



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Captain Justin Sundheim

DATE: December 31, 2019

SUBJECT: OVERTIME REIMBURSEMENT FOR ATF NORTH BORDER VIOLENT CRIMES TASK FORCE (PD0189)

I. RECOMMENDED ACTION

1. Recommend approval to receive overtime and other related costs reimbursement regarding participation with the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) North Border Violent Crimes Task Force; and
2. Authorize the Chief of Police and City Finance Director to finalize State and Local Overtime Funding (SLOT) and Unified Financial Management System (UFMS) with the US Department of Justice (DOJ); and
3. Approve an ordinance amending the 2020 annual budget to increase the Police department salary and benefit revenues and expenditures for Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) Joint Law Enforcement Operations Program.

II. DEPARTMENT CONTACT PERSONS

Jason Olson, Chief of Police	857-4715
Justin Sundheim, Captain	857-4717

III. DESCRIPTION

A. Background

The Minot Police Department is in the process of finalizing participation with the ATF North Border Violent Crimes Task Force. This reimbursement authorization will assist in offsetting overtime and related costs for a designated investigator as he/she investigates crimes related to firearms, illegal drugs, and other violent offenses pursuant to a finalized memorandum of understanding (MOU) with ATF.

B. Proposed Project

The Minot Police Department would like authorization to receive reimbursement costs up to \$18,343.75 for the upcoming 2020 fiscal year from the US Department of Justice (DOJ).

IV. IMPACT:

A. Strategic Impact:

These funds will assist offsetting costs for a designated investigator as he/she investigates crimes related to firearms, illegal drugs, and other violent crimes.

B. Service/Delivery Impact:

These funds will assist the department in improving efficiency and effectiveness in handling criminal investigations with the financial and other ATF resources being available to the designated investigator.

C. Fiscal Impact:

These funds are reimbursements to the fiscal authority. No matching funds are required.

Project Costs

Potential Reimbursement Funds	\$18,343.75
Matching Funds	<u>0</u>
Total	\$18,343.75

Project Funding

N/A

V. ALTERNATIVES

Alt 1. The Council could deny the request for reimbursement for costs relating to enforcement and investigations of violent crime in our area.

VI. TIME CONSTRAINTS

N/A

VII. LIST OF ATTACHMENTS

1. Unified Financial Management System documents
2. Request for State and Local Overtime Funding (SLOT) documents
3. MOU (pending signatures)