



TO: Mayor Shaun Sipma
Members of the City Council
FROM: Janet Anderson, Library Director
DATE: January 23, 2019

SUBJECT: Final Payment – LIB033

I. RECOMMENDED ACTION

It is recommended the Committee and Council:

1. Approve the final payment in the amount of \$23,290 to Rolac Contracting, Inc. and \$9,097.50 to Indigo Signworks for the completion of project LIB033 (Library Digital Sign)

II. DEPARTMENT CONTACT PERSON

Janet Anderson, Library Director 852-1045

III. DESCRIPTION

A. Background

As approved in January 2018 by City Council, the Minot Public Library installed a digital sign on the grounds of the property in order to promote the Library. This project was funded through donations to the Library and it has now been completed.

IV. IMPACT:

A. Strategic Impact:

One of the primary goals of the Minot Public Library is to make more residents aware of the Library's resources and services. Staff and patrons of the Library have suggested outdoor signs for years and we believe this will help meet this goal to promote the Library.

B. Fiscal Impact:

In 2017, the Minot Public Library was fortunate enough to receive generous donations into our Memorial fund. The Library was not able to use all of the donated funds in 2017 and based on community input, used the remaining funds to purchase a digital sign to promote Library services. In addition to this money, money was provided by the Friends of the Minot Public Library for the purchases of a digital sign. Originally budgeted for \$44,000 the purchase and installation of the sign was completed under budget.

V. LIST OF ATTACHMENTS

- A. Rolac_Final Payment
- B. Indigo_Final Payment

Approved for Council Agenda: _____

Date: _____