TO: Mayor Shaun Sipma  
Members of the City Council  
FROM: David Lakefield, Acting City Manager  
DATE: May 11, 2020  
SUBJECT: EXTENSION OF DAYCARE SERVICES AGREEMENT  

I. RECOMMENDED ACTION  
   A. Approve the Second Amendment to the Services Agreement with Reser LLC, d/b/a The Learning Tree.  
   B. Pass an ordinance amending the 2020 annual budget to increase the Emergency Fund Professional Service Contracts expenditures for the Emergency Personnel Childcare Services and approve the use of Emergency Fund cash reserves.  

II. DEPARTMENT CONTACT PERSONS  
   David Lakefield – (701) 857-4774  
   Kelly Hendershot – (701) 857-4755  

III. DESCRIPTION  
   On March 26, 2020, the City Council approved a services agreement with Reser LLC d/b/a The Learning Tree to provide daycare services for emergency personnel. The term of that agreement originally was to expire on April 20, 2020, but was previously amended to extend the term to May 18, 2020. The attached proposed amendment extends the term to May 20, 2020.  

IV. IMPACT:  
   The fiscal impact of this extension is up to $7,400.00 per week.  

V. ALTERNATIVES  
   The City Council could not approve the amendment to the contract, or could propose an alternative amendment.  

VI. TIME CONSTRAINTS  
   The current term expires April 20, 2020, so failure to approve the amendment would result in the expiration of the services agreement.  

VII. LIST OF ATTACHMENTS  
   A. Second Amendment to Services Agreement.  
   B. Budget Amendment