TO: Mayor Shaun Sipma  
Members of the City Council  

FROM: Rick Feltner, Airport Director  

DATE: May 11, 2020  

SUBJECT: ASSIGNMENT OF LEASE, T-HANGAR NO. 2  

I. RECOMMENDED ACTION  
1. Recommend approval of the Airport Lease, T-Hangar between the City of Minot and Doug McDonald for T-Hangar No. 2 for $75.00 per month; and  
2. Authorize the Mayor to sign the agreement  

II. DEPARTMENT CONTACT PERSONS  
Rick Feltner, Airport Director 857-4724  

III. DESCRIPTION  
A. Background  
There is one (1) vacancy out of sixteen (16) t-hangars owned by the Airport. Protocol established a policy of a waiting list for vacancies. Doug McDonald is the next interested party on the waiting list.  

Mr. McDonald has indicated interest in renting a t-hangar for a monthly rent of $75.00 per month, and will abide by the lease terms and obligations. The lease term is month-to-month, which may be terminated by the City or the Tenant with a 30-day written notice.  

B. Proposed Project  
N/A  

C. Consultant Selection  
N/A  

IV. IMPACT:  
A. Strategic Impact:  
N/A  

B. Service/Delivery Impact:  
N/A  

C. Fiscal Impact:  
T-Hangars on Airport property lease for $75.00 per month, or $900.00 in revenue annually. As of May 1, 2020, T-Hangar No. 2 is vacant. With the approval of the lease, the t-hangar will be filled immediately.
V. ALTERNATIVES
N/A

VI. TIME CONSTRAINTS
Council’s approval of the recommendation will allow the lease to be signed and the proposed tenant to occupy the t-hangar.

VII. LIST OF ATTACHMENTS

A. No. 2 Doug McDonald