



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Rick Feltner

DATE: February 19th, 2019

SUBJECT: APPLE AIR SUBLEASE AGREEMENT

I. RECOMMENDED ACTION

1. Recommend approval of the sublease agreement; and
2. Authorize the Mayor to sign any applicable documentation.

II. DEPARTMENT CONTACT PERSONS

Rick Feltner, Airport Director 857-4724

III. DESCRIPTION

A. Background

Apple Air, LLC. is in the process of selling its hangar. In the interim, a sublease agreement is desirable for all parties involved in order to ensure a smooth transition and continuous revenue generation.

B. Proposed Project

N/A

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

N/A

B. Service/Delivery Impact:

N/A

C. Fiscal Impact:

Apple Air, LLC. currently leases Lot 8 Block 9 for \$133.32 per month. With the approval of the sublease agreement, there will be no change or lapse in revenue generation.

V. ALTERNATIVES

The City Council may reject the sublease agreement, which may result in the delay of the impending lease reassignment and ultimately a lapse in revenue generation.

VI. TIME CONSTRAINTS

Timely approval of the sublease agreement will allow for continuous generation of revenue.

VII. LIST OF ATTACHMENTS

- A. Consent for Sublease Agreement – Apple Air, LLC.
- B. Sublease Agreement (Apple Air – JF Aviation) 2019-02-12
- C. Exhibit A – Minot International Airport 2nd Addition Legal Description – Apple Air