



TO: Mayor Chuck Barney
Members of the City Council

FROM: Jacqueline Melcher, Assistant City Engineer

DATE: April 18, 2017

SUBJECT: REQUEST FOR PERMANENT ENCROACHMENT WITHIN CITY RIGHT-OF-WAY FOR 501 31ST AVENUE SW – ASPHALT PAVEMENT IN THE BOULEVARD

I. RECOMMENDED ACTION

1. Recommend the City Council approve the encroachment of asphalt pavement in the boulevard with the following conditions:
 1. That the Owner signing the permit agrees that the costs of maintenance and replacement be his responsibility.
 2. That the City Attorney prepare the encroachment permit agreement, including language to protect the City from liability.
 3. That the City Council retains the right to revoke the encroachment permit if it becomes necessary for any reason.
 4. That the property owner pays a \$100 processing fee.

II. DEPARTMENT CONTACT PERSONS

Lance Meyer, City Engineer	(701) 857-4101
Jacqueline Melcher, Assistant City Engineer	(701) 857-4132

III. DESCRIPTION

A. Background

A request has been received for an encroachment permit to allow asphalt pavement to be placed in the boulevard and encroach approximately 28.5 feet into the City right-of-way.

IV. IMPACT:

Fiscal Impact: There is no fiscal impact for the City

V. ALTERNATIVES

N/A

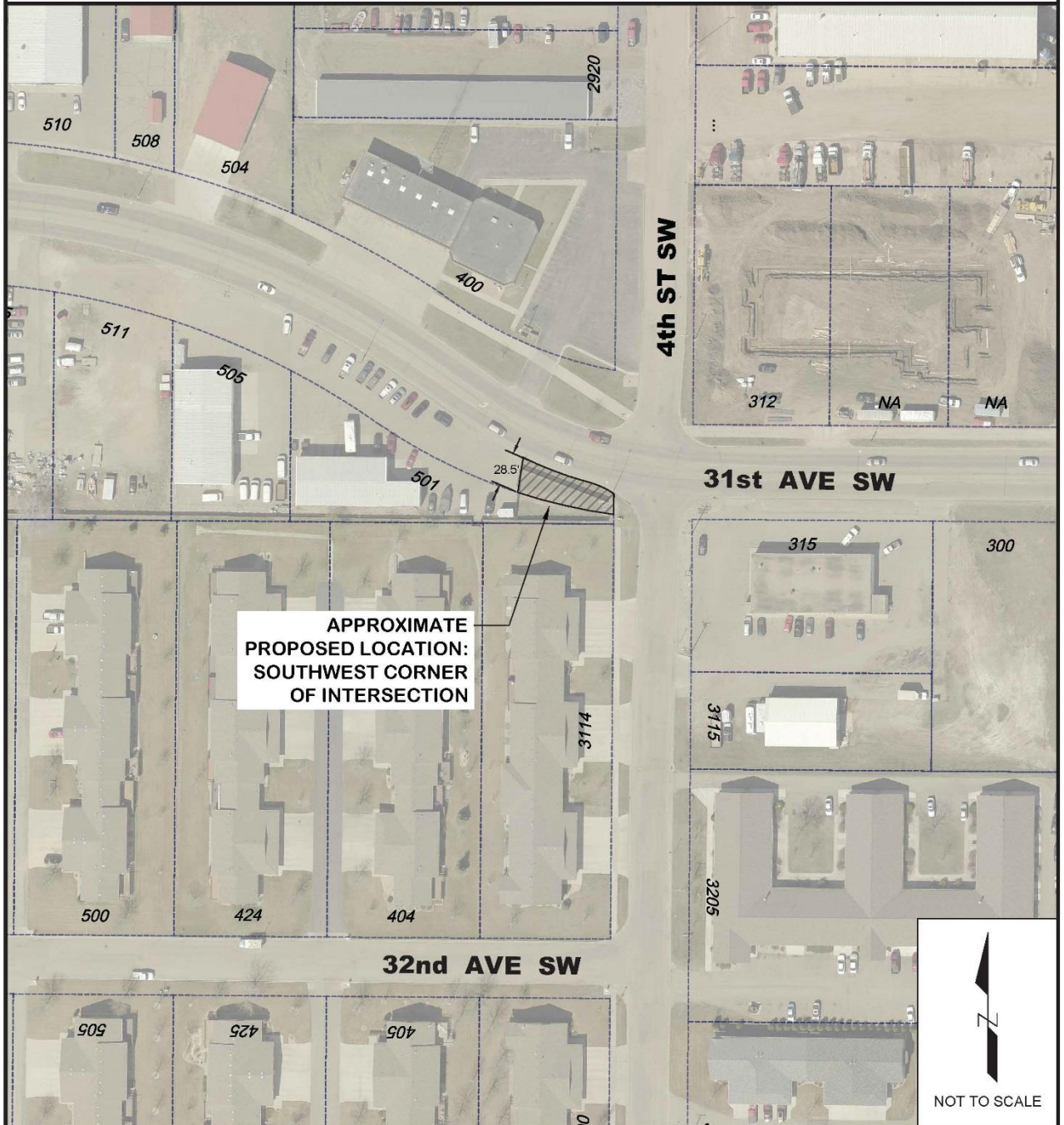
VI. TIME CONSTRAINTS

N/A

V. LIST OF ATTACHMENTS

- A. Encroachment Exhibit

**PROPOSED ENCROACHMENT PERMIT FOR
501 31ST AVE SW**
ENCROACHMENT BEING ADJACENT TO PRAIRIE GREEN ADDITION, LOT 32
CITY OF MINOT, NORTH DAKOTA



MAP CREATED APRIL 18, 2017