



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Kelly Matalka, City Clerk

DATE: August 5, 2019

SUBJECT: RETAIL BEER & WINE LICENSE – GOURMET CHEF INC, DBA GOURMET CHEF

I. RECOMMENDED ACTION

It is recommended the City Council approve the request from Gourmet Chef, Inc dba Gourmet Chef, for a Retail Beer & Wine License operating at 122 South Main Street.

II. DEPARTMENT CONTACT PERSONS

Kelly Matalka, City Clerk 857-4752

III. DESCRIPTION

The City received a request from Gourmet Chef, Inc. dba Gourmet Chef, for a Retail Beer & Wine License operating at 122 South Main Street. All documentation has been approved by the Police Chief, Building Official and Fire Marshal.

IV. IMPACT:

Strategic Impact: N/A

Service/Delivery Impact: N/A

Fiscal Impact:

Alcoholic beverage license applications are processed by the City Clerk. The application fee for a Beer and Wine License is \$950 annually and is deposited into the appropriate general fund revenue account.

V. ALTERNATIVES

The City Council could deny this application if there is reasonable cause to do so and the establishment would not be permitted to sell alcohol.

VI. TIME CONSTRAINTS

Once the City license is approved, the organization must also apply for a State license. A timely approval is necessary if their business wishes to proceed with the sale of alcohol.

VII. LIST OF ATTACHMENTS

N/A