



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Rick Feltner, Airport Director

DATE: May 4, 2020

SUBJECT: MINOT INTERNATIONAL AIRPORT CARES FUNDING GRANT ACCEPTANCE

I. RECOMMENDED ACTION

- A. Recommend Council approve acceptance of CARES Act grant as described in the attached Application for Federal Assistance SF-424; and
- B. Authorize the Mayor to sign any applicable documentation.

II. DEPARTMENT CONTACT PERSONS

Rick Feltner, Airport Director 857-4724

III. DESCRIPTION

A. Background

In response to the ongoing COVID-19 health crisis, and as a component of the CARES Act, the United States Government is offering grant assistance to US Airports. This funding is intended to offset revenue shortfalls brought on by significant reductions in passengers and flights. Minot International Airport has been offered \$2,753,046 to be available over the next four years.

B. Proposed Project

The Airport will be able to submit operational expenses directly to the FAA for reimbursement. Examples of eligible expenses include: payroll/benefits; debt service; utilities; outside contracts, etc. This will enable the airport to offset revenue losses from incomes sources such as: landing fees; parking; car rental; food & Beverage sales, etc.

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

This funding will be a bridge between our current state of significant revenue reductions and our return normal operations. The Airport will be able to meet all of its current financial obligations during this period.

B. Service/Delivery Impact:

The Airport will remain open and fully operational for all aviation users.

C. Fiscal Impact:

This funding will ensure that 2020 budget projections for revenue are met, and that additional funding from the City for continued operations will not be required.

V. ALTERNATIVES

The Council could choose not to accept the funding

VI. TIME CONSTRAINTS

Timely submittal of the application will ensure revenue streams to the Airport are uninterrupted.

VII. LIST OF ATTACHMENTS

- A. North Dakota ND MOT – SF424 Unsigned
- B. CARES Act FAA Presentation