



**TO:** Mayor Shaun Sipma  
Members of the City Council

**FROM:** Kelly Matalka, City Clerk

**DATE:** January 21, 2020

**SUBJECT: RETAIL BEER & WINE LICENSE – PRAIRIE SKY BREADS, LLC DBA PRAIRIE SKY BREADS**

**I. RECOMMENDED ACTION**

It is recommended the City Council approve the request from Prairie Sky Breads, LLC dba Prairie Sky Breads, for a Retail Beer & Wine License operating at 3 First Street SE, Suite A.

**II. DEPARTMENT CONTACT PERSONS**

Kelly Matalka, City Clerk      857-4752

**III. DESCRIPTION**

The City received a request from Prairie Sky Breads, LLC dba Prairie Sky Breads, for a Retail Beer & Wine License operating at 3 First Street SE, Suite A. All documentation has been approved by the Police Chief, Building Official and Fire Marshal.

**IV. IMPACT:**

Strategic Impact: N/A

Service/Delivery Impact: N/A

Fiscal Impact:

Alcoholic beverage license applications are processed by the City Clerk. The application fee for a Specialty Restaurant Beer and Wine License is \$950 annually and is deposited into the appropriate general fund revenue account.

**V. ALTERNATIVES**

The City Council could deny this application if there is reasonable cause to do so and the establishment would not be permitted to sell alcohol.

**VI. TIME CONSTRAINTS**

Once the City license is approved, the organization must also apply for a State license. A timely approval is necessary if their business wishes to proceed with the sale of alcohol.

**VII. LIST OF ATTACHMENTS**

N/A