



TO: Mayor Chuck Barney
Members of the City Council

FROM: *Cindy K. Hemphill, Acting NDR Program Director*

DATE: *April 18, 2017*

**SUBJECT: AFFORDABLE MULTI-FAMILY RENTAL HOUSING PROJECT
REQUIREMENTS AND EVALUATION CRITERIA**

I. RECOMMENDED ACT – THIS IS AN INFORMATIONAL ITEM ONLY

1. The evaluation criteria are for information purposes only. It is the evaluation criteria for the request for proposals for the multi-family affordable housing.

II. DEPARTMENT CONTACT PERSONS

Cindy Hemphill, Acting NDR Director	857-4750
Melissa Ziegler, CDM	837-5813
Robert Davis, Planning & Resilience Director	857-4962

III. DESCRIPTION

A. Background

The city will anticipate issuing RFPs for multi-family affordable housing in June or July. This criterion is how the RFPs will be evaluated.

IV. IMPACT:

A. Strategic Impact:

Ensure the city fairly evaluates all proposals for multi-family affordable housing. In addition, that only qualified projects are considered to ensure the city maximizes the use of the NDR funds and utilizes leverage to fullest potential.

B. Service/Delivery Impact:

This will ensure the city meets the needs of the vulnerable population through the use of the NDR funds.

C. Fiscal Impact:

Is not applicable at this stage.

V. ALTERNATIVES

N/A at this stage.

VI. TIME CONSTRAINTS

The City has until September 30, 2022 to spend the NDR funds.

VII. LIST OF ATTACHMENTS

- A. City of Minot National Disaster Resilience Affordable Multi-Family Rental Housing Project Requirements and Evaluation Criteria