



**TO:** Mayor Shaun Sipma  
Members of the City Council

**FROM:** Jason Sorenson

**DATE:** January 10, 2020

**SUBJECT:** PURCHASE OF SKID STEER LOADER (PROJECT NUMBER 4487)

**I. RECOMMENDED ACTION**

1. Recommend council award the bid to Swanston Equipment for the purchase of a new Bobcat skid steer loader at the bid price of \$41,934.

**II. DEPARTMENT CONTACT PERSONS**

Dan Jonasson, Director of Public Works 857-4140  
Jason Sorenson, Assistant Director of Public Works 857-4140

**III. DESCRIPTION**

A. Background

On Tuesday, January 7, 2020, bids were opened for the purchase of a new skid steer loader for the Water/Sewer Department. One bid was received, and it is below:

<u>Bidder Name</u>	<u>Make/Model</u>	<u>Base Bid</u>	<u>Annual Exchange Price</u>
Swanston Equipment	Bobcat S650	\$41,934	\$3,000

After the initial purchase of this machine in 2020, the intent is to exchange annually as we do with the other skid steers in our fleet. This has greatly reduced downtime in the departments since these machines are new every year with warranty coverage. The unit bid by Swanston Equipment meets or exceeds the specifications for this bid.

B. Proposed Project

N/A

C. Consultant Selection

N/A

**IV. IMPACT:**

A. Strategic Impact:

N/A

B. Service/Delivery Impact:

NA

C. Fiscal Impact:

Project Costs

Bid Price for (1) Bobcat S650		\$41,934
Annual Exchange	100 – 300 hours	\$3,000
	301 – 450 hours	\$4,000
	451 – 600 hours	\$5,000
	601 – 750 hours	\$6,000
	751 – 1,000 hours	\$7,000

Project Funding

Funding in the amount of \$45,000 was included in the 2020 Sewer Department capital purchases budget.

**V. ALTERNATIVES**

N/A

**VI. TIME CONSTRAINTS**

N/A

**VII. LIST OF ATTACHMENTS**