



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Emily Huettl, PE, Assistant City Engineer

DATE: April 1, 2019

SUBJECT: 2019 SIDEWALK, CURB & GUTTER REPLACEMENT – AWARD OF BID (4382)

I. RECOMMENDED ACTION

1. Award the bid for the 2019 Sidewalk, Curb & Gutter Replacement Project to the low bidder, Keller Paving & Landscaping, Inc, in the amount of \$247,946.00.
2. Authorize the Mayor to sign the Agreement for the project.

II. DEPARTMENT CONTACT PERSONS

Lance Meyer, City Engineer	(701) 857-4100
Emily Huettl, Assistant City Engineer	(701) 857-4100

III. DESCRIPTION

A. Background

This annual maintenance project consists of the constructing, rebuilding, or repairing of sidewalk and curb & gutter in the right of way. In the fall of 2018 several problem areas were assessed by Engineering Department staff and design work began. This spring and summer, staff will mark areas for replacement and the Contractor will complete as much as possible within the budget.

In addition to the City’s regular maintenance portion of the project, this also includes any assessment roll work. For the assessment roll work of the project, Section 28-80 of the Minot Municipal Code, and Section 40-29-02 of the North Dakota Century Code, states that it is the duty of the owner, to maintain or construct where required, sidewalks adjacent to their properties. City Staff have identified properties where the sidewalks are not in compliance with these Codes. In accordance with Section 40-29-03 of the North Dakota Century Code, the Engineering Department will be providing notices to property owners to construct, rebuild, or repair sidewalks adjacent to their properties within the city right of way. Upon notice, the property owner will have the option to:

- 1.) Repair or install the sidewalk themselves;
- 2.) Hire a licensed contractor to perform the work; or
- 3.) Sign a waiver and have the City Contractor repair the sidewalk where the costs will be assessed to the property owner.

If the property owner fails to comply with the notice that was sent, Sections 40-29-04 and 40-29-05 of the North Dakota Century Code provides the municipality the power to special assess the properties for the work performed and any administrative fees.

B. Proposed Project

This year's project is broken into seven units of work as described below and shown in the attached plan sheet.

LOCATIONS OF WORK	
UNIT 1	SOUTH BROADWAY BETWEEN BURDICK EXPY & 1ST AVE SW
UNIT 2	NORTH BROADWAY BETWEEN 6TH AVE NW & UNIVERSITY AVE NW
UNIT 3	DOWNTOWN MINOT AREA
UNIT 4	25TH ST NW & 5TH AVE NW
UNIT 5	24TH ST NW & 5TH AVE NW
UNIT 6	16TH ST NW & 5TH AVE NW
UNIT 7	CITY-WIDE

Unit 7 will include any additional areas identified by the Engineering Department, as the budget allows, as well as any assessment roll work of constructing, rebuilding, or repairing sidewalks that are deemed a safety issue or are not installed. An estimate of quantities was created for bidding purposes.

C. Consultant Selection

On Tuesday, March 19, 2019 at 11:00 am, bids were opened for the 2019 Sidewalk, Curb & Gutter Replacement Project. Below is a bid tabulation summary that shows the bid comparisons as they relate to the engineer's estimate:

BID TABULATION 2019 Sidewalk, Curb & Gutter Replacement City Project #4382 Tuesday, 3/19/19, 11:00 AM				
Engineers Estimate: \$ 263,005.00				
Bidder	Bid Bond	Contractor License	Acknowledge Addendum	Total Bid
Keller Paving & Landscaping, Inc.	x	x	-	\$247,946.00
Minot Paving Co., Inc.	x	x	-	\$276,405.50
Dig It Up Backhoe Service, Inc.	x	x	-	\$299,188.00

It is recommended that the project be awarded to Keller Paving & Landscaping, Inc with their low bid of \$247,946.00, which is 5.7% below the Engineer's Estimate.

IV. IMPACT:

- A. Strategic Impact:
N/A
- B. Service/Delivery Impact:
This project will provide needed maintenance of existing infrastructure throughout the City.
- C. Fiscal Impact:
The project will be paid for with budgeted funds from the property tax levy. If any non-compliant sidewalk repair work is added, it will be special assessed to the property owners.

<u>Project Costs</u>	
Contractor's Bid Price (Units 1-6)	\$ 216,431.00
<u>Other Project Costs</u>	<u>\$ 5,500.00</u>
Total	\$ 221,931.00
Contractor's Bid Price (Unit 7)	\$ 31,515.00 (for bidding purposes only)
<u>Project Funding</u>	
Sidewalk, Curb & Gutter Projects Account No. 270-8100-431.41-54	\$ 220,000.00
Special Assessments (Unit 7)	as necessary

The project costs are just over the project budget. The Project Manager will track the issuance of work orders throughout the project to ensure the project stays within budget. The Contractor will complete only the amount of work allowed by the budget.

V. ALTERNATIVES

- 1. Council could choice not to award this project and delay the needed maintenance.

VI. TIME CONSTRAINTS

Approving the contract in a timely manner will allow the paperwork to be in place so construction may begin as soon as weather allows.

VII. LIST OF ATTACHMENTS

- A. Plan Sheet