



TO: Mayor Chuck Barney
Members of the City Council

FROM: Rick Feltner, Airport Director

DATE: April 11, 2017

SUBJECT: AWARD OF QUOTE- FLOOR BURNISHER (AIR056)

I. RECOMMENDED ACTION

1. Recommend acceptance of the quote from Stein's, Inc. to provide the floor burnisher in the amount of \$5,992.80;
2. Recommend the allocation of sales tax funds as outlined by staff; and
3. Authorize the Mayor to sign any necessary documents

II. DEPARTMENT CONTACT PERSONS

Rick Feltner, Airport Director 857-4724

III. DESCRIPTION

A. Background

In March of 2017, the Minot International Airport received two quotes for a Clarke PBU 27KACAT 27" Propane Floor Burnisher. This piece of equipment is necessary for the care and maintenance of the terrazzo floors located on the entry level of the Passenger Terminal. The quotes were accepted and evaluated by Airport Staff. The quote from G&P Sales came in at \$5,995.00, while the quote from Stein's Inc. was slightly lower at \$5,992.80. Both quotes satisfied all critical components outlined in the RFQ.

IV. IMPACT:

Fiscal Impact:

The price of \$5,992.80 is \$2,457 less than the \$8,450 which was included in the 2017 budget for purchase of this piece of equipment. The funding source is sales tax revenue.

V. LIST OF ATTACHMENTS

- A. Quotes for Floor Burnisher
- B. Picture of Floor Burnisher