



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Dan Jonasson, Director of Public Works

DATE: October 15, 2019

SUBJECT: P4291 CARNEGIE CENTER STRUCTURAL REPAIRS FINAL PAYMENT

I. RECOMMENDED ACTION

1. We recommend approval of final payment to Craft Builders in the amount of \$4,903.00.

II. DEPARTMENT CONTACT PERSONS

Dan Jonasson, Director of Public Works	857-4140
Jason Sorenson, Asst. Director of Public Works	857-4140

III. DESCRIPTION

A. Background

EAPC completed a preliminary report outlining the proposed work that needs to be completed to repair structural and other repairs on the Carnegie Center.

Public Works prepared a Request for Qualifications for Architectural and Engineering services and advertise in accordance with State law. EAPC was the only firm that responded to the RFQ and their qualifications show they are qualified to perform the design and construction management work.

EAPC has completed the plans and specification for these improvements and the plans and specs were approved and authorization was given to advertise for bids.

Bids were opened on July 31, 2018. Craft builders was the only bid in the amount of \$560,200.00. This was \$40,000 over the allotted funding that is available from the community facilities funds allocated to this project.

B. Proposed Project

The project will consist repairs of structural issues for the Carnegie center. All work has been designed in accordance with the State Historical Requirements.

C. Consultant Selection

EAPC was the only consultant that responded to the RFQ and was qualified to perform the services outlined in the RFQ. City Council approved the selection of EAPC to complete this work.

IV. IMPACT:

A. Strategic Impact:

Carnegie Center is a historic building, owned by the city of Minot, in need of Structural repairs. Funding was approved from the community facilities fund in the amount of \$550,000 for this project. An additional \$84,000 was identified from sales tax reserves.

B. Service/Delivery Impact:

This project is needed to restore the structural integrity of the building and repair settlement occurring to the structure.

C. Fiscal Impact:

<u>Project Funding</u>	
Community facilities funds	\$ 550,000.00
Sales tax funds	\$ 84,000.00
Engineering	\$ (34,434.72)
Bid (Craft builders)	\$(560,200.00)
TOTAL PROJECT COST	\$ 594,634.72
TOTAL FUNDING	\$634,000.00

V. **ALTERNATIVES**

VI. **TIME CONSTRAINTS**

VII. **LIST OF ATTACHMENTS**

- A. Final Estimate
- B. Affidavit of lien releases and payment of debts and claims