



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Kevin Sickler, Property Maintenance Superintendent

DATE: 2/4/2020

SUBJECT: BUDGET AMENDMENT FOR CITY HALL HVAC CONTROL UPGRADE

I. RECOMMENDED ACTION

1. Recommend approval of a Budget Amendment moving 2019 Budgeted funds to the 2020 Budget of Property Maintenance for City Hall Complex HVAC Control System Repair/Upgrade.

II. DEPARTMENT CONTACT PERSONS

Kevin Sickler, Maintenance Superintendent 857-4142

III. DESCRIPTION

A. Background

At the time of the City Hall cooling tower freeze up in the winter of 2018, the HVAC control system had a component fail causing the cooling tower damage. It was at that time a need for replacing the control system was due. The current control system company advised that an upgrade was due as most of the current components were no longer available or supported.

B. Proposed Project

The replacement system was approved and budgeted in 2019. Purchase of materials and installation were to be completed that fall. As that time got closer, it was determined that the new upgraded components replacing the existing components would not be available until early 2020.

IV. IMPACT:

A. Strategic Impact:

Correct a failing components with updated controls.

B. Service/Delivery Impact:

Purchase replacement components that will have company support and not require replacement or upgrading in the near future.

C. Fiscal Impact:

No fiscal impact as these funds were appropriated in 2019.

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

No real constraints regarding time other than replacement would be toward the end of summer.

VII. LIST OF ATTACHMENTS

- A. Budget Amendment