



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Jesse Berg, PE, Project Manager

DATE: May 4, 2020

**SUBJECT: WASHINGTON ELEMENTARY SAFE ROUTES TO SCHOOL – FINAL
PAYMENT (4367)**

I. RECOMMENDED ACTION

A. Recommend Council approve the final payment to the NDDOT in the amount of \$429.45

II. DEPARTMENT CONTACT PERSONS

Lance Meyer, City Engineer	857-4100
Jesse Berg, Project Manager	857-4100

III. DESCRIPTION

- A. Background
The Washington Elementary School Safe Routes to School project, a Transportation Alternatives Program (TAP) project, was constructed in 2019 and included installation of sidewalks around Washington Elementary School.
- B. Proposed Project
The project has gone through the final payment process and the NDDOT is requesting final reimbursement for the project. The City’s final billing is in the amount of \$429.45.
- C. Consultant Selection
Ackerman-Estvold Engineering and Management Consulting, Inc. was selected for Construction Engineering Services. Minot Paving Company, Inc. was awarded the construction contract.

IV. IMPACT:

- A. Strategic Impact:
Pedestrian safety, especially around schools and civic buildings, is a priority for the City. Installing safe routes to school has been a city initiative for many years.
- B. Service/Delivery Impact:
N/A
- C. Fiscal Impact:
The project is part of a NDDOT TA grant which is funded 80.93% federal (up to \$234,693 maximum) and 19.07% local. The estimated City cost share at the beginning of the project and the Total Cost Share at the end of the project is as follows:

Estimated City Cost Share Construction:	\$ 60,000.00
Estimated City Cost Share Construction Engineering	<u>\$ 30,000.00</u>
Total	\$ 90,000.00

Total City Cost Share Construction:	\$ 41,871.63
Total City Cost Share Construction Engineering	<u>\$ 31,119.89</u>
Total	\$ 72,991.52

The City's Total Cost Share for Construction & Construction Engineering was completed under the Estimated Cost Share amount by \$17,008.48.

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

Timely payment must be made to the NDDOT.

VII. LIST OF ATTACHMENTS

A. NDDOT Final Billing and Certification of Local Match.