



**TO:** Mayor Shaun Sipma  
Members of the City Council

**FROM:** Tom Barry, City Manager

**DATE:** October 15, 2019

**SUBJECT: FIRST DISTRICT HEALTH UNIT SERVICES AGREEMENT**

**I. RECOMMENDED ACTION**

- A. Approve the Services Agreement between the City of Minot and First District Health Unit and authorize the Mayor to sign the Agreement on behalf of the City of Minot.

**II. DEPARTMENT CONTACT PERSONS**

Tom Barry, City Manager (701) 857-4750

**III. DESCRIPTION**

At the direction of the Mayor and Council President, the City Manager and Executive Director of First District Health Unit (FDHU) negotiated the attached services agreement between the City and FDHU. The City has historically provided funding to FDHU and, in exchange, FDHU has provided public health services to the citizens of Minot and the City. The services provided and the funding for those services has now been reduced to writing through the attached services agreement.

In exchange for \$250,000.00, in addition to performing any and all statutory duties as described in N.D.C.C. ch. 23-35 or other applicable section of the N.D.C.C., FDHU will provide the following services at no additional cost to the City:

- A. Provide the following programs and services, exclusively in the FDHU Minot office: Environmental Health Lab services; tobacco cessation services; Optimal Pregnancy Outcome Program; High Priority Infant Program; HIV testing and treatment including the Ryan White Program; Tuberculous testing; Syringe Exchange Service that includes harm reduction counseling; and an Advanced Nurse Practitioner will provide STD and family planning services;
- B. Provide any materials and personnel necessary to conduct up to 700 water tests for the City Public Works Department;
- C. Administer up to 700 water tests for the City Public Works Department;
- D. Provide any materials and personnel necessary to conduct up to 300 waste water tests for the City Public Works Department;
- E. Administer up to 300 waste water tests for the City Public Works Department;
- F. Provide any materials and personnel necessary to administer up to 5 Hepatitis B vaccines; up to 5 TDAP vaccines; and up to 5 boostrix TDAP vaccines to City Public Works Department employees;

- G. Administer up to 5 Hepatitis B vaccines; up to 5 TDAP vaccines; and up to 5 boostrix TDAP vaccines to City Public Works Department employees;
- H. Screen up to 66 fire department employees for tuberculosis; and
- I. Provide up to 125 two-dose boxes of Narcan to the City, if funds are provided from the State of North Dakota, for administration by the City's Police and Fire Departments.

**IV. IMPACT:**

In addition to establishing service levels, FDHU will develop Biannual Reports that describe the number of tests or vaccinations administered; the number of lodging establishments licensed and monitored; the number of food establishments licensed and monitored; the number of nuisances investigated and addressed; and the types of health care services provided to the City or to Minot residents. Each report will include an associated cost of the specific services provided and will also include a comparative analysis of the services provided to the City and Minot residents versus services provided to other communities and/or residents within the District. The fiscal impact of this agreement is \$250,000.00, which is expected to be dispersed in even monthly installments. The funding for this service agreement was also included in the recently approved FY 2020 Budget.

**V. ALTERNATIVES**

The City Council could amend the Agreement or not approve the Agreement.

**VI. TIME CONSTRAINTS**

The term of the Agreement is January 1, 2020 through December 31, 2020, so it would need to be approved prior to January 1, 2020 to be effective on that date.

**VII. LIST OF ATTACHMENTS**

- A. FDHU Services Agreement