



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Kelly Hendershot

DATE: June 25, 2019

SUBJECT: Ordinance Amendment – City Council Meetings

I. RECOMMENDED ACTION

A. Approve, on first reading, the attached ordinance relating to the order of business for meetings of the City Council.

II. DEPARTMENT CONTACT PERSONS

Kelly Hendershot – (701) 857-4755

III. DESCRIPTION

Mayor Sipma requested this office amend section 2-30, which relates to the order of business for meetings of the City Council.

Specifically, Mayor Sipma requested that the ordinance be revised to reflect the current practices of the City with regard to order of business. As the other members of the City Council will recall, the City recently revised the agenda process after the elimination of the Committee of the Whole by adding a “Consent Agenda” and an “Action Items” section. This ordinance amendment reflects that change and also specifically includes the minutes and bill approvals under the “Consent Agenda” and the public hearings under the “Action Items.”

Beyond that, the ordinance amendment also reflects a requested modification to move “Personal Appearances” to occur after the “Action Items.”

IV. IMPACT:

There is no known fiscal impact relating to this ordinance amendment.

V. ALTERNATIVES

The City Council could not approve this ordinance amendment or amend the proposed ordinance amendment.

VI. TIME CONSTRAINTS

There are no known time constraints relating to this ordinance amendment.

VII. LIST OF ATTACHMENTS

A. Proposed Ordinance – Section 2-30