



**TO:** Mayor Shaun Sipma  
Members of the City Council

**FROM:** Kelli Kronschnabel, Fire Chief

**DATE:** June 13, 2019

**SUBJECT: HESS CORP GRANT – FORCIBLE ENTRY TRAINING EQUIPMENT – MINOT FD (FD0099)**

**I. RECOMMENDED ACTION**

1. Recommend authorization to ratify and accept the HESS Corporation grant that was successfully obtained for use towards the procurement of a forcible entry prop.
2. Recommend council approve the budget amendment

**II. DEPARTMENT CONTACT PERSONS**

Kelli Kronschnabel, Fire Chief	701-857-4740
Austin Burns, Fire Captain/Training	701-857-4740

**III. DESCRIPTION**

A. Background

This grant was submitted to HESS Corporation for consideration for the purchase of a forcible entry prop for at the training center.

The grant was obtained to purchase a forcible entry prop to be utilized by personnel when learning to force doors at structure fires, rescues, and medical calls properly. Being able to force doors on residential and commercial properties effectively and in a timely manner could save lives. In the fire service, time is everything.

B. Proposed Project

N/A

C. Consultant Selection

N/A

**IV. IMPACT:**

A. Strategic Impact:

The grant will allow for more personnel to be trained in forcible entry which is key to quick response into a structure for not only fire situations but rescues and medical calls. When time is of the essence, we will be better prepared for a quick entry into either commercial or residential doors that we may encounter.

B. Service/Delivery Impact:

N/A

C. Fiscal Impact:

<u>Project Costs</u>	
Hess Corporation Grant	\$5,000.00
Cash Reserves Transfer	<u>\$3,230.13</u>
Total Project Cost	\$8,230.13

<u>Project Funding</u>	
Capital Purchases 429-7300-422.07-93	\$8,230.13

**V. ALTERNATIVES**

The Council could deny the request and require the city to fund through levy dollars

**VI. TIME CONSTRAINTS**

The Hess grant was awarded on April 23, 2019 with completion date of project by September 29, 2019.

**VII. LIST OF ATTACHMENTS**

- A. Information on the forcible entry prop
- B. Procurement Checklist
- C. Budget Amendment