



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Lance Meyer, P.E., City Engineer

DATE: 4/1/2019

SUBJECT: CAPITAL IMPROVEMENT PLAN ADOPTION (4365)

I. RECOMMENDED ACTION

1. Recommend the council adopt the 2019-2023 Capital Improvement Plan

II. DEPARTMENT CONTACT PERSONS

Lance Meyer, City Engineer 857-4100

III. DESCRIPTION

A. Background

Last month, the draft 2019-2023 Capital Improvement Plan (CIP) was presented to council for review. City staff welcomed any comments or questions from the Council or general public. Thus far, the comments have been very positive toward the CIP and the effort put into the document by all city departments. Some clarifications and general questions have been asked, but nothing that would modify the draft CIP as presented.

B. Proposed Project

At this time, staff is requesting the council adopt the 2019-2023 CIP. Adopting the CIP will enable staff to begin planning and modeling the 2020 and future budgets.

Adopting the CIP does not commit the council or future councils into funding the projects listed in the CIP. Those appropriations still happen at the adoption of the budget. However, adopting the CIP does allow the staff to plan, model, and prioritize capital projects to inform the budget process. Without the adoption, staff has to make several large assumptions when crafting the budget for 2020 and beyond.

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

A CIP is one of the most important documents a city can produce. The document strategically identifies needed projects, timeframes, and funding sources for those projects.

The CIP also helps the city to grow in an orderly fashion by planning, programming, and installing needed infrastructure only when the City is ready to expand its services.

B. Service/Delivery Impact:

The new CIP format is intended to give the council, engineers, developers, builders, and interested citizens the information they need to make decisions for growth and development of the City. Since this is the first year in the new format, staff will be listening for feedback to improve the document in future years.

C. Fiscal Impact:

The overall CIP is an ambitious five-year plan totaling \$412,717,248. Two significant projects that dominate the plan are the NAWS improvements which provide sustainable water supply to tens of thousands of people, and the ongoing MREFPP to provide flood protection to the Mouse River Basin. These two projects over the next five years equal \$305,993,483 or 74% of the entire five-year CIP.

The other financial information is contained in the previous memo and the CIP.

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

City staff has begun assembling the 2020 budget documents and building the framework. If the adoption is delayed, staff will have to make several assumptions in creating and modeling the budget.

VII. LIST OF ATTACHMENTS

A. N/A