

June 3, 2019 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – JUNE 3, 2019 AT 5:30 P.M.

ROLL CALL

Members Present:

Jantzer, Olson, Pitner, Podrygula, Sipma, Straight

Members Absent:

Wolsky

PLEDGE OF ALLEGIANCE

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance.

PERSONAL APPEARANCES

None

PUBLIC HEARING: BUILDING RELOCATION- 6201 24TH AVENUE SE

The City Council held a public hearing to consider a request by Kevin Frederick to relocate a 40' x 60' steel building from 2005 Burdick Expressway East, Minot ND, 58701 also known as Fairville R-D 2 Plats P 169, S19-155-82 Nedrose -S1 A79.30, to 6201 24th Ave SE, Minot, ND 58701, also known as Countryside Villas 3rd Addition Sublot B of Lot 23 & Lot 24 Nedrose A 2.998, subject to the following conditions:

1. A ten-thousand dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. Application and approval of mechanical, electrical, plumbing, building permits for all new proposed construction.
3. Coordinate all relocation activities with public utilities and traffic authorities.
4. An approved foundation design in compliance with City of Minot building codes.
5. If required: plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
6. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
7. The exterior of the structure must be one consistent color arrangement of colors after relocation.
8. The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.
9. The owner has replatted the property with a new legal address to become Countryside Villas Third Addition, Lot 24 and Sublot B of Lot 23. That plat has been approved by the Planning Commission and City Council but has yet to be legally recorded. In an effort to expedite the moving permit, it is advised to approve the moving permit and to not approve the building permit until the proposed plat has completed the recording process. This will not affect the current listed 911 address of the property.

No one appeared on behalf of the public hearing.

Alderman Jantzer moved the City Council close the public hearing and approve the request. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

MAYOR'S REPORT

The Mayor listed the following meetings and events he attended over the past month:

May 7th – Intermodal Strategic Planning Meeting
May 7th – Non-profit Leadership Panel
May 8th – City Hall Retaining Wall Committee Meeting
May 8th – City Hall Town Hall at Perkett Elementary
May 9th – MADC Board Meeting
May 10th – Chief Master Sergeant Rousey Retirement, MAFB
May 11th – Judge at Minot Taco Fest at Minot Auditorium

June 3, 2019 Regular City Council Meeting

May 30th – Rep. Armstrong’s State Representatives Meeting
May 30th – KX Interview
May 30th – CTE Meeting
May 31st – Budget Meeting
May 31st – KMOT Interview
May 31st – Col. Harrison Farewell Event, MAFB

Mayor Sipma then gave details about the trip to Norway that he and the City Manager attended May 13th through May 25th. He explained the history of the Sister City relationship by saying, it began in 1981. Many personal friendships have been established among residents of both cities. Each year, Skien sends an official delegation to attend Høstfest and the annual Høstfest Norway Tour always includes a stop at Skien. A university exchange program has also been established in the past years, with a Minot State University student studying in Telemark, and a Telemark student coming to MSU. He said, he and the City Manager developed several objectives for their trip to Norway. They explored cultural exchange, business development, recycling and green energy programs, and community planning. As he described some of the meetings and activities they participated in, he showed pictures of landmarks, infrastructure and interactions with the delegation they met. He described some of the cultural differences and the unique government structure. He said, there are specific business opportunities that will be pursued to hopefully bring Norwegian companies to the City of Minot.

He concluded by thanking Norsk Hostfest sponsoring the trip and he said, the leaders of Skien were adamant that the visiting delegation from Minot secured the Sister City relationship for years to come.

MAYORAL APPOINTMENTS – APPROVED

Alderman Jantzer moved the City Council approve the following Mayoral appointments:

Library Board

Kari Kvigne reappointed with a term to expire June 30, 2022
Lyndsay Ulrickson to replace Ryan Ackerman with a term to expire June 30, 2022
Alderman Paul Pitner to replace Alderman Lisa Olson with a term to expire June 30, 2022

Minot Parking Authority

Margie Bolton reappointed with a term to expire June 2024

Electrical Board

Eric Bretheim, Master Craftsman reappointed with a term to expire June 2021
Jason Hunze, 5th Member reappointed with a term to expire June 2021

Heating and Cooling Board

Travis Mowbray replacing Bill Mowbray with a term to expire June 2021

Minot Housing Authority

Julie Lizotte reappointed with a term to expire June 2024.

Plumbing Board

Peter Bossert reappointed with a term to expire June 2021
Timothy Feist reappointed with a term to expire June 2021

Program for Public Information Committee

Lance Meyer, PE, CFM, City Engineer & Community Floodplain Administrator
Christine Johnson, EI, CFM, Storm Water Engineer
Derek Hackett, Public Information Office Representative
Miranda Schuler, Insurance Agent
Josh Ressler, Insurance Agent
Jean Schempp, Media Industry and Community Member

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

CITY MANAGER’S REPORT

June 3, 2019 Regular City Council Meeting

Dave Lakefield, the Acting City Manager began by listing upcoming meeting dates including the Souris River Joint Board meeting June 6th, Chamber Infrastructure meeting June 13th, Verendrye Coop Annual Meeting June 13th, IEDC Stakeholders Group June 17th, City Council meeting June 17th, Chamber of Commerce Board meeting June 18th, City Council Budget Workshop June 20th, MAGIC Fund meeting June 21st, and Planning Commission June 24th.

Mr. Lakefield provided updates on the Flood Control project by saying the Broadway closure was done on time which minimized the long-term traffic impact. Broadway Bridge is now head-to-head traffic which will continue until the end of July. He said, vertical pours for flood walls are beginning this week and will be 14-17 feet high. There will be future road impacts on 3rd Street and 5th Avenue NE as the project moves east.

He then mentioned some annual road maintenance taking place over the summer. Street patching is underway and is scattered across the city. Street sealing will begin later in June. There are improvement projects including overlay on north Broadway and concrete panel replacement on north and south Broadway.

He said, there has been notable progress on the Gathering Space. The City was able to reach a purchase agreement within HUD rules, with two property owners. There are two other property owners who countered by suggesting land swaps with two city-owned properties. Those properties are being reviewed for their value. One property is yet to complete a n appraisal with a counter offer and one property owner remains outside the acceptable HUD guidelines with their counteroffer.

Mr. Lakefield announced, there will be an Emergency Exercise taking place at the Minot International Airport on June 12th. It is a requirement by the FAA to conduct the full-scale exercise every three years. It involves realistic simulations with sirens, smoke, and crash carnage and he requested the public avoid watching as first responders will need the space.

He gave a brief overview of the upcoming budget workshop that will be on June 20th at 4:00pm. They will review current projections, financial position, capital project funding, and hold open discussion. He said, they are hoping the workshop results in positive collaboration and problem-solving.

He thanked those who participated in Public Works week and the first Public Works Open House. There was equipment to ride in, activities and prizes. The grand prize winner, Braya Monley won a ride to school in a sanitation truck. In other sanitation updates, Mr. Lakefield shared the statistics from the recent spring cleanup week.

The Fire Department held the Citizen's Academy over the weekend where 18 participants were able to rappel down the training site, learn how to put out fires, and experience first hand firefighting techniques.

Alderman Straight took an opportunity to remind everyone about the betterments that could be done to enhance trails and paths along the flood walls, since they will be 14-17 feet high. He also thanked staff for attending to nuisance complaints and encouraged citizens to be neighborly and help each other when maintaining yards.

CITY ATTORNEY'S REPORT

The City Attorney submitted a written report.

APPROVAL OF THE RIGHT-OF-WAY PLAT FOR OUTLOT 31 IN SECTION 13-155-83

Alderman Jantzer moved the City Council approve the right-of way plat described as Outlot 31, Section 13-155-83, (being a portion of US Highway 83 Right-of-Way.)

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

RESOLUTION NO. 3619: CONDITIONAL USE PERMIT FOR A MEDICAL MARIJUANA DISPENSARY ON PRAIRIE GREEN 2ND ADDITION, BLOCK 22, LOT 6

Alderman Jantzer moved the City Council adopt resolution no. 3619 approving an application by GR Vending ND Dispensary 4, LLC for a Conditional Use Permit (CUP) to accommodate a clinic, more specifically described as a medical marijuana dispensary on Prairie Green 2nd Addition, Block 22, Lot 6 subject to the following conditions:

1. The facility shall comply with all applicable rules and regulations of local and state government.

June 3, 2019 Regular City Council Meeting

2. Issuance of this conditional use permit does not authorize the sale or dispensing of recreational marijuana at this location in the future if recreational marijuana is approved by the State Legislature.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

RESOLUTION NO. 3620: CONDITIONAL USE PERMIT TO ADD AN ADDITIONAL ABOVE GROUND PROPANE TANK AT BROOKVIEW 8TH ADDITION BLOCK 1, LOT 1

Alderman Jantzer moved the City Council adopt resolution no. 3620 to approve an application by Jarett Schatz for a Conditional Use Permit (CUP) to add an additional above ground propane tank at Schatz Crossroads located at Brookview 8th Addition Block 1, Lot 1 subject to the following conditions:

1. Licensing
 - a. This Conditional Use Permit (CUP) shall serve as the license from the City of Minot to operate this facility under the terms of the permit at this location only.
 - b. Upon issuance of this permit, the applicant shall be deemed the permittee or permit holder and agrees to the terms of this permit and to follow all ordinances and regulations of the City of Minot and all county, state, and federal laws and regulations.
 - c. A change in ownership shall be cause for an amended or new CUP.
 - d. The CUP can be revoked at any time by the City Council following a show-cause hearing.
2. The City of Minot, its employees, agents, and assigns shall not be liable for any damages caused to neighboring properties as the result of the issuance of this permit and the operation of the propane storage facility.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

SUBDIVISION OF ROOSEVELT HEIGHTS 3RD ADDITION, LOTS 1 AND 2

Alderman Jantzer moved the City Council approve an application by Jeff Luedke for a subdivision of E150' of the W250' of the S300' of Lot 4, Block 2 of Morely's Rearrangement of Blocks 2, 4, 6, 7, 9, & 13 to be known as Roosevelt Heights 3rd Addition, Lots 1 & 2 to separate existing buildings into two (2) platted lots.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

RESOLUTION NO. 3621: CONDITIONAL USE PERMIT ON SOUTH PARK TERRACE 4TH ADDITION, N200' OF LOTS 9, 10, & 11 LESS SUBLLOT A OF LOT 9

Alderman Jantzer moved the City Council adopt resolution no. 3621 approving an application by Scott Bintz, Red Headed Rebel, LLC for a Conditional Use Permit (CUP) in order to remodel the existing building into climate-controlled storage on South Park Terrace 4th Addition, N200' Of Lots 9, 10, & 11 Less Sublot A Of Lot 9 subject to the following conditions:

1. Licensing
 - a. This Conditional Use Permit (CUP) shall serve as the license from the City of Minot to operate this facility under the terms of the permit at this location only and shall not be transferrable to another location.
 - b. Upon issuance of this permit, the applicant shall be deemed the permittee or permit holder and agrees to the terms of this permit and to follow all ordinances and regulations of the City of Minot and all county, state, and federal laws and regulations.
 - c. A change in ownership shall be cause for an amended or new CUP.
 - d. The CUP can be revoked at any time by the City Council following a show-cause hearing.
2. The City of Minot, its employees, agents, and assigns shall not be liable for any damages caused to neighboring properties as the result of the issuance of this permit and the operation of the climate-controlled storage facility.
3. Landscaping Plan. The following items shall be addressed to Planning Staff satisfaction with the building permit submittal for this project:
 - a. A detailed Landscape Plan, drawn to scale, shall be submitted indicating the proposed location and species of all plant material along with a plant list summarizing the quantity, species and size of all trees, shrubs and other plant material.

June 3, 2019 Regular City Council Meeting

- b. Show limits of seeding or sodding for turf grass.
 - c. Include a planting bed at least four (4) feet in width along the entire lineal footage of the east facing façade with foundation plantings, such as shrubs, groundcovers, perennials, ornamental grasses, turf grass or a combination. Include these plants in the plant list.
 - d. Add four (4) additional trees along the west property line for a total quantity count of ten (10) trees in this area. At least five (5) of the ten (10) trees must be conifers. The balance can be conifers or deciduous trees.
 - e. All plant material must meet minimum size standards as set forth in Chapter 24, Landscaping, of the Minot Zoning Ordinance.
4. Any outdoor storage shall comply with all screening requirement of the Minot Zoning Ordinance for C2 zoning districts.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

APPROVAL OF MINUTES- MAY 20, 2019 – APPROVED

Alderman Jantzer moved the City Council approve the minutes of the May 5, 2019 regular City Council meeting.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

APPROVAL OF BILLS – MAY 2019 – APPROVED

Alderman Jantzer moved the City Council approve the bills and transfers as listed for May in the amount of \$5,373,286.54 as follows:

ACKERMAN ESTVOLD	2285.00	AMERITAS LIFE INSURANCE CORP	2351.70
277090		277099	
ACME TOOLS	1043.12	ANDERSON, JANET	78.17
277091		277462	
ACME TOOLS	434.91	APEX ENGINEERING GROUP	79215.32
277274		277278	
ACME TOOLS	2.64	APEX ENGINEERING GROUP	216.50
277458		277463	
ACME TOOLS	1524.87	APH/AUTO VALUE	37.08
1000485		277279	
ADOBE SYSTEMS INC.	1650.00	APPLE BOOKS	1419.72
277275		1000494	
ADVANCED BUSINESS METHODS	253.45	ARAMARK	65.97
277092		1000495	
ADVANCED BUSINESS METHODS	253.45	ARROWHEAD ACE HARDWARE	129.65
277459		1000496	
AGC NETWORKS INC	4097.50	AT&T	4503.75
277093		1000498	
AIRSIDE SOLUTIONS	297.29	AUTO ZONE 6843	165.00
277094		1000499	
AIRSIDE SOLUTIONS	372.64	BAKER & TAYLOR BOOKS	16024.27
277434		1000501	
ALL AMERICAN TROPHIES	29.00	BAKKE GRINOLDS WIEDERHOLT	2025.00
277095		277281	
ALL AMERICAN TROPHIES	410.00	BAKKE GRINOLDS WIEDERHOLT	1897.50
1000486		277464	
ALLEGiant AIR	235.00	BARLOW, JERRY	300.00
277276		277465	
AMANO MCGANN, INC	6725.88	BARRY, TOM	33.00
277096		277253	
AMAZON.COM	7652.77	BATTERIES PLUS BULBS #639	42.90
1000490		1000502	
AMAZON/GEARB	505.71	BAUER, KATHERINE	44.08
277460		277101	
AMERICAN LIBRARY ASSOCIATION	89.96	BAYMONT INN & SUITES	245.37
1000491		1000503	
AMERICAN PUBLIC WORKS ASSN.	568.13	BEAN, EILEEN	19.72
1000492		277282	
AMERICAN WELDING & GAS, INC.	8199.42	BECHTOLD PAVING	4461.00
277097		277466	
AMERICAN WELDING & GAS, INC.	188.90	BERG, MONDA	282.00
1000493		277102	
AMERIPRIDE	127.38	BERT'S TRUCK EQUIPMENT	1329.42
277098		277283	
AMERIPRIDE	72.83	BEST BUY BUSINESS ADVANTAGE ACCOUNT	114.98
277277		1000504	
AMERIPRIDE	72.83	BILLINGSLEY, BRIAN	63.76
277461		277284	

June 3, 2019 Regular City Council Meeting

BLUETARP FINANCIAL, INC	6.71	277467	EMERGENCY AUTOMOTIVE TECHNOLOGIES	1510.00	277127
BLUETARP FINANCIAL, INC	340.02	1000505	EMERGENCY AUTOMOTIVE TECHNOLOGIES	100.92	277484
BOLTON, EDWARD T	275.00	277285	EMS ASSOCIATION - ND	15.00	1000533
BOOT BARN INC	18.26	1000506	ENERBASE	38452.61	277141
BORDER STATES INDUSTRIES INC	11668.09	277103	ENERBASE	32466.56	277332
BORDER STATES INDUSTRIES INC	4158.00	277286	ENERBASE	35168.90	277504
BORDER STATES INDUSTRIES INC	622.98	277468	ENERBASE	103.02	1000534
BORDER STATES INDUSTRIES INC	620.44	1000507	ENTERPRISE RENT-A-CAR (2144)	10164.05	277505
BOUND TREE MEDICAL	115.89	1000508	ENVIRONMENTAL PRODUCTS & ACCESS	94.61	1000535
BREKKE TOURS & TRAVEL	10290.00	1000509	ESRI, INC	2472.00	1000536
BREVIK, DAX	26.50	277104	EVIDENT, INC	378.90	1000537
BROADWAY PRINTING COMPANY	175.00	277105	EXERCISE EQUIPMENT CENTER	6998.00	1000538
BROADWAY PRINTING COMPANY	745.00	277287	EXPRESSWAY SUITES	169.20	277333
BROADWAY PRINTING COMPANY	1228.85	277469	FACTORY MOTOR PARTS	1042.72	277142
BROWN, ROBBY	324.50	277106	FACTORY MOTOR PARTS	1508.66	277334
BURNS, PAUL	44.00	277471	FACTORY MOTOR PARTS	129.66	277506
BUTLER MACHINERY CO.	1042.48	277107	FACTORY MOTOR PARTS	520.00	1000539
BUTLER MACHINERY CO.	2153.45	277288	FARSTAD OIL CO	1735.50	277143
BUTLER MACHINERY CO.	285.22	277472	FARSTAD OIL CO	1793.74	277335
BUTLER MACHINERY CO.	926.99	1000510	FASTENAL COMPANY	43.10	277144
C.A. PIERSON LAW P.C.	6000.00	277108	FASTENAL COMPANY	14.26	277336
C&C PLUMBING AND HEATING	170.00	277289	FASTENAL COMPANY	9.87	277507
C&C PLUMBING AND HEATING	510.00	1000511	FASTENAL COMPANY	165.65	1000540
CANAD INNS	373.92	1000512	FEDERAL EXPRESS	37.47	277145
CAPFIRST EQUIPMENT FINANCE	48025.00	277109	FEDERAL EXPRESS	16.71	277337
CAPFIRST EQUIPMENT FINANCE	66916.00	277435	FEDERAL EXPRESS	22.05	1000541
CAPITAL RV CENTER INC	204.57	1000513	FERGUSON ENTERPRISES, INC	8.54	1000542
CARROT-TOP INDUSTRIES INC.	678.57	1000514	FERGUSON WATERWORKS #2516	1012.26	1000543
CARSWELL, PAMELA	966.00	277110	FIDELITY SECURTIY LIFE	2713.57	277146
CASHWISE	4.75	1000515	FIDELITY SECURTIY LIFE	2763.19	277509
CDM SMITH	292771.25	277112	FIRE EQUIPMENT CO.	2259.50	277147
CDW GOVERNMENT INC	109.91	277473	FIRE EQUIPMENT CO.	336.00	277510
CDW GOVERNMENT INC	14616.64	1000517	FIRE SAFETY USA, INC	6452.00	1000544
CENGAGE LEARNING/GALE	27.74	277113	FIRST DISTRICT HEALTH UNIT	8333.33	277148
CENGAGE LEARNING/GALE	202.72	277290	FIRST WESTERN INSURANCE	50.00	277338
CENTRAL CAB	23.15	277114	FIRST WESTERN INSURANCE	906.00	277512
CENTRAL CAB	25.00	277474	FLAIL-MASTER	785.71	277513
CHIEF SUPPLY CORPORATION	213.90	277291	FLEETMIND SOLUTIONS INC	1987.50	277339
CHIEF/LAW ENFORCEMENT SUPPLY	89.90	277115	FLEETMIND SOLUTIONS INC	.40	1000545
CHRISTMAS, OLIVIA	10.00	277475	FRAZIER, ERIC	41.03	277438
CHRISTOPHER A. CARLSON	270.78	277255	FRED PRYOR SEMINARS	199.00	1000546
CHRISTOPHER A. CARLSON	271.03	277436	FRENCH, JOHN	110.00	277149
CITY OF MINOT	100.00	277292	G & P COMMERCIAL SALES	114.05	277515
CIVICPLUS	7700.81	277476	G & P COMMERCIAL SALES	388.38	1000547
CLAREY'S SAFETY EQUIPMENT INC.	227.74	1000518	GAFFANEYS	70.90	277340
CLARKSON, CALINA	40.00	277293	GAFFANEYS	383.26	277516
COLE PAPERS INC.	571.16	1000519	GALLAGHER BENEFIT SERVICES, INC	2400.00	1000548
COLONIAL LIFE PREMIUM PROCESSING	2695.98	277256	GCR TIRE CENTERS	3473.18	1000549
COMFORT SUITES-BISMARCK	169.20	1000520	GENERAL EQUIPMENT	49.71	1000550
COMPUTER STORE	55.94	1000521	GENERAL TRADING	127.68	277151
CORE & MAIN	5613.37	1000522	GENERAL TRADING	178.77	277341
CPS, LTD	19080.00	277294	GENERAL TRADING	79.94	277517
CRAFT BUILDERS, INC	48070.80	277295	GENERAL TRADING	176.07	1000551
CREATIVE PRINTING	162.00	277116	GEOLOGIC COMPUTER SYSTEMS	3780.00	1000552
CUMMINS POWER, LLC	1082.19	277117	GERDAU RECYCLING	63.80	277152
CUMMINS POWER, LLC	436.42	277296	GERDAU RECYCLING	750.76	277342
CUMMINS POWER, LLC	1446.97	277477	GERDAU RECYCLING	8.80	1000553
CURT'S STARTER & ALT. SERVICE	505.45	277297	GILLIG LLC	272.00	277153
CUTALAR, JOE	181.40	277298	GLOBAL EQUIPMENT COMPANY	61.95	1000554
DACOTAH PAPER CO.	226.00	1000523	GOETTLE, SHANE C	3500.00	277154
DAKOTA FIRE EXTINGUISHER	57.17	277299	GOOSENECK IMPLEMENT	126.12	277155
DAKOTA FIRE EXTINGUISHER	147.19	277478	GOOSENECK IMPLEMENT	1967.04	277343
DAKOTA FLUID POWER, INC	1087.57	277118	GOOSENECK IMPLEMENT	321.88	1000555
DAKOTA FLUID POWER, INC	9.54	1000524	GRANITE SPRINGS CO.	47.50	1000556
DAKOTA OUTDOOR ADVERTISING LLC	625.00	1000525	GRAPHICS LETTERING & TRIM	63.00	277156
DAKOTA SUPPLY GROUP	2696.82	277479	GRAVEL PRODUCTS, INC.	614.18	277157
DAKOTA SUPPLY GROUP	190.44	1000526	GRAVEL PRODUCTS, INC.	157.34	277344
DAKOTA WRECKING AND SALVAGE	50.00	277300	GRAVEL PRODUCTS, INC.	3256.40	1000557
DAKOTALAND AUTOGLASS	225.00	277119	GRAYBAR	51.84	277158
DELTA AIR LINES	2587.63	1000527	GRAYBAR	75.60	1000558
DELTA DENTAL OF MINNESOTA	15938.46	277120	GREAT PLAINS TECHNICAL SERVICES	116.00	277345
DELTA DENTAL OF MINNESOTA	16192.58	277480	GROTE, JAMES	181.40	277346
DEMCO	2024.03	1000528	GUERTON, KRISTIN	122.77	277159
DIRECT TRAVEL	3838.41	1000529	HAALAND, JAY	49.50	277518
DIRECTV	248.97	1000530	HACH	273.98	1000559
DOMESTIC VIOLENCE CRISIS CENTE	2987.72	277302	HALI BRITE, INC	254.96	277347
DOMINO'S PIZZA	95.88	1000531	HARLEYS	18.97	277160
DORSEY & WHITNEY	1440.00	277121	HARLEYS	27.96	277348
DOSCH, RYAN	11.00	277481	HARLEYS	20.97	277519
DREWS AUTO BODY	850.00	277122	HARLOW'S BUS SALES INC.	41100.00	277349
DYKE, DARREN	71.50	277123	HAUG, SHANE	71.50	277161
EAPC ARCHITECTS	201.75	277124	HAWKINS, INC	3320.00	277350
EAPC ARCHITECTS	8.91	277482	HAWKINS, INC	3729.60	277520
EATON CORPORATION	4135.00	277303	HERINGER, REBECCA	177.18	277351
ECOLAB	122.24	277125	HERTZ RENT A CAR	958.44	277521
ECOLAB	380.29	277304	HES	600.00	277352
ECOLAB	144.59	277483	HIGHT CONSTRUCTION	47538.72	277353
ECONOMIC RESEARCH INSTITUTE	1989.00	1000532	HILL-HUSTED, MICHELLE	30.00	277162
EDMO	370.40	277305	HOLIDAY GAS STATION	7.26	277354
EICHSTADT, JAKE	13.60	277437	HOME DEPOT CREDIT SERVICES	266.24	1000560
EIDE BAILLY	8100.00	277126	HOME OF ECONOMY	2171.26	1000561
ELDORADO NATIONAL - CALIFORNIA	4970.00	277306	HOUSTON ENGINEERING, INC	24375.34	277163

June 3, 2019 Regular City Council Meeting

HOUSTON ENGINEERING, INC	7878.50	277355	MINOT ELECTRIC	2996.50	1000585
HOUSTON ENGINEERING, INC	5386.60	277439	MINOT LUMBER	141.60	1000586
IACP	190.00	1000562	MINOT PARK DISTRICT	179340.43	277192
IAFC	1320.00	1000563	MINOT PARK DISTRICT	381.00	277543
ICMA	1381.99	277164	MINOT RESTAURANT SUPPLY	38.40	1000587
IMM APARTMENTS	300.00	277165	MINOT SASH & DOOR, INC.	37.50	277544
IMM APARTMENTS	795.00	277440	MINOT'S FINEST COLLISION CENTER	4608.51	277193
INFORMATION TECHNOLOGY DEPARTMENT	2600.61	277357	MINOT'S FINEST COLLISION CENTER	781.33	277380
INNOVATIVE OFFICE SOLUTIONS LLC	22.08	1000564	MINOT'S FINEST COLLISION CENTER	1415.41	277545
INTERNATIONAL ASSOC OF ELEC INSP	120.00	1000565	MINOTAUROS JUNIOR HOCKEY CLUB	100.00	277546
INTERNATIONAL CODE COUNCIL, INC	52.45	277166	MISC P CARD VENDOR	21516.61	1000600
INTERNATIONAL CODE COUNCIL, INC	90.00	1000566	MISCELLANEOUS A/R	4.30	277100
INTERSTATE BATTERY SYSTEM	16.40	277167	MN CHILD SUPPORT PAYMENT CENTER	172.12	277264
INTERSTATE BATTERY SYSTEM	343.85	277522	MN CHILD SUPPORT PAYMENT CENTER	172.12	277447
IPMA-HR	983.15	1000567	MOLLY RAE PHOTOGRAPHY	150.00	277547
IVERS PLUMBING & SPRINKLER SYSTEMS	3463.34	277168	MONLEY, RANDI	22.16	277381
JBT AEROTECH	385.06	277169	MOORE, MELANIE	115.00	277548
JEFFERY FUGERE	500.00	277358	MOORE, NEIL	75.00	277549
JERRY'S REPAIR & ALIGNMENT	85.00	277359	MUNICODE	942.48	277550
JESSEN ROOFING, INC.	6570.00	277441	MVTL LABORATORIES	431.00	277194
JH MEDICAL SUPPLY	308.55	277360	MVTL LABORATORIES	2232.00	277551
JLG ARCHITECTS	185.00	277170	MY DISH	252.02	1000601
JOHNSON CONTROLS	862.63	277361	NAPA AUTO PARTS	458.94	277196
JOHNSTONE SUPPLY	239.22	277171	NAPA AUTO PARTS	1063.00	277383
K MART	45.35	1000568	NAPA AUTO PARTS	213.61	277552
KADRMAS, LEE & JACKSON (BISMARCK)	34195.72	277523	NAPA AUTO PARTS	1148.99	1000603
KALIX	29.60	1000569	NATIONAL ASSOCIATION OF SCHOOL	40.00	277384
KELLER, ERIC	136.50	277173	NATIONAL PAYMENT CORPORATION	144.65	277385
KLUG, JOHN	241.50	277524	ND CHILD SUPPORT	45.00	277197
KRAFT, JOSHUA	225.70	277174	ND CHILD SUPPORT	10.00	277265
KUHN, TRENTON	1266.54	277175	ND CHILD SUPPORT	10.00	277553
KYM INDUSTRIES, INC	257.30	1000570	ND DEPT OF HEALTH	32.96	277386
LANG, LANCE	176.22	277363	ND DEPT OF TRANSPORTATION	11.50	277387
LAUDENSCHLAGER, ERIK	209.00	277525	ND DEPT OF TRANSPORTATION	11.50	277388
LAWSON PRODUCTS, INC.	299.28	1000571	ND DEPT OF TRANSPORTATION	11.50	277448
LEXISNEXIS MATTHEW BENDER	74.78	277364	ND DEPT OF TRANSPORTATION	10.00	277449
LEXISNEXIS MATTHEW BENDER	224.35	277444	ND HOUSING FINANCE AGENCY	2652.53	277198
LHOIST NORTH AMERICA OF MISSOURI	29258.76	277176	ND INSURANCE RESERVE FUND	27.75	277199
LHOIST NORTH AMERICA OF MISSOURI	17452.86	277365	ND ONE CALL, INC	902.30	277389
LHOIST NORTH AMERICA OF MISSOURI	24297.66	277526	ND SAFETY COUNCIL, INC.	552.00	277554
LOCATORS & SUPPLIES	497.30	277527	ND STATE BOARD OF ACCOUNTANCY	85.00	1000604
LOCATORS & SUPPLIES	94.81	1000572	NDLTAP-UGPTI/NDISU	225.00	277555
LOPEZ, KANYIRIA COLLARZO	4.00	277366	NDPOA	30.00	1000605
LOWES GARDEN CENTER	164.99	277528	NET TRANSCRIPTS	239.50	277200
LOWES PRINTING, INC.	75.95	277367	NET TRANSCRIPTS	54.60	277556
LOWES PRINTING, INC.	964.00	277529	NEUHALFEN, RAY	225.70	277201
LOWES PRINTING, INC.	2402.07	1000573	NEWMAN TRAFFIC SIGNS	3948.39	277557
M-B COMPANY	573255.96	277530	NEWMAN TRAFFIC SIGNS	332.36	1000606
MADC	27375.00	277369	NIESS IMPRESSIONS	11.25	1000607
MAGIC CITY GARAGE DOOR COMPANY	1332.20	1000574	NORTH CENTRAL RENTAL & LEASING	26640.00	277390
MAGIC MILE WELDING	300.00	277532	NORTH CENTRAL RENTAL & LEASING	1260.00	277558
MAIN ELECTRIC CONSTRUCTION	5820.69	277370	NORTH COUNTRY MERCANTILE	8879.00	277559
MAIN ELECTRIC CONSTRUCTION	25.89	277533	NORTH PRAIRIE RURAL WATER	125.62	1000608
MARCO, INC	221.49	277177	NORTH WINDS TRUCK ACCESSORIES	1554.90	277391
MARCO, INC	970.78	277178	NORTHERN BRAKE	55.00	277202
MARCO, INC	612.05	277371	NORTHERN PLAINS EQUIPMENT CO., INC.	600.00	1000609
MARCO, INC	221.49	277534	NORTHERN TESTING	231.00	277203
MARKETPLACE FOODS	35.06	1000575	NORTHWEST TIRE AND RETREAD	2576.39	277204
MARKETPLACE FOODS SOUTH BROADWAY	54.92	1000576	NORTHWEST TIRE AND RETREAD	4441.17	277392
MARQUEZ, GABRIELLA MARIE	60.00	277535	NORTHWEST TIRE AND RETREAD	4756.50	277561
MATTICE, KRISTA	110.00	277445	NORTHWEST TIRE AND RETREAD	84.50	1000610
MENARDS	14.45	277179	NYBAKKEN BODY SHOP	182.20	277205
MENARDS	12.51	277372	O'REILLY AUTO PARTS	13.96	1000611
MENARDS	96.30	277536	OCLC	1309.30	1000612
MENARDS	2750.08	1000581	OFFICE DEPOT	55.06	277207
MEYER, LANCE	55.00	277259	OFFICE DEPOT	337.11	277393
MICROSOFT CORPORATION	180.00	277180	OFFICE DEPOT	43.54	277562
MICROSOFT CORPORATION	178.00	277373	OFFICE DEPOT	1592.56	1000614
MIDSTATES WIRELESS, INC	100.00	277181	OFFICE FURNITURE RESOURCES	455.50	1000615
MIDSTATES WIRELESS, INC	1059.13	277374	OLSON, JASON	138.00	277563
MIDSTATES WIRELESS, INC	500.00	277537	OLSON'S TOWING	220.00	277208
MINNESOTA HISTORICAL SOCIETY	28.00	1000582	OLSON'S TOWING	2160.00	277394
MINOT AUTO	.00	277184	OLSON'S TOWING	450.00	277564
MINOT AUTO	1374.20	277262	OVERHEAD DOOR CO. OF MINOT	13.00	1000616
MINOT AUTO	1077.83	277377	PARSONS ELECTRIC LLC	17018.50	277395
MINOT AUTO	523.67	277539	PBBS EQUIPMENT CORP	190.45	277209
MINOT AUTO	198.60	1000583	PETCO	167.97	1000617
MINOT AUTOMOTIVE CENTER	80.63	277185	PICTOMETRY INTERNATIONAL CORP	825.00	277396
MINOT BOARD OF REALTORS	185.00	277186	POSSEN, LACEY	7.19	1000618
MINOT CITY AUDITOR	75.00	277187	POST CONSTRUCTION COMPANY	153147.15	277565
MINOT CITY AUDITOR	29.77	277446	PRAIRIE ENGINEERING, P.C.	1500.00	277210
MINOT CITY AUDITOR	20.00	277540	PRAIRIE SUPPLY	97.48	277397
MINOT COMMISSION ON AGING	7083.33	277188	PRAIRIE SUPPLY	36.50	277566
MINOT COMMISSION ON AGING	22.79	1000584	PRAIRIE SUPPLY	142.50	1000619
MINOT CONVENTION&VISITORS BUR.	2986.42	277189	PREFERRED CONTROLS CORP	1037.00	277211
MINOT CONVENTION&VISITORS BUR.	28992.06	277263	PREFERRED CONTROLS CORP	1364.50	277398
MINOT CONVENTION&VISITORS BUR.	18278.80	277378	PRINGLE & HERIGSTAD, P.C.	729.05	277212
MINOT CONVENTION&VISITORS BUR.	3576.64	277541	PRINGLE & HERIGSTAD, P.C.	3184.30	277399
MINOT DAILY NEWS	1003.02	277190	PRINGLE & HERIGSTAD, P.C.	2792.25	277567
MINOT DAILY NEWS	373.34	277379	PROCOLLECT	1729.63	277400
MINOT DAILY NEWS	101.47	277542	PROSS, JAMES	1415.00	277568
MINOT ELECTRIC	6800.00	277191	PROVIDENT LIFE & ACC INS CO	622.00	277213

June 3, 2019 Regular City Council Meeting

PROVIDENT LIFE & ACC INS CO	622.00	277569	TOO DARK MOTORSPORTS	135.00	1000645
RALPH'S PLUMBING	675.00	277214	TRACTOR SUPPLY CREDIT PLAN	3.99	277421
RALPH'S PLUMBING	149.47	277401	TRACTOR SUPPLY CREDIT PLAN	68.21	1000646
RALPH'S PLUMBING	230.39	1000620	TRAFFIC CONTROL CORPORATION	14920.00	277422
RAMADA INN-GRAND FORKS	534.00	1000621	TRILLION AVIATION	2000.00	277423
RDO EQUIPMENT	28.79	277215	TRINITY HEALTH	20.00	277588
RDO EQUIPMENT	24736.32	277571	TRINITY MEDICAL GROUP	215.25	277424
RDO EQUIPMENT	11710.59	1000622	TRINITY MEDICAL GROUP	15312.75	1000647
REALTIME TRANSLATIONS, INC	20.00	277216	TX CHILD SUPPORT SDU	318.46	277270
RECORDED BOOKS	348.38	1000623	TX CHILD SUPPORT SDU	318.46	277452
REDVECTOR.COM LLC	2093.00	277217	U.S. POST OFFICE	5000.00	277453
REPUBLIC PARKING SYSTEM	26933.69	277402	U.S. POST OFFICE	7.90	1000648
REPUBLIC PARKING SYSTEM	96.00	1000624	ULINE	270.95	1000649
REYNOLDS, NICHOLAS	150.00	277218	ULTEIG	4525.00	277589
RHI SUPPLY	508.93	1000625	UNIFORM CENTER	884.14	277425
ROBISON, CARI	250.00	277572	UNITED AIRLINES	60.00	1000650
RODMAN, DAVID	326.80	277403	UNITED MAILING SERVICE	276.62	277238
RODMAN, JUSTON	10.00	277404	UNITED MAILING SERVICE	343.35	277426
ROLAC CONTRACTING	157865.65	277405	UNITED MAILING SERVICE	5333.58	277590
ROLAC CONTRACTING	47417.95	277406	UNUM LIFE INSURANCE COMPANY OF AMER	11821.53	277239
RON PETERSON & ASSOCIATES	233.29	277407	UNUM LIFE INSURANCE COMPANY OF AMER	7949.12	277591
ROTARY CLUB OF MINOT	221.00	277573	UPS STORE #1423	39.53	277240
ROTARY CLUB OF MINOT	156.00	1000626	UPS STORE #1423	230.17	1000651
ROTELIUK, RONDEL	46.40	277408	US DEPARTMENT OF EDUCATION AWG	300.61	277271
RYAN CHEVROLET INC.	298.42	277574	US DEPARTMENT OF EDUCATION AWG	307.40	277454
SANDUSKY, CAISEE	49.50	277575	USA BLUE BOOK	354.75	1000652
SANITATION PRODUCTS	12946.72	277219	VAN DYKE, CAMILA	127.60	277455
SANITATION PRODUCTS	105.27	277576	VANGUARD APPRAISALS	2800.00	277241
SCHELS	114.00	1000627	VANTAGEPOINT TRANSFER - 30#####	124.19	277272
SCHOCKS SAFE AND LOCK SERVICE	225.00	277577	VANTAGEPOINT TRANSFER - 30#####	124.19	277456
SCHOCKS SAFE AND LOCK SERVICE	82.22	1000628	VERIZON	20.02	277427
SCHOLASTIC LIBRARY	423.00	1000629	VERIZON	2989.70	1000653
SCREENCLOUD	40.00	1000630	VILLAGE FAMILY SERVICE CENTER	3575.00	277242
SECURITY FENCE, INC.	300.00	277578	VISIT MINOT	120.00	277428
SECURITY PLUS	55.00	277579	VISIT MINOT	30.00	277592
SERTOMA CLUB OF MINOT	300.00	277220	WAL MART	32.87	1000654
SERVPRO OF MINOT	643.19	277580	WANTZ, MACEY	71.92	277243
SHERWIN WILLIAMS	6489.00	277221	WARD COUNTY AUDITOR	13690.00	277429
SHRM	209.00	1000631	WARD COUNTY HIGHWAY DEPT	484.00	277593
SIGEL, SCOTT	290.00	277409	WASTE NOT RECYCLING LLC	7567.20	277244
SKILL PATH, INC.	748.00	1000632	WATER ACCOUNT REFUNDS	32.23	277150
SOLTIS BUSINESS FORMS CO.	890.80	277410	WATER ACCOUNT REFUNDS	19.09	277172
SOLTIS BUSINESS FORMS CO.	1482.55	277581	WATER ACCOUNT REFUNDS	23.90	277206
SOURIS BASIN PLANNING COUNCIL	4208.33	277222	WATER ACCOUNT REFUNDS	68.10	277237
SOURIS BASIN PLANNING COUNCIL	250000.00	277582	WATER ACCOUNT REFUNDS	1.23	277254
SOURIS RIVER JOINT WATER RESOURCE	1092460.07	277412	WATER ACCOUNT REFUNDS	11.52	277257
SOURIS RIVER JOINT WATER RESOURCE	4387.60	277450	WATER ACCOUNT REFUNDS	49.99	277258
SOUTH CAROLINA DMV	6.00	277413	WATER ACCOUNT REFUNDS	11.72	277266
SOUTH DAKOTA CHILD SUPPORT	175.87	277268	WATER ACCOUNT REFUNDS	6.48	277267
SOUTH DAKOTA CHILD SUPPORT	175.87	277451	WATER ACCOUNT REFUNDS	24.03	277269
SPENCER, DAVID	862.50	277223	WATER ACCOUNT REFUNDS	13.22	277273
SRT COMMUNICATIONS	9821.63	1000635	WATER ACCOUNT REFUNDS	473.42	277280
STANDARD SIGNS INC.	4563.11	277583	WATER ACCOUNT REFUNDS	12.77	277301
STANDER, KARINA	100.00	277414	WATER ACCOUNT REFUNDS	66.79	277362
STAPLES	184.24	1000636	WATER ACCOUNT REFUNDS	95.58	277368
STATE WATER COMMISSION	9358.00	277224	WATER ACCOUNT REFUNDS	4.55	277442
STATE WATER COMMISSION	797134.35	277415	WATER ACCOUNT REFUNDS	13.54	277443
STATE WATER COMMISSION	167995.03	277584	WATER ACCOUNT REFUNDS	91.18	277457
STEIN'S INC.	7.20	1000637	WATER ACCOUNT REFUNDS	22.23	277470
STEVIK BUSINESS SPECIALTIES & WEAR	5115.00	277226	WATER ACCOUNT REFUNDS	50.00	277508
STICKS & STONES BY KERI	280.00	277416	WATER ACCOUNT REFUNDS	14.71	277514
STREICHER'S	4051.58	277227	WATER ACCOUNT REFUNDS	46.57	277531
STREICHER'S	875.00	1000638	WATER ACCOUNT REFUNDS	6.74	277560
SUBWAY OF MINOT	19.23	1000639	WATER ACCOUNT REFUNDS	26.76	277570
SUN LIFE FINANCIAL	46.50	277228	WATFORD CITY FIRE DEPARTMENT	60.00	277245
SUN LIFE FINANCIAL	46.50	277585	WEST OAKS ANIMAL HOSPITAL	70.56	1000655
SWANSON & WARCUP, LTD	6266.00	1000640	WESTERN STEEL AND PLUMBING	67.23	277246
SWANSTON EQUIPMENT	1392.36	277229	WESTERN STEEL AND PLUMBING	323.86	1000656
SWANSTON EQUIPMENT	4667.57	277417	WESTLIE FORD	132060.31	277247
SWANSTON EQUIPMENT	652.48	277586	WESTLIE FORD	14.60	277594
SWANSTON EQUIPMENT	941.80	1000641	WESTLIE TRUCK CENTER	2072.84	277248
TARGET	25.00	277230	WESTLIE TRUCK CENTER	31264.27	277430
TEAM ELECTRONICS INC	971.00	277231	WESTLIE TRUCK CENTER	247.05	277595
TEAM ELECTRONICS INC	438.00	277418	WHEELER, DAN	110.00	277431
TEAM ELECTRONICS INC	179.95	1000642	WILBUR-ELLIS CO LLC	225.00	1000657
TERMINAL SUPPLY CO.	102.23	277232	WILK, KEVIN	71.50	277249
TEST VENDOR 1	75.00	4	WINNELSON	1153.68	1000658
TEST VENDOR 2	115.00	1	WOODS, PATRINA	118.98	277250
THATCHER COMPANY, INC	10689.72	277419	XEROX CORPORATION	1123.23	277596
THE VIEW	25.00	277233	ZAKIAN, JOHN	586.30	1000659
THOMSON REUTERS-WEST PAYMENT CENTER	384.00	277234	ZIFCHOCK, STEPHANIE	60.50	277251
THOMSON REUTERS-WEST PAYMENT CENTER	264.00	277587	3D SPECIALTIES INC.	1722.60	277252
THORSRUD SUPPLY CO., INC.	97.23	1000643	3D SPECIALTIES INC.	4582.32	277432
TITAN MACHINERY	4644.41	277235	4 IMPRINT	1189.51	277433
TITAN MACHINERY	565.41	1000644			
TODD FERM CONSTRUCTION LLC	3037.50	277236			
TOLLEFSON'S	5364.00	277420			
			Total: \$5,373,286.54		

CHARGE THESE FUNDS:

June 3, 2019 Regular City Council Meeting

Airport	\$ 26,131.42
Cemetery	3,539.58
Parking Authority	376.25
Garbage	
Collection	21,274.42
Landfill	30,171.00
Water/Sewer	
Storm Sewer Maintenance	11,885.75
Water Supply	61,993.66
Water Distribution	37,655.42
Sewer	23,643.58
Utility Billing	6,772.42
Replacement	9,013.75
Public Transportation	5,679.33
Library	6,693.83
Auditorium/Recreation	16,821.34
Total Transferred	\$ 261,651.75

ELECTRONIC PAYMENTS

AFLAC	\$ 14,164.90
BCBS	368,164.08
Federal Tax Withholding	313,772.12
State Income Tax	
Sales and Use Tax	
ND State Disbursement	6,965.45
Deferred Comp	18,205.30
Verendrye Electric	53,913.40
Xcel	125,993.19
MDU	12,777.46
Verizon	
Credit Card Payments	
Mass Mutual	86,241.92
Credit Card Fees	169.90
Discovery Benefits	10,410.83
NDPERS Pension	22,217.36
ND Public Finance Authority	147,600.00
Total	\$1,180,595.91

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

ORDINANCE NO. 5378 - CHANGE THE ZONE FROM C2 TO RM ON GOHEENS ADDITION, LOT 6, BLOCK 3 – SECOND READING – APPROVED

June 3, 2019 Regular City Council Meeting

Alderman Jantzer moved the City Council place ordinance no. 5378 on second reading to change the zone from C2 (General Commercial District) to RM (Medium Density Residential District) on Goheens Addition, Lot 6, Block 3. This property is located at 2017 3rd Street NW. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5378 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

ORDINANCE NO. 5379 - CHANGE THE ZONE FROM R4 TO R1S ON RAMSTAD HEIGHTS ADDITION – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5379 on second reading to change the zone from R4 (Planned Residential District) to R1S (Single-Family Residential District with Small Lot Size Flexibility) on Ramstad Heights Addition. This property is located at 3213-3315 15th Street NW. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5379 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

ORDINANCE NO. 5380 - CHANGE THE ZONE FROM R4 TO R1S ON RAMSTAD HEIGHTS 2ND ADDITION – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5380 on second reading to change the zone from R4 (Planned Residential District) to R1S (Single-Family Residential District with Small Lot Size Flexibility) on Ramstad Heights 2nd Addition. This property is located at 3407-3421 15th Street NW. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5380 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

ORDINANCE NO. 5387 – AMEND THE 2019 ANNUAL BUDGET- SOURIS BASIN PLANNING COUNCIL – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5387 on second reading to amend the 2019 annual budget to increase Sales Tax Economic Development expenditures for the Souris Basin Planning Council Business Accelerator Fund grant. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5387 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

ORDINANCE NO. 5388 – AMEND THE 2019 ANNUAL BUDGET – VISIT MINOT PROFESSIONAL MARKETING CONSULTING GRANT – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5388 on second reading to amend the 2019 annual budget to increase Sales Tax Economic Development expenditures for the Visit Minot Professional Marketing Consultant grant. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5388 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

ORDINANCE NO. 5389 – AMEND THE 2019 ANNUAL BUDGET- PARKING STRUCTURE EXTERIOR FINISHES – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5389 on second reading to amend the 2019 annual budget to increase the sales tax infrastructure and capital purchases expenditures for the additional contractor and engineering expenditures for the parking structure exterior and interior finishes to be funded with sales tax infrastructure cash reserves. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5389 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

June 3, 2019 Regular City Council Meeting

ORDINANCE NO. 5390 – AMEND THE 2019 ANNUAL BUDGET- NDDDES FY 2018/2019 HMEP TRAINING GRANT – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5390 on second reading to amend the 2019 annual budget to increase the fire education & training revenues and expenditures for a Hazardous Materials Emergency Preparedness Grant. The City match will be covered through the use of general fund cash reserves. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5390 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

ORDINANCE NO. 5391 - ACCOUNT NUMBER CHANGE FOR PD GRANTS & OFF DUTY POLICING – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5391 on second reading to approve an adjustment regarding the account numbers for police grants and off duty policing overtime salaries in the annual budget. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5391 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

ADMINISTRATIVE APPROVALS – APPROVED

Alderman Jantzer moved the City Council ratify the following administratively approved requests.

1. Trinity Health Foundation to conduct a raffle June 17, 2019 at Souris Valley Golf Course (2400 14th Avenue SW)
2. Hairball Haven to conduct a raffle June 23, 2019 at Petco (3212 16th Street SW)
3. American Cancer Society Relay For Life Trinity Lifesavers to conduct a raffle June 8, 2019 on Main Street.
4. J.L. Beers for a special event permit May 10, 2019 at Bishop Ryan High School (316 11th Ave NW)
5. Souris River Brewing for a special event permit June 13, 2019 downtown Minot
6. Lillian Coleman Taube Museum of Art to conduct a raffle July 19, 2019 at the Taube Museum (2 Main Street N)
7. Independence, Inc to conduct a raffle June 6, 2019 at Starving Rooster (30 1st Street NE)
8. Minot AFB Air Force Ball Committee to conduct a raffle October 1, 2019 at 11 36th Ave NW
9. Minot Commission On Aging to conduct raffles and bingo for the year July 1, 2019 through June 30, 2020 at Minot Commission On Aging (21 First Ave SE)
10. The Starving Rooster for a special event permit June 6, 2019 at 1st Street NE
11. Trinity Health Auxiliary to conduct a raffle June 1, 2019 at Minot Moose Club (400 9th Street SW)
12. Miss Rodeo ND to conduct a raffle October 5, 2019 at the Grand Hotel (1505 North Broadway)
13. The Tap Room for a special event permit May 30, 2019 at 1st and 1st Event Center (105 1st Street SE)
14. The Pour Farm for a special event permit June 6th and 13th, 2019 at 201 37th Avenue SW
15. East End for a special event permit May 30, 2019 at 400 Central Ave East
16. Atypical Brewery & Barrelworks for a special event permit June 6-8, 2019 at 510 Central Ave E
17. Souris River Brewing for a special event permit June 8, 2019 at Main Street downtown.
18. Elevation for a special event permit August 16-18 at MSU Dome Parking Lot (11th Ave NW)

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

GAMING SITE AUTHORIZATION- ANNUAL GAMING ORGANIZATION RENEWAL – APPROVED

Alderman Jantzer moved the City Council approve the gaming site authorization for American Foundation for Wildlife to conduct games of chance at The Landing Bar & Bottle Shop for the license year of July 1, 2019 through June 30, 2020.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

FINAL PAYMENT TO KLJ FOR MASTER PLAN AND ALP UPDATE (AIR030) – APPROVED

June 3, 2019 Regular City Council Meeting

Alderman Jantzer moved the City Council approve the Final Invoice for Master Plan and ALP Update (AIR030) to KLJ and authorize Rick Feltner, Airport Director, to sign any applicable Final Payment documentation.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

ORDINANCE NO. 5392: REALLOCATE FUNDS INTO THE GENERAL FUND AND CLOSE THE APPLICABLE SPECIAL REVENUE FUND – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5392 on first reading to amend the 2019 annual budget to move the sidewalk, street improvements, and demolition special revenue funds into the general fund. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5392 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

2020 WCNTF JAG & LOTTERY GRANT APPLICATION (PD0172) – APPROVED

Alderman Jantzer moved the City Council ratify the application by the Minot Police Department / Ward County Narcotics Task Force and authorize acceptance if awarded, the 2020 JAG and Lottery Grant from the ND Bureau of Criminal Investigation.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

ACCEPTANCE OF BID AND APPROVAL OF PURCHASE OF BOMB SUIT FOR MINOT POLICE BOMB SQUAD (PD0164) – APPROVED

Alderman Jantzer moved the City Council accept the bid from Med-Eng, LLC and authorize the purchase of a full coverage bomb suit.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

FY2018 USDOJ – BULLETPROOF VEST PARTNERSHIP GRANT (PD0171) – APPROVED

Alderman Jantzer moved the City Council grant authorization to apply for and, accept the US Department of Justice (USDOJ) FY 2018 Bulletproof Vest Partnership Grant for the Minot Police Department.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

ORDINANCE NO. 5393: AMEND THE 2019 ANNUAL BUDGET – BULLETPROOF VEST PARTNERSHIP GRANT (PD0171) – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5393 on first reading to amend the 2019 annual budget to increase the police operation supplies revenues and expenditures for a FY18 Bulletproof Vest Partnership Grant. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5393 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

FY2019 USDOJ – BULLETPROOF VEST PARTNERSHIP GRANT (PD0174) – APPROVED

Alderman Jantzer moved the City Council grant authorization to apply for and, if awarded, accept the US Department of Justice (USDOJ) FY 2019 Bulletproof Vest Partnership Grant for the Minot Police Department.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

June 3, 2019 Regular City Council Meeting

ORDINANCE NO. 5394: AMEND THE 2019 ANNUAL BUDGET - TWO SKID STEER LOADERS TRADE-IN 2019 (4177) – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5394 on first reading to amend the 2019 annual budget to increase the street capital purchase expenditures and revenues to trade in two skid steer loaders using trade-in revenue. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5394 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

KELLER PAVING TURN LANE IMPROVEMENTS AND MEDIAN CROSSING PIPE PERMIT (4374) – APPROVED

Alderman Jantzer moved the City Council approve the City of Minot to sponsor the project by Keller Paving to add turning lanes and median improvements on US Highway 2 and be designated as the permittee, authorize the Mayor to sign the permit and require that a performance and payment bond be required for the full amount of the improvements.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

RETAIL LIQUOR & BEER LICENSE TRANSFER – KP2, INC. DBA THE SPOT – APPROVED

Alderman Jantzer moved the City Council approve the transfer of the Retail Liquor & Beer license from Blindside Investments, LLP. to KP2, Inc. dba The Spot.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

APPROVAL OF CDBG-NDR INFRASTRUCTURE POLICIES AND PROCEDURES – APPROVED

Alderman Jantzer moved the City Council grant approval of CDBG-NDR Infrastructure Policies and Procedures for such projects as the Gathering Space and Family Homeless Shelter. Motion seconded by Alderman Olson.

Alderman Straight stated, he appreciates the document Mr. Zakian was able to produce which cross references guidelines and includes all of the project requirements. He reiterated that the public is frustrated with how long it takes to get projects moving and emphasized the need to work with the public to get projects accomplished.

Mayor Sipma mentioned the policies and procedures relating to the Gathering Space and said at the next Council meeting, there will be discussions about setting a deadline for property negotiations. He said, it is likely he will propose a deadline of September 30, 2019 for the negotiations of Site 2 to either be completed or move on to another site. He reminded that the deadline to use NDR funds is September, 2022.

Whereupon a vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

REVISION OF ACCOUNTS PAYABLE JOB DESCRIPTION TO PURCHASING AGENT/FINANCIAL PROFESSIONAL & MOVE PART-TIME FINANCE PERSON TO A FULL-TIME FINANCIAL SPECIALIST – APPROVED

Alderman Straight moved the City Council approve revisions to the Accounts Payable job description to include Procurement Specialist.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

PROFESSIONAL CONSULTING SERVICES FOR RAC RFP PROCESS – APPROVED

June 3, 2019 Regular City Council Meeting

Alderman Straight moved the City Council approve the Statement of Work from Landrum & Brown, Inc. to develop a Request for Proposals (RFP) for the development of a Quick Turn Around (QTA) facility at the Minot International Airport and authorize the Mayor to sign any applicable documentation.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

ORDINANCE NO. 5395: AMEND THE 2019 ANNUAL BUDGET – PROFESSIONAL SERVICES DEVELOPMENT QTA RFP – FIRST READING – APPROVED

Alderman Straight moved the City Council place ordinance no. 5395 on first reading to amend the 2019 annual budget to increase the airport professional services for development of the RFP for the QTA facility. Motion seconded by Alderman Olson and carried unanimously.

Alderman Straight moved the City Council pass ordinance no. 5395 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

EXTENSION OF EMINENT DOMAIN OUTSIDE COUNSEL CONTRACT – APPROVED

Alderman Jantzer moved the City Council approve the second one-year extension of modified Eminent Domain Swanson & Warcup, Ltd. Contract and authorize Mayor to execute all related documents for extension.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

CDM SMITH NO COST EXTENSION AGREEMENT FOR ALLOCATION #1 – APPROVED

Alderman Olson moved the City Council approve Allocation #1 CDM Smith Agreement Extension until June 30, 2020 at no added cost increase to current cap and authorize Mayor to execute extension agreement. Motion seconded by Alderman Straight.

Alderman Straight mentioned that he requested an update from Mr. Zakian regarding the status on “zombie” homes. The Council should receive the update soon.

Mayor Sipma added, the first demolition of the season will take place the next day and there will be five or six more throughout the summer.

Whereupon a vote was taken on the above motion by Alderman Olson, seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

SUB-SURECIPIENT AGREEMENT WITH LUTHERAN SOCIAL SERVICES HOUSING, INC. FOR FAMILY HOMELESS SHELTER – APPROVED

Alderman Straight moved the City Council approve the sub-recipient agreement with Lutheran Social Services Housing, Inc. to construct and operate a Family Homeless Shelter. Motion seconded by Alderman Pitner.

Alderman Straight said, he has heard great feedback about the project from those involved.

Whereupon a vote was taken on the above motion by Alderman Straight, seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

SUB-SURECIPIENT AGREEMENT WITH LUTHERAN SOCIAL SERVICES HOUSING, INC. FOR LMI HOUSING CONSTRUCTION – APPROVED

Alderman Olson moved the City Council approve a sub-recipient agreement with Lutheran Social Services Housing, Inc. to construct 17 multi-family rental units focusing on LMI households at risk of homelessness. Motion seconded by Alderman Jantzer.

Alderman Straight requested clarification regarding whether the units will be renovations or new construction.

June 3, 2019 Regular City Council Meeting

Mr. Zakian explained, they will be new construction. The proposal with Lutheran Social Services for the Family Homeless Shelter works along with this proposal. The LMI housing will provide a revenue stream necessary to operate the Family Homeless Shelter. The LMI Housing is aimed at capturing a unique population that is at risk of homelessness for a variety of reasons and aren't a target market for existing housing. He said, the housing will be located in the same footprint as the homeless shelter and will provide revenue to the facility.

Alderman Straight asked if they considered buying an existing property, to which Mr. Zakian responded by saying, it is up to Lutheran Social Services which property is acquired but they did explore various options. He further explained, in order to meet HUD requirements and be allowed to rollover funds from the LMI Housing to the Homeless Shelter, it needs to be in the same footprint. He said, there were no existing cost-effective sites in Minot that meet their needs. He commented on the suggestion that hotels could be converted into a shelter but said, the proposal is for only six units and none of the properties on the market meet their proposal. He then gave kudos to the group working on the projects for the vulnerable population for their cooperation.

Upon questioning by Mayor Sipma, Mr. Zakian said the timeframe required to maintain LMI status for the housing is 20 years.

Alderman Jantzer commended those involved and said it is an elegant solution to fulfill the needs in Minot.

Whereupon a vote was taken on the above motion by Alderman Olson, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

AUTHORIZATION OF APPLICATION TO GOVERNOR'S FUND FOR COMMUNITY DEVELOPMENT – APPROVED

Alderman Straight moved the City Council grant authorization to apply for \$760,000 to the Governor's Fund for Community Development set-aside in support of the Lutheran Social Services Housing, Inc. projects being funded primarily through two sub-recipient agreements from CDBG-NDR grant and authorize the Mayor to sign all documents in support of the application.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

PARKING RAMP ROOF AND DRAINAGE SYSTEM (3738.6) – APPROVED

Alderman Jantzer moved the City Council authorize the design and construction of an EPDM roof system for both downtown parking structures, authorize the City Engineer to negotiate a scope and fee with EAPC to perform all consulting services for the roofing project and authorize the Mayor to sign the contract. Motion seconded by Alderman Olson.

Alderman Straight said, the City needs to protect its assets and it is necessary for this project to move forward.

Mayor Sipma agreed and said, it could be several years before any legal action is finalized and the City needs to protect the structures.

Whereupon a vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: none.

MISCELLANEOUS & DISCUSSION

Mayor Sipma showed the gifts that were presented to the Minot delegation from the representatives of Norway, including a porcelain knife, a locally made wine carafe, and porcelain china. He said Telemark County is consolidating with another county so the Telemark logo will be a collector's item.

ADJOURNMENT

There being no further business, Alderman Jantzer moved the City Council meeting be adjourned. Motion seconded by Alderman Pitner and carried unanimously. Meeting adjourned at 6:33 pm.

June 3, 2019 Regular City Council Meeting

ATTEST: _____
Kelly Matalka, City Clerk

APPROVED: _____
Shaun Sipma, Mayor