overpaying in North Dakota. She then said apartment owners are overpaying and the economy is being asphyxiated by rising taxes. She claimed, according to the Assessor, Menard's wants to leave and no one wants to buy the property. Ms. Maras-Lindeman announced that she created a committee and will initiate recall processes for the City Officials. She said, the economy is not thriving and the City's money is held in bonds. She stated, with a recall, we can ask for federal assistance.

The Mayor clarified, the City Assessor did not indicate Menard's wants to leave.

Alderman Jantzer moved the City Council deny the request by Paradigm Tax Group, representing Menard, Inc for a reduction in their 2016 True and Full value from a total of \$13,587,000 to \$10,173,600 for 101 28th Ave, SE, Minot ND. Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **DENIAL OF APPLICATION FOR ABATEMENT FOR 104 28TH AVE SE (DRIVE THRU-LUMBER STORAGE STRUCTURE) – APPROVED**

Mr. Ternes said, the information for this request was combined with the request for the main structure but they are considered two separate parcels. Menards added onto the building some years ago and even the cost to add on was more per square foot than what the City has as the value. They believe their assessment represents market value based on the information they have. He said, the Assessor's Office tracks all sales in Minot and on average, houses and commercial properties sold for more than their assessments. He believes their models are calibrated properly and they will continue to calibrate for 2019 assessments. He added, the Minot location is one of the larger Menards buildings in North Dakota.

Alderman Pitner moved the City Council deny the request by Paradigm Tax Group, representing Menard, Inc for a reduction in the 2016 True and Full Value for the drive thru storage structure from a total of \$3,164,000 to \$2,382,400 for 104 28th Ave SE, Minot ND. Motion seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ADMINISTRATIVE APPROVALS – APPROVED**

Alderman Wolsky moved the City Council ratify the following administratively approved requests.

1. Army's 2.0 for a special event permit December 8, 2018 at Ann Nicole Nelson Hall (500 University Ave West)
2. The Tap Room for a special event permit December 13, 2018 at Gourmet Chef (122 South Main Street)
3. The Grand Hotel for a special event permit December 18, 2018 at the Taube Museum of Art (2 Main Street North)
4. The Grand Hotel for a special event permit December 13, 2018 at MSU Northwest Arts Center (500 University Ave West)
5. Minot Elks Lodge #1089 to conduct a raffle March 21, 2019 at the Grand Hotel (1505 North Broadway)
6. Power of 1 to conduct a raffle March 28, 2019 at Buffalo Wild Wings (3820 South Broadway)
7. Sports On Tap for a special event permit December 31, 2018 at 220 South Broadway
8. Frozen Fingers Music Association to conduct a raffle February 9, 2019 at Sleep Inn (2400 10<sup>th</sup> Street SW)
9. Ward County Employee Event Committee to conduct a raffle at the Ward County Administrative Building (225 3<sup>rd</sup> Street SE)
10. Dakota Cruisers to conduct raffles July 3, 2019 and September 14, 2019 at The Clarion Hotel (2200 East Burdick Expy)
11. Army's 2.0 for a special event permit December 31, 2018 at 110 1<sup>st</sup> Street SE

## January 7, 2019 Regular City Council Meeting

12. Arny's 2.0 for a special event permit January 4, 2019 through January 14, 2019 at Mouse River Players (115 1<sup>st</sup> Street SE)
13. Arny's 2.0 for a special event permit February 2, 2019 at 500 University Ave West
14. Arny's 2.0 for a special event permit March 2, 2019 at 500 University Ave West
15. Arny's 2.0 for a special event permit April 27, 2019 at 500 University Ave West
16. The Grand Hotel for a special event permit December 17, 2018 at 500 University Ave West
17. Elevation for a special event permit January 11, 2019 at General Equipment (905 20<sup>th</sup> Ave SE)
18. Greater Minot Zoological Society dba Minot Zoo Crew to conduct a raffle February 10, 2019 at Roosevelt Park Zoo (1219 Burdick Expy East)
19. Minot Wolves Girls Hockey to conduct raffles throughout the season at MAYSA Arena (2501 Burdick Expy West)

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ORDINANCE NO. 5334 - AMEND THE 2018 ANNUAL BUDGET - PARKING LOT IMPROVEMENTS (AIR071) – SECOND READING – APPROVED**

Alderman Straight moved the City Council place ordinance no. 5334 on second reading to amend the 2018 annual budget to increase the Airport landside maintenance and capital expense accounts for parking lot improvements and rental car relocation. Motion seconded by Alderman Olson and carried unanimously.

Alderman Straight moved the City Council pass ordinance no. 5334 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ORDINANCE NO. 5337- TRANSIT BUDGET AMENDMENT FOR ROUTEMATCH UPGRADE (BUS034) P4430 – SECOND READING – APPROVED**

Alderman Straight moved the City Council place ordinance no. 5337 on second reading to amend the 2018 annual budget to increase the bus capital equipment expenditures and revenue and decrease the bus expenditures and revenue for upgrade to current Routematch Automatic Voice Announcement system and WiFi capabilities. Motion seconded by Alderman Olson and carried unanimously.

Alderman Straight moved the City Council pass ordinance no. 5337 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **FINAL PAYMENT – PUPPY DOG SEWER PHASE 6 (PROJECT NUMBER 3020.5) – APPROVED**

Alderman Straight moved the City Council approve the final payment in the amount of \$3,111.50 to be paid to Utility Systems of America for the Puppy Dog Sewer Phase 6 project.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **PARKING LOT PROJECT FINAL PAYMENT TO CONTRACTOR (AIR071) – APPROVED**

Alderman Straight moved the City Council approve the final payment to Minot Paving Co. in the amount of \$14,323.87 for work completed on the Parking Lot Improvement project; and authorize Rick Feltner, Airport Director, to sign applicable Final Payment documentation.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

## January 7, 2019 Regular City Council Meeting

### **2018 STREET PATCHING FINAL PAYMENT (4309) – APPROVED**

Alderman Straight moved the City Council approve final payment in the amount of \$69,389.17 to be paid to Keller Paving & Landscaping, Inc. for the 2018 Street Patching project.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **SECURITY SYSTEM SUPPORT AGREEMENT – APPROVED**

Alderman Straight moved the City Council approve the annual support agreement with MEI/Parsons Technologies for the Airport's security system; and authorize the Airport Director to sign the agreement.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **EXPANSION OF SERVICE AREA FOR LIQUOR LICENSE AT AIRPORT – APPROVED**

Alderman Olson moved the City Council approve the expanded service area for alcoholic beverages served by the airport restaurant owned and operated by Oakwells Commuter Rail, LLC and authorize the Mayor to sign the agreement. Motion seconded by Alderman Straight.

Alderman Straight mentioned the dip in revenue from the restaurant that was identified in the Airport Director's monthly report. He said, the expansion should help improve their sales.

Alderman Podrygula said, he understands there is an issue with the amount of room available in the current restaurant area but raised concerns that expanding the premises might make people uncomfortable. He also cited concerns about controlling underage drinking in the extended area.

Whereupon a vote was taken on the above motion by Alderman Olson, seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ORDINANCE NO. 5339 - AMEND THE 2018 ANNUAL BUDGET – COMPOST SITE CAMERAS – FIRST READING – APPROVED**

Alderman Jantzer moved the City Council place ordinance no. 5339 on first reading to amend the 2018 Sanitation Department budget for the purchase of cameras for the compost sites. Motion seconded by Alderman Olson.

Alderman Podrygula said he was unaware there were already cameras placed at these locations and was concerned about privacy. He suggested signage be posted at the locations to make citizens aware that the area was monitored by cameras.

Alderman Jantzer expressed an opposite opinion by saying, if you are in a commercial area, you are likely on camera whether you are aware of it or not. Law enforcement is better able to assist in situations where surveillance is present.

Alderman Wolsky asked the Assistant Public Works Director if he has concerns about improper dumping at the compost sites. Mr. Sorenson said, the cameras are primarily used to determine when a site needs to be emptied but as a secondary benefit, it helps identify issues from improper dumping. The cameras cannot typically identify license plate numbers because they are not in high definition but they have identified features on vehicles that have led to identification and resolution of issues. He said, signage might be an added deterrent for abusers.

Alderman Podrygula moved to amend the motion to direct staff to install signage at the compost locations to make citizens aware they are under surveillance. Motion seconded by Alderman Wolsky and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

Alderman Straight commented that he would like to see more cameras used in order to identify individuals who misuse the compost sites.

Whereupon a vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Olson as amended and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

## January 7, 2019 Regular City Council Meeting

### **ORDINANCE NO. 5340 - ENGINEERING STUDY AT THE INTERSECTION OF 12TH ST SW AND 17TH AVE SW – FIRST READING – APPROVED**

Alderman Olson moved the City Council place ordinance no. 5340 on first reading modifying the 12th Street SW approach to stop control at the intersection of 17th Avenue SW. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Olson moved the City Council pass ordinance no. 5340 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ORDINANCE NO. 5341 - ENGINEERING STUDY AT THE INTERSECTION OF 6TH ST SW AND 18TH AVE SW – FIRST READING – APPROVED**

Alderman Jantzer moved the City Council place ordinance no. 5341 on first reading modifying the 6th Street SW approach to stop control at the intersection of 18th Avenue SW. Motion seconded by Alderman Olson and carried unanimously.

Alderman Podrygula said, he is impressed by the analysis that was done by the Traffic Engineer. He added, it would be interesting to see additional data to be proactive rather than reactive in these situations. He explained that the data comes from the State and is easily accessible so he would like to see a list of dangerous intersections that could be analyzed as well. He was encouraged to see data driven decisions put in place.

Alderman Jantzer moved the City Council pass ordinance no. 5341 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **AMEND CONTRACT FOR FIRE DEPARTMENT STATION 3 REMODEL – APPROVED**

Alderman Straight moved the City Council approve the amended contract with EAPC for the Fire Station 3 Remodel that reflects the changes necessary to comply with the federal guidelines within the City of Minot procurement checklist and authorize the Mayor to sign the amended contract.

Motion seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **USGS WATER MONITORING AGREEMENT 2019 – APPROVED**

Alderman Wolsky moved the City Council approve the standard joint funding agreement with the USGS for operation of two (2) water quality gauges on the Souris River and authorize the Mayor and Public Works Director to sign the agreement. Motion seconded by Alderman Pitner.

Alderman Wolsky said, the more information we have regarding the river is a benefit, not only to Minot but to the region as well. He commented that Minot is providing funding that benefits the overall operation and wondered if other funding sources could be considered. He stated, in this circumstance, funding is coming from the water plant budget which is a regional service based revenue

Mayor Sipma pointed out how important it was for the accuracy of forecasting flood elevations in 2011.

Whereupon a vote was taken on the above motion by Alderman Wolsky, seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **WARD COUNTY HAZARD MITIGATION PLAN ANNUAL PROGRESS REPORT – APPROVED**

Alderman Olson moved the City Council receive and file the Hazard Mitigation Plan Annual Progress Report and authorize the Mayor to sign the CRS annual recertification form.

Motion seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

## January 7, 2019 Regular City Council Meeting

### **P# 3529.04 MAPLE DIVERSION – FEASIBILITY STUDY – CHIEFS REPORT – APPROVED**

Alderman Wolsky moved the City Council concur/approve of the draft Chief's report for the feasibility study identifying the Maple Diversion MI-4 as the portion of the MREFPP with a Federal Interest. Motion seconded by Alderman Straight.

Alderman Wolsky commended Ryan Ackerman and Dan Jonasson for their work with the Souris River Joint Board. They are working hard to obtain funding and he said he hopes they can secure an appropriation from the Federal government. This marks a significant milestone. Alderman Wolsky also pointed out, there is \$457,000 included in the agreement as an annual estimated cost for maintenance and repairs, which needs to be acknowledged as planning moves forward.

The Council agreed, those are significant costs to consider.

Whereupon a vote was taken on the above motion by Alderman Wolsky, seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **CARDIAC READY COMMUNITY SUPPORT LETTER – APPROVED**

Alderman Jantzer moved the City Council pass a motion approving a letter of support for the Cardiac Ready Community Program in Minot. Motion seconded by Alderman Pitner.

Alderman Jantzer explained, Mr. Kutch from Trinity communicated that this program will identify Minot as a Cardiac Ready Community. As leaders in the community, they will be able to respond in emergency situations. He said, it is a worthwhile effort undertaken by Trinity and cooperation with the Fire Chief. The City is not being asked for money, only moral support and a willingness to participate in training.

Whereupon a vote was taken on the above motion by Alderman Jantzer seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **WARD COUNTY EMERGENCY OPERATIONS PLAN – APPROVED**

Alderman Olson moved the City Council adopt the Ward County Emergency Operations Plan.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **PARKS AND RECREATION MERGER – APPROVED**

Mayor Sipma stated, in July, 2018, the City Council appointed a Committee to formally discuss merging the Recreation Department and the Park District and to bring a recommendation to the City Council. After several meetings, the Committee would like direction from the Council on how to proceed.

Executive Parks Director, Ron Merritt, then gave a presentation outlining the mission, goals and objectives of the merger.

Alderman Podrygula listed several comments relating to the merger. He said, the consolidation seems logical and appropriate but he would have preferred to see the Park District under the organization of the City. He continued by saying, he was glad to see the committee recognizing issues that were not discussed before. He mentioned that quality of life is more than just recreational activities and competitive sports and he appreciated that Mr. Merritt mentioned all levels of activity and accessibility in his presentation. He was impressed to see the committee be realistic and reasonable with their goals but reminded them to be careful to distinguish wants from needs. He then gave some suggestions to the Park Board, for example, create more transparency on their website. After searching the site, he was unable to find detailed minutes from meetings or contact information for Park Board members. He also encouraged the Park Board to be fiscally responsible. Although they emphasize that they don't have to compete with other departments for funding in their budget, the overall tax base is one pool of money so there needs to be more planning between all taxing entities.

Alderman Straight announced that Park Board meetings are the third Tuesday of every month and he encouraged the public to attend.

Alderman Pitner moved the City Council direct staff to move forward by drafting the lease agreements and joint powers agreement necessary to merge the Recreation Department with the Park District.

## January 7, 2019 Regular City Council Meeting

Motion seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **COMMUNITY DEVELOPMENT GRANT MATCHING DOLLARS**

The Finance Director stated, at the last City Council meeting, he provided an update on the matching requirements for the Magic City Discovery Center. He now had information on the two other organizations required to provide matching funds to receive Community Development Grant dollars. Both, the Park District and Minot State University have met the matching requirements and have submitted their documentation.

Alderman Straight requested the Finance Director provide an update during the next meeting regarding the amount of funding left in the Community Development fund.

### **ADJOURNMENT**

There being no further business, Alderman Jantzer moved the City Council meeting be adjourned. Motion seconded by Alderman Pitner and carried unanimously. Meeting adjourned at 7:19 pm.

ATTEST: \_\_\_\_\_  
Kelly Matalka, City Clerk

APPROVED: \_\_\_\_\_  
Shaun Sipma, Mayor