



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Lance Meyer, P.E., City Engineer

DATE: 1/21/2020

SUBJECT: 2020 – 2024 CAPITAL IMPROVEMENT PLAN SUBMISSION TO COUNCIL (4499)

I. RECOMMENDED ACTION

1. No action is required at this time. The City Council may review the Capital Improvement Plan and provide feedback to the City Engineer by January 24, 2020. The CIP will be presented to Council at the February 3, 2020 meeting for final approval.

II. DEPARTMENT CONTACT PERSONS

Lance Meyer, City Engineer	857-4100
Emily Huettl, Assistant City Engineer	875-4100

III. DESCRIPTION

A. Background

In 2019, the city staff developed a new capital improvement plan (CIP) process. The new process added a significant amount of detail for each project in an effort to be more transparent. Staff has continued this process in developing the 2020-2024 CIP.

B. Proposed Project

At this time, staff is requesting the council receive the 2020-2024 CIP and begin their review.

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

A CIP is one of the most important documents a city can produce. The document strategically identifies needed projects, timeframes, and funding sources for those projects. The CIP also helps the city to grow in an orderly fashion by planning, programming, and installing needed infrastructure only when the City is ready to expand its services.

B. Service/Delivery Impact:

The new CIP format is intended to give the council, engineers, developers, builders, and interested citizens the information they need to make decisions for growth and development of the City.

C. Fiscal Impact:

The overall CIP is an ambitious five-year plan totaling \$422,831,950. Two significant projects that dominate the plan are the NAWS improvements, which provide sustainable water supply to tens of thousands of people, and the ongoing MREFPP to provide flood

protection to the Mouse River Basin. These two projects over the next five years equal \$284,570,808 or 67% of the entire five-year CIP. The other financial information is contained in the previous memo and the CIP.

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

City staff has delivered the CIP about one month ahead of last year. Council needs to finalize adoption by the March meeting so staff can begin assembling the 2021 budget.

VII. LIST OF ATTACHMENTS

A. 2020 – 2024 Capital Improvement Plan