



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Rick Feltner, Airport Director

DATE: October 30, 2019

SUBJECT: **GENERAL AVIATION APRON PH. II (AIR069) AND PH. III (AIR073)**

I. RECOMMENDED ACTION

1. Recommend approval of Ulteig Work Order No. 1 – GA Apron Reconstruction (Phase II and III); and
2. Authorize the Mayor to sign any applicable documentation.

II. DEPARTMENT CONTACT PERSONS

Rick Feltner, Airport Director 857-4724

III. DESCRIPTION

A. Background

In July of 2018, City Council approved the Airport application for a supplemental Airport Improvement Grant offered by the FAA, request proposals for a contractor for the work, and approval of the contract to award the bid. The Airport did not receive the supplemental funding and did not award the contract to the low bidder at the time, Wagner Construction. The Airport is now moving forward as grant funds were awarded by the FAA and State Aeronautics. This project was approved as part of the 2019 Airport capital improvements budget, which allows for 95% reimbursement from the FAA and State Aeronautics.

B. Proposed Project

The purpose of this project is to reconstruct an area of the General Aviation apron; the area measures approximately 250' wide by 845' long with an estimated Pavement Condition Index (PCI) of 26. The existing pavement is over 23 years old. The engineering services for this work order shall include preliminary project development, final project development, construction administration, construction observation, and closeout.

C. Consultant Selection

Ulteig Engineers are the engineer of record for the Minot International Airport; they were selected through a request for qualification, bidding, and interview process in 2016.

IV. IMPACT:

A. Strategic Impact:

The airport will be able to better serve the aviation community and strengthen operations at the airport with the completion of this project.

B. Service/Delivery Impact:

The airport will be able to better serve the general aviation community with the improvements to be made to the general aviation apron. High-quality, safe operations are

what enable the airport to provide exemplary pilot and passenger experiences; the completion of this project will allow for continued strength in daily operations.

C. Fiscal Impact:

This project will be funded 95% by the FAA, 5% by State Aeronautics, and 5% the City. The City share will be paid with 2018 and 2019 sales tax improvement funds.

Contract Costs:

| | |
|---------------------------------|--------------|
| Preliminary Project Development | \$5,654.00 |
| Final Project Development | 10,632.00 |
| Construction Administration | 20,420.00 |
| Construction Observation | 116,343.00 |
| Closeout | 5,889.00 |
| Total Engineering Fees: | \$158,938.00 |

City Share of Engineering Fees: \$7,947.11

V. ALTERNATIVES

Alt 1. The project could be halted at this time. Federal and State grants would be cancelled.

VI. TIME CONSTRAINTS

Timely approval of the recommended action will allow the Airport to move forward with this project as planned.

VII. LIST OF ATTACHMENTS

- A. Procurement Checklist
- B. Work Order No. 1 – GA Apron Reconstruction (Phase II and III)