TO: Mayor Shaun Sipma
    Members of the City Council
FROM: Lisa Jundt, Human Resource Director
DATE: May 13, 2020
SUBJECT: INTERIM CITY MANAGER TEMPORARY SALARY INCREASE

I. RECOMMENDED ACTION
Recommend approval of 10 percent monthly salary increase for David Lakefield, effective April 20, 2020 to assume interim City Manager duties.

II. DEPARTMENT CONTACT PERSONS
Lisa Jundt, Human Resource Director 857-4753

III. DESCRIPTION
A. Background
Due to the termination of the former City Manager, Mr. Lakefield has been asked to assume the interim duties of that position until a permanent replacement has been hired. As such, it is recommended that Mr. Lakefield be afforded a temporary 10 percent monthly increase to his salary for additional duties and responsibilities. This recommended increase is similar to the one approved for Cindy Hemphill, when she assumed the role of the Interim City Manager in April of 2014 and August of 2016.

B. Proposed Project
N/A

IV. IMPACT:
A. Strategic Impact:
   N/A
B. Service/Delivery Impact:
   N/A
C. Fiscal Impact:
   Temporary pay will come from the current City Manager budget salary line item. 001-0200-413.01-10

V. ALTERNATIVES
N/A

VI. TIME CONSTRAINTS
N/A

VII. LIST OF ATTACHMENTS
N/A